



1-888-LAKETRAN | www.laketran.com

555 Lakeshore Blvd. Painesville Twp., OH 44077

**Request for Proposals for Body-on-Chassis Cutaway Vehicles
Pre-Proposal Meeting Minutes
May 19, 2022**

- Attendance sheets are attached.
- All questions should be addressed to Andrea Aaby, Director of Compliance and Development, at aaaby@laketran.com.
- All Requests for Approved Equals (RFAE) should be addressed to Andrea Aaby, Director of Compliance and Development, at aaaby@laketran.com.
- Laketrans will award one or more contracts for the four bus types as we see fit. Vendors can propose on all four bus types or fewer.
- The mandatory forms must be completed as a condition of responsiveness.

Contract/Pricing

- The base price per bus is based upon the mandatory items as specified in Section 3.7.
 - Laketrans will work with the winning vendor(s) on final specifications and a final price will be established at that time.
- Laketrans Board of Trustees will award a 5 year producer-price index contract for the purchase of the initial order of vehicles with options to purchase up to 120 additional vehicles over the life the contract.
 - Laketrans makes no promise to purchase any vehicles beyond the initial order.
 - Laketrans can order any mix of the 4 types of buses.
 - Bus #2 and Bus #3 will be the most common buses ordered.
- The Board of Trustees approves each order of buses at a price not-to-exceed.
 - Therefore, the price is locked in at that time.
 - The cost to Laketrans will not change between the time the Board approves the purchase and the time the vehicles are delivered.
- PPI will impact the cost of vehicles for each new order.
- Please refer to *Attachment A Pricing and Quantities* for more information on PPI.

Bus Graphics

- Laketrans does not have a preferred vendor
- Buses should be delivered with paint and graphics as specified.



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	Number of Passengers	Number of Wheelchair Positions
Bus #1 - Fixed Route Capable Low Floor Cutaway	Current low floor is 14 passenger	2
Bus #2 - Traditional Dial-a-Ride Propane Powered	10	5 positions
Bus #3 – Narrow Body Single or Dual Rear Wheel	8	3 positions
Bus #4 – Simple Dial-a-Ride Gasoline Powered	12	5 positions

Bus Inspection

- Buses will be delivered on June 13th and will remain on site for the whole week and picked up on June 17th.
 - If a dealer needs to request different accommodations to this schedule, you must contact aaaby@laketran.com.
- Laketran Mechanics will evaluate buses for quality craftsmanship and construction.
 - Attached is the Mechanics Inspection form.
- A dealer representative is not required to be onsite for the inspection.
- A dealer need not submit every model for inspection. Overall quality and craftsmanship is not expected to vary significantly from model to model.
- The vehicle provided for inspection can be new or used at the discretion of the dealer.

Electronics Cabinet

- Laketran does not specify the location of the cabinet in the vehicle. In Laketran's current fleet, the location of the electronics cabinet varies:
 - Location of destination sign
 - Behind the driver
- The purpose of the electronics cabinet is to store all the onboard peripheral technology such as hard drives for camera system, Cradlepoint, fluid management system, etc.
- If a dealer would like to see an example, you can arrange to visit Laketran with the Maintenance Department before June 3, 2022.
 - Nick Borelli, Assistant Director of Vehicle Maintenance, nborelli@laketran.com
 - Keith Bare, Director of Maintenance, kbare@laketran.com
- The trade-in clause is there to cover Laketran in any event over the next five years. There are no trade-ins planned at this time.



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- Laketran does not anticipate different layouts for buses than the ones described in this procurement.
- Electric cutaways are not part of this procurement.
- Proposals should be submitted in hard copy with 4 copies and an electronic copy.
 - The electronic copy is for administrative purposes and can be provided in a USB or directly emailed to aaaby@laketran.com.
- The interview will provide the opportunity for the dealer and manufacturer to provide their sales pitch as to why their bus is the best bus for Laketran. The interview can include an opportunity for the dealer/manufacturer to tour the bus with Laketran and identify special features and answer questions.



