



Laketrans
November 2021 Board of Trustees Meeting
November 22, 2021
4:00 pm-6:00 pm Eastern Time

1. **Meeting Notice**
2. **Meeting Called to Order**
(4:00pm Brian Falkowski)
3. **Roll Call**
(Vicki Messenger)
4. **Pledge of Allegiance**
5. **Mission Statement**
6. **Public Comments**
(Brian Falkowski)
7. **Approval of Minutes**
(Brian Falkowski)
 - a. Motion to approve the Laketrans Board of Trustees Board Meeting minutes of October 25, 2021
8. **Presentations**
 - a. 2022 Operating, Capital, and STS Budgets
(Lisa Colling)
 - i. 2022 Operating and Capital Budget
 - ii. 2022 Special Transportation Services (STS) Budget
9. **Agenda Items**
 - a. Motion to approve the September 2021 Financial Statements , subject to audit
(Lisa Colling)
 - i. September Operating Financials
 - ii. September STS Financials
 - iii. September Capital Report
 - b. Motion to approve the resolution authorizing the CEO, or his designee, to enter into and execute a contract on December 8th, 2021 for the purchase of diesel and gasoline fuel for calendar year 2022.
(Andrea Aaby)
 - i. Diesel and Gasoline Fuel Briefing Paper
 - ii. Diesel and Gasoline Fuel Resolution
 - c. Motion to approve the resolution authorizing the CEO or his designee to enter into a five year contract with Alliance Autogas for the purchase and delivery of propane fuel .
(Keith Bare)

- i. Propane Briefing Paper
 - ii. Propane Resolution
- d. Motion to approve the resolution authorizing the CEO or his designee to enter into a contract for the purchase replacement of 2-way radios.
(Keith Bare)
 - i. Briefing paper for 2-way radios
 - ii. Resolution for two-way radios

10. Six Month Look Ahead

(Ben Capelle)

11. Committee Reports

- a. Special Projects Committee
(Gary Swanson)

12. Administrative Reports

- a. CEO Report
(Ben Capelle)
- b. Director of Finance Report
(Lisa Colling)
- c. Director of Operations Report
(Matt Maier)
 - i. RIDERSHIP
(Matt Maier)
- d. Director of Human Resources Report
(Mike Austin)
- e. Director of Maintenance Report
(Keith Bare)
- f. Director of Information Technology Report
(Tony Melaragno)
- g. Director of Compliance & Development Report
(Andrea Aaby)
- h. Director of Communications Report
(Julia Schick)
- i. Upcoming Calendar
(Vicki Messenger)
- j. Additional Information

13. Old Business

(Brian Falkowski)

14. New Buisness

(Brian Falkowski)

15. Adjournment

(Brian Falkowski)