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555 Lakeshore Blvd. Painesville Twp., OH 44077

**“COMMITTEE OF THE WHOLE” MEETING  
Monday, June 22, 2020 at 4:00 p.m.**

**MINUTES**

**1. Meeting Called to Order- 4:07 p.m.**

President Brian J. Falkowski called the “Committee of the Whole” meeting to order at 4:07 p.m.

**2. Roll Call**

Brian J. Falkowski  
Jon P. Marten  
Donna P. McNamee  
Dennis Montrella  
Dale Schiavoni  
Lane H. Sheets  
Sara Spence  
Charles J. Zibbel

Benjamin S. Capelle  
Brandon D. R. Dynes

**3. Regular Session**

- a. Motion to move to the Board of Trustees meeting the resolution authorizing the implementation of Route 8 and Route 9 was made by Mr. Schiavoni – Seconded by Ms. McNamee.  
“AYES”: Messrs. and Mmes.: Marten, McNamee, Montrella, Schiavoni, Sheets, Spence and Zibbel.  
“NAYS”: None  
Motion passed.
  
- b. Motion to move to the Board of Trustees meeting the resolution authorizing the CEO, to enter into and execute an agreement with New Flyer for the purchase of one (1) battery electric bus at a cost not to exceed \$932,104.00 per bus, and three (3) on route charging equipment at a cost not to exceed \$1,442,896.00 was made by Ms. McNamee – Seconded by Mr. Zibbel.  
“AYES”: Messrs. and Mmes.: Marten, McNamee, Montrella, Schiavoni, Sheets, Spence and Zibbel.  
“NAYS”: None  
Motion passed.



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- c.** Motion to move to the Board of Trustees meeting the resolution approving Laketrans' Public Transportation Agency Safety Plan in accordance with Title 49 of the code of the Federal Regulations part 673 was made by Mr. Schiavoni – Seconded by Mr. Sheets.  
"AYES": Messrs. and Mmes.: Marten, McNamee, Montrella, Schiavoni, Sheets, Spence and Zibbel.  
"NAYS": None  
Motion passed.
- d.** Motion to move to the Board of Trustees meeting the resolution authorizing the CEO, to amend the contract with Engelke Construction Solutions and CT Consultants to increase the project budget by an amount not to exceed \$186,319.00 was made by Mr. Schiavoni – Seconded by Mr. Zibbel.  
"AYES": Messrs. and Mmes.: Marten, McNamee, Montrella, Schiavoni, Sheets, Spence and Zibbel.  
"NAYS": None  
Motion passed.
- e.** Motion to move to the Board of Trustees meeting the resolution authorizing the filing of applications with the Ohio Department of Transportation (ODOT) and any and all State agencies for State Fiscal Year (SFY) 2021 Transportation Grants; including, but not limited to, the Ohio Elderly and Disabled Fare Assistance Program, Urban Transit Program, Ohio Transit Preservation Partnership Program, the Diesel Emission Reduction Grant, and Volkswagen Mitigation Trust Fund Grant was made by Ms. McNamee – Seconded by Mr. Schiavoni.  
"AYES": Messrs. and Mmes.: Marten, McNamee, Montrella, Schiavoni, Sheets, Spence and Zibbel.  
"NAYS": None  
Motion passed.
- f.** Motion to move to the Board of Trustees meeting the resolution authorizing the CEO, or his designee, to enter into and execute a contract with JTO for site work at the Wickliffe Park-n-Ride, Engelke Construction Solutions for building construction and CT Consultants for construction administration at the Wickliffe Park-n-Ride at a cost not to exceed \$2,784,325.00 was made by Mr. Zibbel – Seconded by Mr. Schiavoni.



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"AYES": Messrs. and Mmes.: Marten, McNamee, Montrella, Schiavoni, Sheets, Spence and Zibbel.

"NAYS": None

Motion passed.

- g.** Discussion on fare suspension due to COVID-19 social distancing recommendations. It was discussed and decided to extend the fare suspension due to COVID-19/social distancing recommendations through September 30, 2020. The short term outcome of the virus doesn't appear to be diminishing as quickly as hoped and the circumstances of social distancing and mask wearing will continue to be an edict.

**4. Old Business**

None

**5. New Business**

None

**6. Adjournment 4:58 p.m.**

Motion to adjourn the "Committee of the Whole" meeting was made by Mr. Sheets – Seconded by Mr. Schiavoni.

"AYES": Messrs. and Mmes.: Marten, McNamee, Montrella, Schiavoni, Sheets, Spence and Zibbel.

"NAYS": None

Motion passed.

Meeting adjourned at 4:58 p.m.