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555 Lakeshore Blvd. Painesville Twp., OH 44077

BOARD OF TRUSTEES "SPECIAL" MEETING
Thursday, August 5, 2021 at 9:00 a.m.

MINUTES

Guest WiFi Password: Laketran555

1. Meeting Called to Order – 9:02 a.m.

President Brian J. Falkowski called the Laketran Board of Trustees meeting to order at 9:02 a.m.

2. Roll Call

Brian J. Falkowski
Jon P. Marten
Donna P. McNamee
Daniella Nunnally
Lane H. Sheets
Sara Spence
Gary L. Swanson
Charles J. Zibbel

Benjamin S. Capelle
Brandon D. R. Dynes

3. Pledge of Allegiance - All

4. Mission Statement – Mr. Charles J. Zibbel

Laketran is committed to providing quality public transportation services to all Lake County residents with special emphasis on meeting the transportation needs of seniors and people with disabilities.

5. Public Comments

- a. **John Murphy:** Employed at Laketran since 1992 as driver. He wanted to emphasize that a drivers' job begins and ends in the garage, where the safety of the vehicle is the utmost importance. There has been extreme growth to Laketran fleet over the years. More room needs to be added to the maintenance section of the garage.
- b. **Cody Krznaric Kustala:** His career started in the garage and now is a driver. He feels the expansion to the garage is necessary for the safety of the clients and also general public. Snow covered vehicles can be very dangerous plus the fact that additional personnel will be needed to keep the outdoor stored vehicles cleaned off. This in turn



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would need extra personnel and more money to make sure the needs are met. The drivers certainly would not be able to clean off vehicles and still keep on schedule.

- c. **Millie Ross:** She has been with Laketrans for 10 years and has seen the increase in drivers over the years. The lockers are being shared by drivers. An expansion to this area would mean a lot to the current and future drivers, giving them their own personal space.
- d. **Tom Gabor:** Tom has worked at Laketrans for the past 20 years and is now the Lead Trainer. This is a never ending job with new technology and techniques all the time. The training room has been used over the years as office/training room. However, with the increase in the drivers over the years, desk space has been shared in the administrative area without even cubicles. Productivity would be increased with a quiet place to work and concentrate.
- e. **Palo Krznaric:** The question Palo presented was why is there any questions to do the renovations and expansions with the grant money Laketrans received. It would appear unproductive to return the grant money because it was not used. *Answer: The grant money would not have to be returned but redistributed to other projects.*
- f. **Steve Laupp:** Another area of concern is the Dispatch area. There is such close quarters among the employees that it is very difficult to work efficiently and productivity wise. Larger work space would allow more privacy with a greater productivity rate.

6. Headquarters Renovation & Expansion Discussion

Mr. Sheets feels the renovation and expansion project should be put on pause until questions can be answered. The increase in the cost of the project is of a concern. Mr. Marten agrees that there is not enough answers to move forward with the project.

Ms. Nunnally suggested that parts of the expansion and renovations could be done in stages, rather than all at one time. This would, perhaps, achieve better prices for the entire project.

Ms. McNamee feels the need to move forward so that as the population of Lake County continues to age, Laketrans will be able to handle the increase in ridership.

Mr. Swanson suggested that the formation of a Special Project Committee be made to research the details of the project. Other board members agreed. Mr. Falkowski asked that any trustee reach out to him by email if they are interested in serving on the committee.

Motion to terminate the agreement with WSP was made by Ms. McNamee – Seconded by Mr. Sheets.

“AYES”: Messrs. and Mmes. Marten, McNamee, Nunnally, Sheets, Spence, Swanson and Zibbel.

“NAYS”: None

Motion passed.



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7. Old Business

None

8. New Business

None

9. Adjournment – 10:20 a.m.

Motion to adjourn the Laketrans Board of Trustees “special” meeting was made by Mr. Sheets – Seconded by Mr. Swanson.

“AYES”: Messrs. and Mmes. Marten, McNamee, Nunnally, Sheets, Spence, Swanson and Zibbel.

“NAYS”: None

Motion passed.

Meeting adjourned at 10:20 a.m.

Benjamin S. Capelle
Secretary/Treasurer

Brian J. Falkowski, President
Laketrans Board of Trustees