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555 Lakeshore Blvd. Painesville Twp., OH 44077

Monday, June 22, 2020 – Immediately following the “Committee of the Whole” Meeting

**BOARD OF TRUSTEES MEETING
Monday, June 22, 2020 at 4:00 p.m.**

MINUTES

1. Meeting Called to Order – 4:58 p.m.

President Brian J. Falkowski called the Laketrans Board of Trustees meeting to order at 4:58 p.m.

2. Roll Call

Brian J. Falkowski
Jon P. Marten
Donna P. McNamee
Dennis Montrella
Dale Schiavoni
Lane H. Sheets
Sara Spence
Charles J. Zibbel

Benjamin S. Capelle
Brandon D. R. Dynes

3. Pledge of Allegiance - All

4. Mission Statement – Ms. Donna P. McNamee

“Laketrans is committed to providing quality public transportation services to all Lake County residents with special emphasis on meeting the transportation needs of seniors and people with disabilities. “

5. Public Comment

None

6. Executive Session

- a. **Collective Bargaining** - The Board will convene in executive session pursuant to ORC 121.22 (G) (4) Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment. Motion was made by Mr. Zibbel – Seconded by Mr. Schiavoni. “AYES”: Messrs. and Mmes.: Marten, McNamee, Montrella, Schiavoni, Sheets, Spence and Zibbel.



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“NAYS”: None
Motion passed.

Motion to conclude first Executive Session was made by Mr. Schiavoni – Seconded by Mr. Zibbel.

“AYES”: Messrs. and Mmes.: Marten, McNamee, Montrella, Schiavoni, Sheets, Spence and Zibbel.

“NAYS”: None
Motion passed.

- b. Personnel** - The Board will convene in executive session pursuant to ORC 121.22(G)(1) to consider the employment and compensation of a public employee or official. Motion was made by Mr. Zibbel – Seconded by Mr. Schiavoni.

“AYES”: Messrs. and Mmes.: Marten, McNamee, Montrella, Schiavoni, Sheets, Spence and Zibbel.

“NAYS”: None
Motion passed.

Motion to conclude second Executive Session was made by Mr. Sheets – Seconded by Mr. Montrella.

“AYES”: Messrs. and Mmes.: Marten, McNamee, Montrella, Schiavoni, Sheets, Spence and Zibbel.

“NAYS”: None
Motion passed.

7. Approval of Minutes

- a.** Motion to approve Laketrans “Committee of the Whole” meeting minutes of May 18, 2020 was made by Mr. Schiavoni – Seconded by Mr. Zibbel.

“AYES”: Messrs. and Mmes.: Marten, McNamee, Montrella, Schiavoni, Sheets, Spence and Zibbel.

“NAYS”: None
Motion passed.

- b.** Motion to approve Laketrans Board of Trustees Board meeting minutes of May 18, 2020 was made by Mr. Schiavoni – Seconded by Mr. Zibbel.

“AYES”: Messrs. and Mmes.: Marten, McNamee, Montrella, Schiavoni, Sheets, Spence and Zibbel.

“NAYS”: None
Motion passed.



