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555 Lakeshore Blvd. Painesville Twp., OH 44077

RFP Installation of Maintenance Lift Pre-Proposal Meeting Minutes

May 9, 2019

In Attendance:

Keith Bare, Director of Maintenance
Cecil Nicholas, Assistant Director of Maintenance
Andrea Aaby, Procurement and Grants Specialist
Jack Wolgamuth, Don Parker Sales
Mark Friess, Heavy Lift Systems, Inc.

Section 1.11 – There is a DBE goal for this project- 5.85%. All vendors must demonstrate a good faith effort to reach out to and utilize DBEs. Please refer to the Ohio Unified DBE directory for registered DBEs in the state -

<http://www.dot.state.oh.us/Divisions/ODI/SDBE/Pages/DBE-Directory.aspx>

Section 3.1 - Lift will be drive on, but not drive off. Buses will be backed off.

Section 3.2 - Other government vehicles may be serviced with this lift, not just Laketran buses.

Section 3.3 and 3.5 – The scope of work is to remove the old parallelogram lift. Remove all standing water and debris. Fill in the space where the old lift was with concrete, but leave the drainage pits as is. The new lift is to be surface mounted.

Other

- It was requested that the bidder's list be provided and will be attached to these meeting minutes along with the attendance sheet.
- It was requested that as built drawings of the location of the old lift be provided. Those drawings will be located and provided through later communication.
- Reminder to address all questions to aaaby@laketran.com.

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Pre-Proposal Meeting Maintenance Lift

Date: May 9, 2019

Company	
Attendee's Name/Title	ANDREA AABY Procurement & Grants Specialist aaaby@laketran.com
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