



1-888-LAKETRAN | www.laketrans.com

555 Lakeshore Blvd. Painesville Twp., OH 44077

MEETING NOTICE

LAKETRAN WILL HOLD A BOARD OF TRUSTEES MEETING ON
MONDAY, SEPTEMBER 27, 2021 AT 4:00 p.m.

The public meeting will be broadcasted live at

www.youtube.com/laketrans

And

Will be in person at Laketrans Headquarters;
555 Lakeshore Blvd.; Painesville Twp., OH 44077

LAKETRAN MISSION STATEMENT

LAKETRAN IS COMMITTED TO PROVIDING QUALITY PUBLIC TRANSPORTATION SERVICES
TO ALL LAKE COUNTY RESIDENTS WITH SPECIAL EMPHASIS ON MEETING THE
TRANSPORTATION NEEDS OF SENIORS AND PEOPLE WITH DISABILITIES.



Laketran
September 2021 Board of Trustees Meeting
September 27, 2021
4:00 pm-6:00 pm Eastern Time

1. **Meeting Called to Order**
(4:00pm Brian Falkowski)
 - a. *Meeting Notice*
2. **Roll Call**
(Vicki Messenger)
3. **Pledge of Allegiance**
4. **Mission Statement**
5. **Public Comments**
(Brian Falkowski)
6. **Approval of Minutes**
 - a. *Motion to approve the July 20th Laketran Board of Trustees Work Session meeting minutes.*
(Brian Falkowski)
 - b. *Motion to approve the July 26th Laketran Board of Trustees Board meeting minutes.*
(Brian Falkowski)
 - c. *Motion to approve the August 5th Laketran Board of Trustees Special meeting minutes.*
(Brian Falkowski)
7. **Recognition**
8. **Presentations**
 - a. *Vanpooling Overview*
(Matt Maier)
9. **Action Items**
 - a. *Motion to approve the June 2021 financial statements*
(Lisa Colling)
 - i. *June Operating financial statement*
(Lisa Colling)
 - ii. *June STS financial statement*
(Lisa Colling)
 - iii. *June Capital report*
(Lisa Colling)
 - b. *Motion to approve the July 2021 financial statements*
(Lisa Colling)
 - i. *July Operating financial statement*
(Lisa Colling)

- ii. July STS financial statement
(Lisa Colling)
 - iii. July Capital report
(Lisa Colling)
- c. *Motion to terminate the agreement with WSP for Strategic Planning Services*
(Brandon Dynes)
- d. *Motion to approve the resolution authorizing the CEO or his designee to enter into a one (1) year extension with Cornerstone Inc.*
(Tony Melaragno)
 - i. Briefing Paper
 - ii. Resolution Authorizing CEO or his designee, to exercise a one (1) year renewal of the contract with Cornerstone IT for Managed IT Service
(Tony Melaragno)
- e. *Motion to approve updates to the Laketran Policy Manual*
(Mike Austin)
 - i. Briefing Paper Policy Manual Updates
(Mike Austin)
 - ii. Policy Manual Updates
(Mike Austin)
 - iii. Resolution - Policy Manual Updates
(Mike Austin)

10. **Six Month Look Ahead**

(Ben Capelle)

11. **Administrative Reports**

- a. CEO Report
(Ben Capelle)
- b. Director of Finance Report
(Lisa Colling)
- c. Director of Operations Report
(Matt Maier)
- d. Director of Human Resources Report
(Mike Austin)
- e. Director of Maintenance Report
(Keith Bare)
 - i. *June Maintenance Report*
 - ii. July Maintenance Report
- f. Director of Information Technology Report
(Tony Melaragno)

- g. Director of Compliance & Development Report
(Andrea Aaby)
- h. Director of Communications Report
(Julia Schick)
- i. Upcoming Calendar
(Vicki Messenger)
- j. Additional Information

- 12. **Old Business**
(Brian Falkowski)
- 13. **New Business**
(Brian Falkowski)
- 14. **Adjournment**
(Brian Falkowski)