



1-888-LAKETRAN | www.laketrans.com

555 Lakeshore Blvd. Painesville Twp., OH 44077

Monday, February 24, 2020 – Immediately following the “Committee of the Whole” Meeting

Board of Trustees Meeting

Agenda

Guest WiFi Password: Laketrans555

1. Meeting called to order
2. Roll Call
3. Pledge of Allegiance
4. Mission Statement
Laketrans is committed to providing quality public transportation services to all Lake County residents with special emphasis on meeting the transportation needs of seniors and people with disabilities.
5. Public Comments
6. Approval of Minutes
 - a. Motion to approve Laketrans “Committee of the Whole” Meeting Minutes of January 27, 2020
 - b. Motion to approve Laketrans Board of Trustees Board Meeting Minutes of January 27, 2020
7. Action Items
 - a. Motion to approve Resolution adopting Laketrans’s Equal Employment Opportunity Program and submittal to the Federal Transit Administration
 - b. Motion to approve Resolution authorizing the Chief Executive Officer to enter into and execute a contract with Parks Tree for lawn and landscape maintenance at Laketrans Headquarters



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8. CEO's Report

- a. Director of Finance Report
 - i. Motion to accept the Financial Statement for December, 2019, subject to audit
- b. Director of Operations Report
 - i. Ridership Report- INFORMATION ONLY (December, 2019)
- c. Director of Maintenance Report
 - i. Maintenance Report- INFORMATION ONLY (December, 2019)
- d. Director of Human Resources Report
 - i. Human Resources Report
- e. Director of Communications Report
 - i. Monthly Communications Department Update
 - ii. Upcoming community events
 - iii. Additional Information
- f. Director of Information Technology Report
- g. Chief Executive Officer Report

9. Old Business

10. New Business

11. Upcoming Calendar

- a. 02/20/20 – 6:00 p.m. – 7:00 p.m. Mentor Headlands Community Center Public Hearing
- b. 02/24/20 – 4:00 p.m. – Laketran “Committee of the Whole” meeting
- c. 02/24/20 – Immediately following “Committee of the Whole” meeting – Laketran Board of Trustees Meeting
- d. 02/26/20 – Ash Wednesday



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- e. 03/04/20 – 6:00 p.m. – 7:00 p.m. – Mentor Civic Center Public Hearing
- f. 03/08/20 – Daylight Savings Time begins (Spring ahead)
- g. 03/10/20 – 6:00 p.m. – 7:00 p.m. – Mentor on the Lake City Hall – Public Hearing
- h. 03/17/20 – St. Patrick’s Day
- i. 03/24/20 – 4:00 p.m. – Laketrans “Committee of the Whole” meeting
- j. 03/24/20 – Immediately following “Committee of the Whole” meeting – Laketrans Board of Trustees Meeting
- k. 04/10/20 – Good Friday
- l. 04/12/20 – Easter Sunday
- m. 04/27/20 – 4:00 p.m. Laketrans “Committee of the Whole” meeting
- n. 04/27/20 – Immediately following “Committee of the Whole” meeting – Laketrans Board of Trustees meeting

12. Adjournment