



1-888-LAKETRAN | [www.laketrans.com](http://www.laketrans.com)

555 Lakeshore Blvd. Painesville Twp., OH 44077

## MEETING NOTICE

LAKETRAN WILL HOLD A BOARD OF TRUSTEES MEETING ON  
MONDAY, SEPTEMBER 28, 2020 AT 4:00 p.m.

The meeting will be held at

Laketrans Headquarters  
555 Lakeshore Blvd., Painesville Twp., OH 44077

### LAKETRAN MISSION STATEMENT

LAKETRAN IS COMMITTED TO PROVIDING QUALITY PUBLIC TRANSPORTATION SERVICES  
TO ALL LAKE COUNTY RESIDENTS WITH SPECIAL EMPHASIS ON MEETING THE  
TRANSPORTATION NEEDS OF SENIORS AND PEOPLE WITH DISABILITIES.



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**BOARD OF TRUSTEES MEETING  
Monday, September 28, 2020 at 4:00 p.m.**

**AGENDA**

**1. Meeting Called to Order**

**2. Roll Call**

**3. Pledge of Allegiance**

**4. Mission Statement**

Laketran is committed to providing quality public transportation services to all Lake County residents with special emphasis on meeting the transportation needs of seniors and people with disabilities.

**5. Public Comment**

**6. Approval of Minutes**

- a. Motion to approve Laketran "Committee of the Whole" meeting minutes of July 27, 2020
- b. Motion to approve Laketran Board of Trustees Board meeting minutes of July 27, 2020

**7. Presentations**

- a. Auditors Presentation
- b. Park-n-Ride Service to University Circle
- c. Grocery Program Results

**8. Action Items**

- a. Motion to approve the resolution authorizing the CEO or his Designee to enter into and execute an agreement with Cornerstone for Managed Information Technology Services
- b. Motion to approve the resolution authorizing revisions to Laketran's Personnel Policy Manual
- c. Motion to approve the Financial Statement for June, 2020, subject to audit
- d. Motion to approve the Financial Statement for July, 2020, subject to audit



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## 9. Six Month Look Ahead

## 10. Administrative Reports

- a. Finance Department
- b. Operations Department
- c. Human Resources Department
- d. Maintenance Department
- e. IT Department
- f. Communications Department
- g. CEO

## 11. Old Business

## 12. New Business

## 13. Upcoming Calendar

- a. 09/22/20 – Fall Begins
- b. 09/28/20 – 4:00 p.m. – Laketrans Board of Trustees Meeting
- c. 10/12/20 – Columbus Day – Laketrans Open
- d. 10/26/20 – 4:00 p.m. – Laketrans Board of Trustees Meeting
- e. 10/31/20 – Halloween
- f. 11/01/20 – Daylight Savings Time Ends (Fall back 1 hour)
- g. 11/11/20 – Veterans' Day – Laketrans Open
- h. 11/23/20 – 4:00 p.m. Laketrans Board of Trustees Meeting
- i. 11/26/30 – Thanksgiving Day – Laketrans Closed

## 14. Adjournment