

Laketran
June 2022 Special Projects Committee Meeting
June 21, 2022
4:00 pm-5:00 pm Eastern Time

1. Meeting Called to Order - 4:03 p.m.

Mr. Swanson call the Special Projects Committee meeting to order at 4:03 p.m.

2. Roll Call

Donna McNamee

Lane H. Sheets

Gary L. Swanson

Charles J. Zibbel

Benjamin S. Capelle

Brandon D.R. Dynes

3. Pledge of Allegiance

All

4. Mission Statement

Mr. Zibbel

5. Public Comments

None

6. Approval of Minutes

- a. Motion to approve the Laketran Special Projects Committee Meeting minutes of February 11, 2022 was made by Mr. Sheets - Seconded by Ms. McNamee.

"AYES": Messrs. and Mmes. McNamee, Sheets, Swanson and Zibbel

"NAYS": None

7. Presentation on owners representative services for construction management

Mr. Stephenson presentation to the Special Projects Committee described not only differences between an owners representative and a construction manager, he also explained their job duties during the construction process.

8. Review and discussion regarding the construction estimate (if available) and projected timeline

Mr. Capelle reviewed the grant funding available for the construction project at Laketran's head quarters. Mr. Capelle also went over the estimated cost for the project and divided into two main topics office/maintenance and bus storage. Mr. Capelle gave three optional time line's to move forward giving the Special Projects Committee as much information possible to make a recommendation to the Laketran Board of Trustees. Mr. Swanson indicated the Committee is in agreement to recommend the Board of Trustees send the project out to bid and to hire an owners representative

9. Old Business

None

10. **New Business**

None

11. **Adjournment - 5:28 p.m.**

Motion to adjourn the Special Projects Committee meeting was made by Ms. McNamee - Seconded by Mr. Zibbel

"AYES": Messrs. and Mmes. McNamee, Sheets, Swanson and Zibbel.

"NAYS": None

Gary L. Swanson

Chair Special Projects Committee