

Laketrans
April 2022 Board of Trustees Meeting
April 25, 2022
4:00 pm-6:00 pm Eastern Time
Minutes

1. **Meeting Notice**

2. **Meeting Called to Order - 4:01 p.m.**

President Brian J. Falkowski called the Laketrans Board of Trustees meeting to order at 4:01 p.m.

3. **Roll Call**

Brian J. Falkowski

Jon P. Marten

Donna McNamee

Daniella Nunnally

Lane H. Sheets

Sara Spence

Gary L. Swanson

Charles J. Zibbel

Benjamin S. Capelle

Brandon D. R. Dynes

4. **Pledge of Allegiance**

All

5. **Mission Statement**

Mr. Zibbel

6. **Public Comments**

None

7. **Approval of Minutes**

- a. Motion to approve the Laketrans Board of Trustees Board Meeting minutes of March 28, 2022 was made by Ms. Nunnally - Seconded by Ms. Spence.

"AYES": Messrs. and Mmes. Marten, McNamee, Nunnally, Sheets, Spence, Swanson and Zibbel

"NAYS": None

8. **Executive Session - 4:10 p.m.**

- a. Motion to enter into executive session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official pursuant to Section 121.22(G)(1) of the Ohio Revised Code was made by Mr. Swanson - Seconded by Ms. Nunnally.

"AYES": Messrs. and Mmes. Marten, Nunnally, Sheets, Spence, Swanson, and Zibbel

"NAYS": None

Motion to move to the second executive session was made at 5:05 by Ms. McNamee - Seconded by Mr. Swanson

"AYES": Messrs. and Mmes. Marten, McNamee, Nunnally, Sheets, Spence, Swanson and Zibbel

"NAYS": None

- b. Motion to enter into executive session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official pursuant to Section 121.22(G)(1) of the Ohio Revised Code was made by Ms. Nunnally - Seconded by Ms. McNamee

"AYES": Messrs. and Mmes. Marten, McNamee, Nunnally, Sheets, Spence, Swanson and Zibbel

"NAYS": None

Motion to return to regular session was made at 5:41 p.m. by Mr. Sheets - Seconded by Ms. McNamee.

"AYES": Messrs. and Mmes. Marten, McNamee, Nunnally, Sheets, Spence, Swanson and Zibbel

"NAYS": None

9. Discussion

Mr. Capelle presented the board with estimated cost for the three renovation options. After reviewing the information Ms. Nunnally suggest to go with option one for the complete renovation with cap on the total cost. Mr Zibbel suggests having the option to add or remove items after the complete design is reviewed. In conclusion Mr. Falkowski made the following resolution.

- a. Motion to approve the resolution to move forward with the renovation project by giving the CEO authority to reengage the architects at a cost not to exceed \$109,000 to see design through completion without exceeding grant funds and to have options to add or remove items was made by Ms. Spence - Seconded by Mr. Swanson

"AYES": Messrs. and Mmes. McNamee, Nunnally, Spence, Swanson and Zibbel

"NAYS": Messrs. and Mmes. Marten and Sheets

10. Presentations

- a. Vanpool Presentation - Postponed

11. Agenda Items

- a. Motion to approve the February 2022 Operating & STS Financial Statements, subject to audit and Capital Plan Review was made Ms McNamee - Seconded by Mr. Zibbel

"AYES": Messrs. and Mmes. Marten, McNamee, Nunnally, Sheets, Spence, Swanson and Zibbel

"NAYS": None

- b. Motion to approve the resolution authorizing the CEO or his designee, to enter into and execute a contract with Cook Paving and Construction for the construction of a front entryway and sidewalk at Laketran Headquarters at a cost not to exceed one hundred fifty thousand dollars (\$150,000.00) was made by Ms. McNamee - Seconded by Ms. Nunnally

"AYES": Messrs. and Mmes. Marten, McNamee, Nunnally, Sheets, Spence, Swanson and Zibbel

"NAYS": None

- c. Motion to approve the resolution approving Laketran's Public Transportation Agency Safety plan in accordance with title 49 of the code of federal regulations part 673. was made by Mr. Zibbel - Seconded by Ms. Spence

"AYES": Messrs. and Mmes. Marten, McNamee, Nunnally, Sheets, Spence, Swanson and Zibbel

"NAYS": None

12. Six Month Look Ahead

13. **Administrative Reports**

CEO Report

14. **Committee Reports**

Mr. Swanson reports there wasn't a meeting in March

15. **Old Business**

None

16. **New Business**

None

17. **Adjournment** - 6:25 p.m.

Motion to adjourn the Laketrans Board of Trustees meeting was made by Ms. Nunnally - Seconded by Ms. McNamee.

"AYES": Messrs. and Mmes Marten, McNamee, Nunnally, Sheets, Spence, Swanson, and Zibbel

"NAYS": None

Benjamin S. Capelle
Secretary/Treasurer

Brian J. Falkowski, President
Laketrans Board of Trustees