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CUTAWAY PARATRANSIT VEHICLES

5/19/2022

Print Information or Attach Business Card


Company					
Attendee's Name/Title		ANDREA AABY			
Address		Director of Compliance & Development aaaby@laketran.com			
City, State, Zip		DIRECT (440) 350-1022 FAX (440) 354-4202 555 Lakeshore Blvd. Painesville Twp., OH 44077			
Phone		1-888-LAKETRAN www.laketran.com			
E-mail					
Company					
Attendee's Name/Title		KEITH BARE			
Address		Director of Maintenance kbare@laketran.com			
City, State, Zip		DIRECT (440) 350-1036 FAX (440) 354-4202 555 Lakeshore Blvd. Painesville Twp., OH 44077			
Phone		1-888-LAKETRAN www.laketran.com			
E-mail					



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CUTAWAY PARATRANSIT VEHICLES
5/19/2022

Print Information or Attach Business Card

Company	
Attendee's Name/Title	
Address	
City, State, Zip	
Phone	
E-mail	
	
Company	
Attendee's Name/Title	
Address	
City, State, Zip	
Phone	
E-mail	

SCOTT RESTON
President

scottreston@coachandequipment.com
(315) 694-7154
www.coachbussales.com



LAKETRAN | www.laketransales.com
100 Lakeshore Blvd. Painesville Twp., OH 44077

PARATRANSIT VEHICLES
5/19/2022

Print Information or Attach Business Card

Company	Coach Equipment
Attendee's Name/Title	
Address	
City, State, Zip	
Phone	
E-mail	
Company	
Attendee's Name/Title	
Address	
City, State, Zip	
Phone	
E-mail	

JOHN ROBB
Sales Representative

jrobb@coachandequipment.com
(215) 692-2643
www.coachbussales.com



LAKETRAN | www.laketrans.com
Shore Blvd. Painesville Twp., OH 44077

PARATRANSIT VEHICLES
5/19/2022

Print Information or Attach Business Card

Company	
Attendee's Name/Title	
Address	
City, State, Zip	
Phone	
E-mail	
Company	
Attendee's Name/Title	
Address	
City, State, Zip	
Phone	
E-mail	

TESCO

Proven Quality. Trusted Name.

BLAIR TASEFF

Sales Manager

Government & Green Solutions

Direct: 419,720,7482

Cell: 440,653,0193

btaseff@tescobus.com

TESCOBUS.COM

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Shore Blvd. Painesville Twp., OH 44077

PARATRANSIT VEHICLES

5/19/2022

Print Information or Attach Business Card

Company	TESCO
Attendee's Name/Title	Blair Taseff General Manager
Address	6401 SEAMAN RD.
City, State, Zip	Oregon OHio 44028
Phone	440-653-0193.
E-mail	BTASEFF @ TESCOBUS.COM
Company	
Attendee's Name/Title	
Address	
City, State, Zip	
Phone	
E-mail	

Andrea Aaby

From: Jeff Pappas <jpappas@tescobus.com>
Sent: Thursday, May 19, 2022 10:01 AM
To: Andrea Aaby
Subject: Zoom call attendance

Andrea,

I am on the zoom call for the RFP pre-bid meeting.

Jeff

Jeff Pappas
Vice President



TESCO – Transportation Equipment Sales Corp.
419.720.7451
jpappas@tescobus.com

Andrea Aaby

From: Dane Patterson <dane@buyabus.net>
Sent: Thursday, May 19, 2022 10:00 AM
To: Andrea Aaby
Subject: Attendance

DANE PATTERSON Regional Account Manager
Bus Service Inc. | Ohio's Starcraft Bus Dealer
3153 Lamb Ave. Columbus, OH 43219
P: 614-332-8546 | **F:** 614-471-8801
dane@buyabus.net | www.bussalesinc.com

Andrea Aaby

From: LaMond, Amanda <alamond@coachandequipment.com>
Sent: Thursday, May 19, 2022 10:00 AM
To: Andrea Aaby
Subject: Attendance Confirmation

Good morning,

Just writing to confirm that I am in attendance.

Mandi LaMond

Bid Coordinator & Parts Sales | Coach & Equipment Bus Sales, Inc.
(315) 536-2321 ext. 7518 | alamond@coachandequipment.com
PO Box 36, 130 Horizon Park Drive, Penn Yan, NY 14527
www.coachbusparts.com | www.coachandequipment.com

Andrea Aaby

From: Adam Prestifilippo <adam@buyabus.net>
Sent: Thursday, May 19, 2022 10:02 AM
To: Andrea Aaby
Subject: Pre-Bid Meeting

I am in attendance for the pre-bid meeting this morning on Zoom.

