



1-888-LAKETRAN | www.laketrans.com

555 Lakeshore Blvd. Painesville Twp., OH 44077

“COMMITTEE OF THE WHOLE” MEETING

Monday, February 24, 2020

4:00 p.m.

Guest WiFi Password: Laketrans555

MINUTES

1. Meeting Called to Order – 4:00 p.m.

President Brian J. Falkowski called the “Committee of the Whole” meeting to order at 4:00 p.m.

2. Roll Call

Brian J. Falkowski
Donna P. McNamee
Dennis Montrella
Dale Schiavoni
Lane H. Sheets
Sara Spence
Charles J. Zibbel

Benjamin S. Capelle
Brandon D. R. Dynes

3. Presentation

a. Headquarters Expansion Follow-Up

Benjamin S. Capelle – CEO

- i. Motion to move to the Board of Trustees meeting the Resolution authorizing CEO or his Designee to enter into a contract with the Highest-Ranking Architecture and Engineering Firm, for which negotiations can be successfully completed at a cost not to exceed \$1,000,000 for renovation and expansion of Laketrans Headquarters Building was made by Mr. Schiavoni – Seconded by Ms. McNamee
“AYES”: Messrs. McNamee, Montrella, Schiavoni, Spence and Zibbel.

“NAYS”: Mr. Sheets

Motion passed.



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4. Action Item

- a. Motion to move to the Board of Trustees meeting for attached Resolution adopting Laketrans Equal Employment Opportunity Program and submittal to the Federal Transit Administration was made by Ms. McNamee – Seconded by Mr. Montrella.

“AYES”: Messrs. McNamee, Montrella, Schiavoni, Sheets, Spence and Zibbel.

“NAYS”: None

Motion passed.

- b. Motion to move to the Board of Trustees meeting the Resolution authorizing the Chief Executive Officer to enter into and execute a contract with Parks Tree for lawn and landscape maintenance at Laketrans Headquarters was made by Mr. Sheets – Seconded by Mr. Schiavoni.

“AYES”: Messrs. McNamee, Montrella, Schiavoni, Sheets, Spence and Zibbel.

“NAYS”: None

Motion passed.

5. Old Business

None

6. New Business

None

7. Adjournment – 4:54 p.m.

Motion to adjourn the Laketrans “Committee of the Whole” meeting was made by Mr. Zibbel – Seconded by Ms. McNamee.

“AYES”: Messrs. McNamee, Montrella, Schiavoni, Sheets, Spence and Zibbel.

“NAYS”: None

Motion passed.

Meeting adjourned by 4:54 p.m.