



Laketran
October 2021 Board of Trustees Meeting
October 25, 2021
4:00 pm-6:00 pm Eastern Time

MINUTES

1. Meeting Called to Order 4:03 p.m.

President Brian J. Falkowski called the Laketran Board of Trustees meeting to order at 4:03 p.m.

2. Roll Call

Brian J. Falkowski
William F. Eppich
Jon P. Marten
Donna P. McNamee
Daniella Nunnally
Sara Spence
Charles J. Zibbel

Benjamin S. Capelle
Brandon D. R. Dynes

3. Pledge of Allegiance - All

4. Mission Statement – Mr. Charles J. Zibbel

Laketran is committed to providing quality public transportation services to all Lake County residents with special emphasis on meeting the transportation needs of seniors and people with disabilities.

5. Public Comments

Frank J. Polivka wanted to thank Laketran for the distinct honor of being the individual that the newly constructed transit center at

Lakeland Community College was named after. He and his family are very appreciative of this honor.

Frank also praised the Laketrans team for doing such a terrific job providing transportation needs for the citizens of Lake County.

6. Approval of Minutes

- a. Motion to approve the Laketrans Board of Trustees "Special" Meeting minutes of 08-05-2021 was made by Ms. McNamee – Seconded by Mr. Zibbel.

“AYES”: Messrs. and Mmes. Marten, McNamee, Nunnally, Spence and Zibbel.

“NAYS”: None

“Abstained”: Mr. Eppich

Motion passed.

- b. Motion to approve the Laketrans Board of Trustees Board Meeting minutes of September 27th, 2021 was made by Mr. Zibbel – Seconded by Ms. Nunnally.

“AYES”: Messrs. and Mmes. Eppich, Marten, McNamee, Nunnally, and Zibbel.

“NAYS”: None

“Abstained”: Ms. Spence.

Motion passed.

7. Presentations – Ken Reed (OTRP)

- a. Presentation of the Ohio Transit Risk Pool's SOAR Award for excellence in safety. This is a traveling award and this is the second time Laketrans has received this award. Laketrans's safety average is \$0.79 per mile; overall average for the OTRP group is \$3.14/mile. Congratulations to Laketrans for a job well done!

8. Action Items

- a. Motion to approve the August 2021 financial statements was made by Ms. McNamee – Seconded by Mr. Zibbel.
“AYES”: Messrs. and Mmes. Eppich, Marten, McNamee, Nunnally, Spence and Zibbel.
“NAYS”: None
Motion passed.

- b. Motion to approve the Resolution 2021-019 authorizing the CEO or His Designee to purchase eighteen (18) propane powered Dial-a-Ride buses from TESCO at a cost not to exceed two million seven hundred twelve thousand nine hundred six dollars and 00/100 (\$2,712,906) Was made by Ms. McNamee – Seconded by Mr. Zibbel.
“AYES”: Messrs. and Mmes. Eppich, Marten, McNamee, Nunnally, Spence and Zibbel.
“NAYS”: None
Motion passed.

- c. Motion to approve the resolution 2021-020 authorizing the CEO or his designee to enter into and execute an agreement with New Flyer Inc. of America for the installation of battery electric bus charging infrastructure at Laketran's Headquarters at a cost not to exceed six hundred seventy five thousand dollars and no/100 (\$675,000) was made by Mr. Zibbel – Seconded by Ms. McNamee.
“AYES”: Messrs. and Mmes. Eppich, Marten, McNamee, Nunnally, Spence and Zibbel.
“NAYS”: None
Motion passed.

- d. Motion to approve the Resolution for the purchase of eight (8) vans- (LATE ADDITION)
No motion was made.

9. Six Month Look Ahead

(Benjamin S. Capelle)

10. Administrative Reports

- a. CEO Report
(Benjamin S. Capelle)
- b. Director of Finance Report
(Lisa Colling)
- c. Director of Operations Report
(Matt Maier)
 - i. October Update
- d. Director of Human Resources Report
(Mike Austin)
- e. Director of Maintenance Report
(Keith Bare)
- f. Director of Information Technology Report
(Tony Melaragno)
- g. Director of Compliance & Development Report
(Andrea Aaby)
- h. Director of Communications Report
(Julia Schick)
- i. Upcoming Calendar
(Vicki Messenger)
- j. Additional Information

11. Old Business

None

12. New Business

None

13. Adjournment - 5:37 p.m.

Motion to adjourn the Laketran Board of Trustees meeting was made by Ms. McNamee – Seconded by Mr. Zibbel.

“AYES”: Messrs. and Mmes. Eppich, Marten, McNamee, Nunnally, Spence and Zibbel.

“NAYS”: None

Motion passed.

Meeting adjourned at 5:37 p.m.

The next Laketran Board of Trustees meeting will be on Monday, November 22, 2021 at 4:00 p.m.

Benjamin S. Capelle
Secretary/Treasurer

Brian J. Falkowski, President
Laketran Board of Trustees