



1-888-LAKETRAN | www.laketran.com

555 Lakeshore Blvd. Painesville Twp., OH 44077

BOARD OF TRUSTEES MEETING
Monday, November 23, 2020 at 4:00 p.m.

AGENDA

1. Meeting Called to Order

2. Roll Call

3. Pledge of Allegiance

4. Mission Statement

Laketran is committed to providing quality public transportation services to all Lake County residents with special emphasis on meeting the transportation needs of seniors and people with disabilities.

5. Public Comment

6. Approval of Minutes

- a. Motion to approve Laketran Board of Trustees Board meeting minutes of October 26, 2020

7. Presentations

- a. Status of Headquarters project by R.L. Bowen
- b. 2021 Operating and Capital Budget

8. Executive Session

- a. The Board will convene in executive session pursuant to ORC 121.22(G)(1) to consider the employment and compensation of a public employee or official.
- b. The Board will convene in executive session pursuant to ORC 121.22(G)(1) to consider the employment and compensation of a public employee or official.

9. Action Items

- a. Motion to approve the Financial Statement for September, 2020, subject to audit
- b. Motion to approve a Resolution to hire an in-plant inspector for Local Route bus inspection
- c. Motion to approve a Resolution approving Diesel and Gasoline purchasing authority
- d. Motion to approve Revise the Organizational Chart in concert with the 2021 budget
- e. Motion to approve a Resolution to hire security services



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10. Six Month Look Ahead

11. Administrative Reports

- a. CEO
- b. Finance Department
- c. Operations Department
- d. Human Resources Department
- e. Maintenance Department
- f. IT Department
- g. Communications Department

12. Old Business

13. New Business

14. Upcoming Calendar

- a. 11/23/20 – 4:00 p.m. Laketrans Board of Trustees Meeting
- b. 11/26/20 – Thanksgiving Day – Laketrans Closed
- c. 12/16/20 – Laketrans Holiday Party
- d. 12/21/20 – 4:00 p.m. Laketrans Board of Trustees Meeting
- e. 12/25/20 – Christmas – Laketrans Closed
- f. 01/01/21 – New Year’s Day – Laketrans Closed
- g. 01/18/21 – Martin Luther King Day – Laketrans Open
- h. 01/25/21 – 4:00 p.m. – Laketrans Board of Trustees Meeting
- i. 02/14/21 – Valentine’s Day
- j. 02/15/21 – Presidents’ Day – Laketrans Open
- k. 02/17/21 – Ash Wednesday
- l. 02/22/21 – 4:00 p.m. Laketrans Board of Trustees Meeting
- m. 03/14/21 – Daylight Savings Time Begins – “Spring Ahead”
- n. 3/22/21 – 4:00 p.m. – Laketrans Board of Trustees Meeting

15. Adjournment