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555 Lakeshore Blvd. Painesville Twp., OH 44077

**BOARD OF TRUSTEES MEETING
Monday, June 28, 2021 at 4:00 p.m.**

MINUTES

Guest WiFi Password: Laketran555

1. Meeting Called to Order – 4:03 p.m.

President Brian J. Falkowski called the Laketran Board of Trustees meeting to order at 4:03 p.m.

2. Roll Call

Brian J. Falkowski
William F. Eppich
Jon P. Marten
Donna P. McNamee (zoom)
Daniella Nunnally
Lane H. Sheets
Gary L. Swanson
Charles J. Zibbel

Benjamin S. Capelle
Brand D. R. Dynes

3. Pledge of Allegiance - All

4. Mission Statement – Charles J. Zibbel

Laketran is committed to providing quality public transportation services to all Lake County residents with special emphasis on meeting the transportation needs of seniors and people with disabilities.

5. Oath of Office – Brandon D. R Dynes

a. Charles J. Zibbel

Mr. Dynes administered the Oath of Office for Reappointment for Charles J. Zibbel.

6. Public Comments

Brian Massey – Lobbyist for Citizens – was seeking justification of the cost of the renovations of the Headquarters.



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7. Approval of Minutes

- a. Motion to approve Laketrans Board of Trustees Board meeting minutes of May 24, 2021, was made by Mr. Sheets – Seconded by Mr. Swanson.
“AYES”: Messrs. and Mmes. Eppich, Marten, McNamee, Nunnally, Sheets and Swanson.
“NAYS”: None
“Abstained”: Mr. Zibbel.
Motion passed.

- b. Motion to approve Laketrans Board of Trustees Board Work Session minutes of June 9, 2021 was made by Mr. Zibbel – Seconded by Mr. Sheets
“AYES”: Messrs. and Mmes. Marten, McNamee, Nunnally, Sheets, Swanson and Zibbel.
“NAYS”: None
“Abstained”: Mr. Eppich.
Motion passed.

8. Action Items

- a. Motion to approve the Financial Statement for April, 2021, subject to audit, was made by Mr. Zibbel – Seconded by Mr. Eppich.
“AYES”: Messrs. and Mmes. Eppich, Marten, McNamee, Nunnally, Sheets, Swanson and Zibbel.
“NAYS”: None
Motion passed.

- b. Approve the Resolution 2021-012 to authorize the CEO and/or his designee to file applications, accept and execute contracts, and any other information pertaining to any and all Federal Grants for FFY 2022 was made by Ms. McNamee – Seconded by Mr. Zibbel.
“AYES”: Messrs. and Mmes. Eppich, Marten, McNamee, Nunnally, Sheets, Swanson and Zibbel.
“NAYS”: None,
Motion passed.

- c. Approve the Resolution 2021-013 authorizing the CEO, or his designee, to increase the amount of the contract between R. L. Bowen and Laketrans by a total amount of \$250,000 for a total contract value not to exceed \$1,458,819 was made by Mr. Zibbel – Seconded by Ms. McNamee.
“AYES”: Messrs. and Mmes. Zibbel and McNamee.
“NAYS”: Messrs. and Mmes. Eppich, Marten, Nunnally, Sheets and Swanson.
Motion failed.



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9. Six Month Look Ahead – Benjamin S. Capelle

10.

11. Administrative Reports

- a. CEO – Benjamin S. Capelle
- b. Director of Finance – Mrs. Lisa Colling
- c. Director of Operations – Matthew Maier
- d. Director of Human Resources – Michael Austin
- e. Director of Maintenance – Keith Bare
- f. Director of IT – Tony Melaragno
- g. **Director of Compliance & Development – Ms. Andrea Aaby**
- h. Director of Communications – Mrs. Julia Schick

i.

12. Old Business

None

13. New Business

None

14. Upcoming Calendar

- a. 06/28/21 - 4:00 p.m. – Laketrans Board of Trustees Meeting
- b. 07/04/21 – Independence Day
- c. 07/05/21 – Independence Day (Observed) Laketrans Open
- d. 07/20/21 – 3:00 p.m. Laketrans Board of Trustees Work Session
- e. 07/26/21 – 4:00 p.m. – Laketrans Board of Trustees Meeting
- f. 07/29/21 – 11:00 a.m. – Grand Opening & Dedication of the Frank J. Polivka Transit Center at Lakeland Community College
- g. 07/30/21 – 8:00 a.m. Registration; 9:00 a.m. Golf – “Friends of Laketrans” Golf Outing – Pine Ridge Golf Course
- h. 09/06/21 Labor Day – Laketrans Closed
- i. 09/22/21 – First Day of Autumn
- j. 09/27/21 – 4:00 p.m. – Laketrans Board of Trustees Meeting
- k. 10/10/21 – Columbus Day – Laketrans Operating
- l. 10/25/21 – 4:00 p.m. Laketrans Board of Trustees Meeting

15. Adjournment – 5:57 p.m.

Motion to adjourn the Laketrans Board of Trustees meeting was made by Mr. Sheets – Seconded by Mr. Swanson.

“AYES”: Messrs. and Mmes. Eppich, Marten, McNamee, Nunnally, Sheets, Swanson and Zibbel.

“NAYS”: None

Motion passed.



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Meeting adjourned at 5:57 p.m.

The next Laketrans Board of Trustees meeting will be on Monday, July 26, 2021 at 4:00 p.m.

The Laketrans Board of Trustees will be having a work session on Tuesday, July 20, 2021 at 3:00 p.m.

Benjamin S. Capelle
Secretary/Treasurer

Brian J. Falkowski, President
Laketrans Board of Trustees