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555 Lakeshore Blvd. Painesville Twp., OH 44077

Monday, May 18, 2020 – Immediately following the “Committee of the Whole” Meeting

**BOARD OF TRUSTEES MEETING  
Monday, May 18, 2020 at 4:00 p.m.**

**MINUTES**

**1. Meeting Called to Order – 5:42 p.m.**

**2. Roll Call**

David Anderson  
Brian Falkowski  
Jon Marten  
Donna P. McNamee  
Dennis Montrella  
Dale Schiavoni  
Lane H. Sheets  
Sara Spence  
Charles Zibbel

Benjamin S. Capelle  
Brandon D. R. Dynes

**3. Pledge of Allegiance**

**4. Mission Statement**

Laketran is committed to providing quality public transportation services to all Lake County residents with special emphasis on meeting the transportation needs of seniors and people with disabilities.

**5. Oaths of Office**

- a. Brian J. Falkowski
- b. Jon Marten
- c. Lane H. Sheets

**6. Public Comment**

**7. Executive Session**

- a. Motion to convene in executive session pursuant to ORC 121.22 (G)(4) preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees



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concerning their compensation or other terms and conditions of their employment was made by Mr. Schiavoni - Seconded by Mr. Zibbel.

“AYES”: Messrs. Anderson, Marten, McNamee, Montrella, Schiavoni, Sheets, Spence, Zibbel

“NAYS”: None

Motion passed.

- b.** Motion to exit executive session pursuant to ORC 121.22 (G)(4) Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment was made by Mr. Zibbel - Seconded by Mr. Schiavoni.

“AYES”: Messrs. Anderson, Marten, McNamee, Montrella, Schiavoni, Sheets, Spence, Zibbel

“NAYS”: None

Motion passed.
- c.** Motion to convene in executive session pursuant to ORC 121.22(G)(1) to consider the employment and compensation of a public employee or official was made by Mr. Schiavoni - Seconded by Mr. Zibbel.

“AYES”: Messrs. Anderson, Marten, McNamee, Montrella, Schiavoni, Sheets, Spence, Zibbel

“NAYS”: None

Motion passed.
- d.** Motion to exit executive session pursuant to ORC 121.22(G)(1) to consider the employment and compensation of a public employee or official was made by Mr. Schiavoni - Seconded by Mr. Zibbel.

“AYES”: Messrs. Anderson, Marten, McNamee, Montrella, Schiavoni, Sheets, Spence, Zibbel

“NAYS”: None

Motion passed.

## 8. Approval of Minutes

- a.** Motion to approve Laketrans “Committee of the Whole” meeting minutes of April 27, 2020 made by Mr. Schiavoni - Seconded by Ms. McNamee.

“AYES”: Messrs. Anderson, Marten, McNamee, Montrella, Schiavoni, Sheets, Zibbel

“ABSTAIN”: Spence

“NAYS”: None

Motion passed.



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- b.** Motion to approve Laketrans Board of Trustees Board meeting minutes of April 27, 2020 made by Mr. Schiavoni - Seconded by Mr. Sheets.  
“AYES”: Messrs. Anderson, Marten, McNamee, Montrella, Schiavoni, Sheets, Zibbel  
“ABSTAIN”: Spence  
“NAYS”: None  
Motion passed.
- c.** Motion to approve Laketrans Board of Trustees Special meeting minutes of May 4, 2020 made by Mr. Sheets - Seconded by Ms. McNamee.  
“AYES”: Messrs. Anderson, Marten, McNamee, Montrella, Schiavoni, Sheets, Zibbel  
“ABSTAIN”: Spence  
“NAYS”: None  
Motion passed.

## 9. Action Items

- a.** Motion to approve the Resolution 2020-011 authorizing the CEO, or his designee to award a contract to New Flyer Inc. for the purchase 9 battery electric transit buses at a cost of \$932,104 each, 7 diesel transit buses at \$561,918 each, and 3 on-route electric bus chargers at \$381,289 each for a total not to exceed \$13,466,229 and to rescind resolutions 2018-025, 2019-002, and 2019-034 which previously authorized the purchase of 9 electric buses from Proterra was made by Mr. Sheets – Seconded by Mr. Montrella.  
“AYES”: Messrs. Anderson, Marten, McNamee, Montrella, Schiavoni, Sheets, Spence, Zibbel  
“NAYS”: None  
Motion passed.
- b.** Motion to approve the Resolution 2020-012 adopting Laketrans’s Drug and Alcohol policy for Non-Safety Sensitive Employees was made by Ms. McNamee – Seconded by Mr. Zibbel.  
“AYES”: Messrs. Anderson, Marten, McNamee, Montrella, Schiavoni, Sheets, Spence, Zibbel  
“NAYS”: None  
Motion passed.
- c.** Motion to approve the Financial Statement for March 2020, subject to audit was made by Mr. Montrella – Seconded by Mr. Schiavoni.  
“AYES”: Messrs. Anderson, Marten, McNamee, Montrella, Schiavoni, Sheets, Spence, Zibbel  
“NAYS”: None



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Motion passed.

## 10. Administrative Report

- a. CEO Report

## 11. Old Business

## 12. New Business

## 13. Upcoming Calendar

- a. 05/25/20 – Memorial Day – Laketrans Closed
- b. 06/22/20 – 4:00 p.m. – Laketrans “Committee of the Whole” meeting
- c. 06/22/20 – Immediately following “Committee of the whole” meeting – Laketrans Board of Trustees Meeting
- d. 07/04/20 – Independence Day – Laketrans Closed
- e. 07/24/2020 – Friends of Laketrans golf outing (TBD)
- f. 07/27/20 - 4:00 p.m. – Laketrans “Committee of the Whole” meeting
- g. 07/27/20 – Immediately following “Committee of the whole” meeting – Laketrans Board of Trustees Meeting

## 2. Adjournment – 6:40 p.m.

Motion to adjourn the Laketrans “Committee of the Whole” meeting was made by Mr. Schiavoni – Seconded by Mr. Zibbel.

“AYES”: Messrs. Anderson, Marten, McNamee, Montrella, Schiavoni, Sheets, Spence, Zibbel

“NAYS”: None

Motion passed.

Meeting adjourned at 6:40 p.m.

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Benjamin S. Capelle  
Secretary/Treasurer

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Brian J. Falkowski, President  
Laketrans Board of Trustees