



1-888-LAKETRAN | [www.laketran.com](http://www.laketran.com)

555 Lakeshore Blvd. Painesville Twp., OH 44077

**BOARD OF TRUSTEES MEETING  
Monday, June 28, 2021 at 4:00 p.m.**

**AGENDA**

**1. Meeting Called to Order**

**2. Roll Call**

**3. Pledge of Allegiance**

**4. Mission Statement**

Laketran is committed to providing quality public transportation services to all Lake County residents with special emphasis on meeting the transportation needs of seniors and people with disabilities.

**5. Oath of Office – Brandon D. R Dynes**

- a. Charles J. Zibbel

**6. Public Comments**

**7. Approval of Minutes**

- a. Motion to approve Laketrans Board of Trustees Board meeting minutes of May 24, 2021
- b. Motion to approve Laketrans Board of Trustees Board Work Session minutes of June 9, 2021

**8. Action Items**

- a. Motion to approve the Financial Statement for April, 2021, subject to audit
- b. Approve the resolution to authorize the CEO and/or his designee to file applications, accept and execute contracts, and any other information pertaining to any and all Federal Grants for FFY 2022
- c. Approve the resolution authorizing the CEO, or his designee, to increase the amount of the contract between R. L. Bowen and Laketrans by a total amount of \$250,000 for a total contract value not to exceed \$1,458,819

**9. Six Month Look Ahead – Benjamin S. Capelle**



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## 10. Administrative Reports

- a. CEO – Benjamin S. Capelle
- b. Director of Finance – Mrs. Lisa Colling
- c. Director of Operations – Matthew Maier
- d. Director of Human Resources – Michael Austin
- e. Director of Maintenance – Keith Bare
- f. Director of IT – Tony Melaragno
- g. **Director of Compliance & Development – Ms. Andrea Aaby**
- h. Director of Communications – Mrs. Julia Schick

## 11. Old Business

## 12. New Business

## 13. Upcoming Calendar

- a. 06/28/21 - 4:00 p.m. – Laketran Board of Trustees Meeting
- b. 07/04/21 – Independence Day
- c. 07/05/21 – Independence Day (Observed) Laketran Open
- d. 07/26/21 – 4:00 p.m. – Laketran Board of Trustees Meeting
- e. 07/29/21 – 11:00 a.m. – Grand Opening & Dedication of the Frank J. Polivka Transit Center at Lakeland College
- f. 07/30/21 – 8:00 a.m. Registration; 9:00 a.m. Golf – “Friends of Laketran” Golf Outing – Pine Ridge Golf Course
- g. 09/06/21 Labor Day – Laketran Closed
- h. 09/22/21 – First Day of Autumn
- i. 09/27/21 – 4:00 p.m. – Laketran Board of Trustees Meeting
- j. 10/10/21 – Columbus Day – Laketran Operating
- k. 10/25/21 – 4:00 p.m. Laketran Board of Trustees Meeting

## 14. Adjournment