



1-888-LAKETRAN | [www.laketrans.com](http://www.laketrans.com)

555 Lakeshore Blvd. Painesville Twp., OH 44077

Monday, January 27, 2020 – Immediately following the “Committee of the Whole” Meeting

Board of Trustees Meeting

## Agenda

**Guest WiFi Password: Laketrans555**

---

1. Meeting called to order
2. Roll Call
3. Pledge of Allegiance
4. Appointment – Mark Landes  
Oath of Office
  - a. Sara Spence
5. Nomination and Election of Officers – Mark Landes
  - a. President of the Board of Trustees
  - b. Vice President of the Board of Trustees
6. Mission Statement  
*Laketrans is committed to providing quality public transportation services to all Lake County residents with special emphasis on meeting the transportation needs of seniors and people with disabilities.*
7. Public Comments
8. Approval of Minutes
  - a. Motion to approve Laketrans “Committee of the Whole” meeting minutes of December 16, 2019



1-888-LAKETRAN | [www.laketrans.com](http://www.laketrans.com)

555 Lakeshore Blvd. Painesville Twp., OH 44077

- b. Motion to approve Laketrans Board of Trustees Board Meeting Minutes of December 16, 2019

9. Action Items

- a. Motion to approve Resolution authorizing the Chief Executive Officer to enter into and execute a contract with Deepwood Community Employment Services for Fleet Interior Detail Cleaning
- b. Motion to approve Resolution authorizing the Chief Executive Officer to commence the Public Hearing Process to obtain public input on a New Local Fixed Route serving Mentor and Mentor-on-the-Lake

10. General Manager's Report

- a. Director of Finance Report
  - i. Motion to accept the Financial Statement for November, 2019, subject to audit
- b. Director of Operations Report
  - i. Ridership Report- INFORMATION ONLY (November, 2019)
- c. Director of Maintenance Report
  - i. Maintenance Report- INFORMATION ONLY (November, 2019)
- d. Director of Human Resources Report
  - i. Human Resources Report
- e. Director of Communications Report
  - i. Monthly Communications Department Update
  - ii. Upcoming community events
  - iii. Additional Information
- f. Chief Executive Officer Report

11. Old Business



1-888-LAKETRAN | [www.laketrans.com](http://www.laketrans.com)

555 Lakeshore Blvd. Painesville Twp., OH 44077

## 12. New Business

## 13. Upcoming Calendar

- a. 01/20/20 – Martin Luther King Day – Laketrans Open
- b. 01/27/20 – 4:00 p.m. – Laketrans “Committee of the Whole” meeting
- c. 01/27/20 – Immediately following “Committee of the Whole” meeting – Laketrans Board of Trustees Meeting
- d. 02/17/20 – Presidents’ Day – Laketrans Open
- e. 02/24/20 – 4:00 p.m. – Laketrans “Committee of the Whole” meeting
- f. 02/24/20 – Immediately following “Committee of the Whole” meeting – Laketrans Board of Trustees Meeting

## 14. Adjournment