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8. Action Items

- a. Motion to approve the Resolution 2020-013 authorizing the implementation of Route 8 and Route 9 was made by Mr. Schiavoni – Seconded by Mr. Montrella.
“AYES”: Messrs. and Mmes.: Marten, McNamee, Montrella, Schiavoni, Sheets, Spence and Zibbel.
“NAYS”: None
Motion passed.
- b. Motion to approval of the Resolution 2020-014 authorizing the CEO, or his designee, to enter into and execute an agreement with New Flyer for the purchase of one (1) battery electric buses at a cost not to exceed \$932,104.00 per bus, and three (3) on route charging equipment at a cost not to exceed \$1,442,896.00 was made by Mr. Schiavoni – Seconded by Mr. Zibbel.
“AYES”: Messrs. and Mmes.: Marten, McNamee, Montrella, Schiavoni, Sheets, Spence and Zibbel.
“NAYS”: None
Motion passed.
- c. Motion to approve the Resolution 2020-015 approving Laketrans Public Transportation Agency Safety Plan (PTASP) IN accordance with Title 49 of the code of the Federal Regulations part 673 was made by Mr. Schiavoni – Seconded by Mr. Sheets.
“AYES”: Messrs. and Mmes.: Marten, McNamee, Montrella, Schiavoni, Sheets, Spence and Zibbel.
“NAYS”: None
Motion passed.
- d. Motion to approve the Resolution 2020-016 authorizing the CEO, or his designee, to amend the contract with Engelke Construction Solutions and CT Consultants to increase the project budget by an amount not to exceed \$186,319.00 was made by Mr. Montrella – Seconded by Mr. Schiavoni.
“AYES”: Messrs. and Mmes.: Marten, McNamee, Montrella, Schiavoni, Sheets, Spence and Zibbel.
“NAYS”: None
Motion passed.



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- e. Motion to approve the Resolution 2020-017 authorizing the filing of applications with the Ohio Department of Transportation (ODOT) and any and all State agencies for State Fiscal Year (SFY) 2021 Transportation Grants; including, but not limited to, the Ohio Elderly and Disabled Fare Assistance Program, Urban Transit Program, Ohio Transit Preservation Partnership Program, the Diesel Emission Reduction Grant, and Volkswagen Mitigation Trust Fund Grant was made by Ms. McNamee – Seconded by Mr. Schiavoni.
“AYES”: Messrs. and Mmes.: Marten, McNamee, Montrella, Schiavoni, Sheets, Spence and Zibbel.
“NAYS”: None
Motion passed.

- f. Motion to approve the Resolution 2020-018 authorizing the CEO, or his designee, to enter into and execute a contract with JTO for site work at the Wickliffe Park-n-Ride, Engelke Construction Solutions for building construction and CT Consultants for construction administration at the Wickliffe Park-n-Ride at a cost not to exceed \$2,784,325.00 was made by Mr. Zibbel – Seconded by Mr. Schiavoni.
“AYES”: Messrs. and Mmes.: Marten, McNamee, Montrella, Schiavoni, Sheets, Spence and Zibbel.
“NAYS”: None
Motion passed.

- g. Motion to approve the Financial Statement for April 2020, subject to audit, was made by Mr. Sheets – Seconded by Mr. Zibbel.
“AYES”: Messrs. and Mmes.: Marten, McNamee, Montrella, Schiavoni, Sheets, Spence and Zibbel.
“NAYS”: None
Motion passed.

9. Administrative Report

a. CEO Report

Mr. Falkowski gave kudos to Laketrans and its employees for working diligently with the food delivery program. Food needs to be sorted, packaged and loaded onto buses for the food delivery in the park-n-ride lots. Mr. Falkowski volunteered last week with the effort and was amazed at all of the volunteers and people dedicated to this effort.



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10. Old Business

None

11. New Business

None

12. Upcoming Calendar

- a. 07/04/20 – Independence Day – Laketrans Closed
- b. 07/24/20 – Friends of Laketrans golf outing
- c. 07/27/20 - 4:00 p.m. – Laketrans “Committee of the Whole” meeting
- d. 07/27/20 – Immediately following “Committee of the whole” meeting – Laketrans Board of Trustees Meeting

13. Adjournment – 6:12 p.m.

Motion was made to adjourn the Laketrans Board of Trustees meeting by Mr. Schiavoni –
Seconded by Mr. Sheets.

“AYES”: Messrs. and Mmes.: Marten, McNamee, Montrella, Schiavoni, Sheets, Spence
and Zibbel.

“NAYS”: None

Motion passed.

Meeting adjourned at 6:12 p.m.

The next “Committee of the Whole” and Board of Trustees meeting will be on Monday,
July 27, 2020 at 4:00 p.m.

Benjamin S. Capelle
Secretary/Treasurer

Brian J. Falkowski, President
Laketrans Board of Trustees