



Laketrans
December 2021 Board of Trustees Meeting
December 20, 2021
4:00 pm-6:00 pm Eastern Time

1. **Meeting Notice**
2. **Meeting Called to Order**
(4:00pm Brian Falkowski)
3. **Roll Call**
(Vicki Messenger)
4. **Pledge of Allegiance**
5. **Mission Statement**
6. **Public Comments**
(Brian Falkowski)
7. **Approval of Minutes**
(Brian Falkowski)
 - a. Motion to approve the Laketrans Board of Trustees Board Meeting minutes of November 22, 2021
8. **Agenda Items**
 - a. Motion to approve the October 2021 Financial Statements , subject to audit
(Lisa Colling)
 - i. October 2021 Operating Financials
 - ii. October 2021 STS Financials
 - iii. October 2021 Capital Plan
 - b. Motion to approve the 2022 Operating Budget and Capital Plan
(Lisa Colling)
 - i. Briefing Paper and Attachments - 2022 Operating Budget and Capital Plan
 - ii. Resolution - 2022 Operating Budget and Capital Plan
 - c. Motion to approve the 2022 Special Transportation Service (STS) Budget
 - i. Briefing Paper and Attachments - 2022 Special Transportation Service (STS) Budget
 - ii. Resolution - 2022 Special Transportation Service (STS) Budget
 - d. Motion to approve the five year auditing contract with James G. Zupka, Inc. for the period January 1, 2021 - December 31, 2025
(Lisa Colling)
 - i. Briefing Paper and Attachments - James G. Zupka, Inc. Auditors

- ii. Resolution - James G. Zupka, Inc. Auditors
- e. Motion to approve the meeting schedule for 2022
(*Benjamin S. Capelle*)
- i. Briefing Paper- 2022 Schedule

9. Six Month Look Ahead
(*Ben Capelle*)

10. Committee Reports

- a. Special Projects Committee
(*Gary Swanson*)

11. Administrative Reports

- a. CEO Report
(*Ben Capelle*)
- b. Director of Finance Report
(*Lisa Colling*)
- c. Director of Operations Report
(*Matt Maier*)
 - i. Ridership Report
- d. Director of Human Resources Report
(*Mike Austin*)
- e. Director of Maintenance Report
(*Keith Bare*)
- f. Director of Information Technology Report
(*Tony Melaragno*)
- g. Director of Compliance & Development Report
(*Andrea Aaby*)
- h. Director of Communications Report
(*Julia Schick*)
- i. Upcoming Calendar
(*Vicki Messenger*)
- j. Additional Information

12. Old Business
(*Brian Falkowski*)

13. New Buisness
(*Brian Falkowski*)

14. Adjournment
(*Brian Falkowski*)