ADAM PRESTIFILIPPO
National Sales Manager
BSI
P: 614-471-2877
www.buyabus.net



Andrea Aaby

From: Mark Ryan <wrcoach@earthlink.net>
Sent: Thursday, May 19, 2022 10:04 AM
To: Andrea Aaby
Subject: RE: RFP BODY-ON-CHASSIS CUTAWAY VEHICLES

Hi Andrea – I am here in the zoom meeting.

Mark Ryan
Western Reserve Coach Sales, Inc.
BusPro1.com
330-221-2743

From: [Andrea Aaby](#)
Sent: Tuesday, May 17, 2022 9:09 AM
To: [Andrea Aaby](#)
Subject: FW: RFP BODY-ON-CHASSIS CUTAWAY VEHICLES

Hello All,

Just a friendly reminder about the Pre-Proposal Meeting on Thursday May 19th at 10:00am. You can join us in person at Laketrans or via Zoom.

Andrea Aaby | Director of Compliance & Development
Direct [\(440\) 350-1022](tel:440-350-1022)

From: Andrea Aaby
Sent: Monday, May 2, 2022 8:10 AM
To: Andrea Aaby <aaaby@laketrans.com>
Subject: RFP BODY-ON-CHASSIS CUTAWAY VEHICLES

REQUEST FOR PROPOSALS

Sealed proposals will be received by LAKETRAN for the following good(s) and/or service(s) until the respective deadline(s) as shown:

Project: BODY-ON-CHASSIS CUTAWAY VEHICLES

Proposal Due: June 13, 2022 at 12:00 p.m.

The Request for Proposal (RFP) is attached.

Pre-Proposal Meeting will be held on May 19, 2022 at 10:00am at Laketrans Headquarters located at 555 Lakeshore Blvd., Painesville Twp., OH 44077 or proposers can log into Zoom <https://us02web.zoom.us/j/87007625998> use Meeting ID: 870 0762 5998. Or call in: +16465588656,,87007625998#

Andrea Aaby

From: Shepard, TJ <tshepard@coachandequipment.com>
Sent: Thursday, May 19, 2022 10:20 AM
To: Andrea Aaby
Subject: Pre-bid Attendance

Per chat request

Tj Shepard

Vice President | Coach & Equipment MFG. Corp

(315) 536-2321 ext. 7517 | www.coachandequipment.com
PO Box 36, 130 Horizon Park Drive, Penn Yan, NY 14527

Andrea Aaby

From: Dan Flynn <dflynn@arbocsv.com>
Sent: Thursday, May 19, 2022 2:22 PM
To: Andrea Aaby
Cc: June Van Nevel
Subject: Follow up to Zoom Call

Andrea,

Thank you for hosting the Zoom meeting this morning.

Please add June Van Nevel and I to the follow up notes list for today's Zoom call.

Kind Regards,

Dan Flynn
Regional Sales Manager
ARBOC Specialty Vehicles, LLC

P: 574.825.6474
C: 574.312.0669
dflynn@ARBOCsv.com



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 Please consider the environment before printing this e-mail.

2022 Laketran RFP Body-on-Chassis Cutaway Vehicle

VENDOR: _____

Bus #1

Bus #2

Bus #3

Bus #4

Item	Poor	Fair	Meets Expectations	Exceeds expectations	Excellent
Wiring harnesses secure and neatly run					
A/C and heater hoses secure and neatly run					
Battery box sealed					
Battery tracks substantial for the weight					
Routing of exhaust hangers					
License plate light durability					
Lower skirts designed to avoid damage					
Curbside mirror mounted using correct hardware					
Aftermarket suspension installed so vehicle sits level					
Ease of access to exterior lighting wiring					
Bus body electric panel neat and easy to access					
Interlock module mounted securely					
Mud flap mounting					
Passenger step ground clearance					
Driver switches made from standardized, easily replaceable switches					
Driver switched securely mounted					
Driveline made from readily available parts					
Ease of access to engine cover					
Interior wall fit and finish					
Fit and finish of flooring at transitions and edges					
Curbside blind spot					
Body panel sealing					
Overall construction of the vehicle					