

Laketran
September 2022 Board of Trustees Meeting
September 26, 2022
4:00 pm-6:00 pm Eastern Time

1. **Meeting Notice**

2. **Meeting Called to Order - 4:01 p.m.**

President Brian J.Falkowski called the Laketran Board of Trustees meeting to order at 4:01 p.m.

3. **Roll Call**

Brian J. Falkowski
William R. Eppich
Donna McNamee
Daniella Nunnally
Laura Pizmoht
Lane H. Sheets
Kim Stenger
Gary L. Swanson
Charles J. Zibbel

Benjamin S. Capelle
Brandon D. R. Dynes

4. **Pledge of Allegiance**

All

5. **Mission Statement**

Mr. Zibbel

6. **Oath Of Office**

a. Laura Pizmoht

Legal Counsel Mr. Dynes
administered the Oath of Office to a new board member Laura Pizmoht.
Congratulations.

7. **Public Comments**

None

8. **Approval of Minutes**

a. Motion to approve the Laketran Board of Trustees Board Meeting minutes of July 25, 2022
was made by Mr. Swanson - Seconded by Mr. Eppich

"AYES": Messre. and Mmes. Eppich, McNamee, Nunnally, Sheets, Stenger, Swanson and Zibbel

"NAYS": None

"Abstained" Pizmoht

9. **Presentations**

a. Auditor of State Award with distinction

Jake Altman from the State of Ohio Auditor's Office presented Laketran with the award of distinction for the 2021 audit.

b. 2021 Audit and CAFR prepared by Zupka & Associates

Kyle Dougherty from the office of Zupka and Associates gave an overview of preparing and filing Laketran's 2021 audit and CAFR with the Auditor of State. Kyle stated the audit and CAFR have been approved by the state and are available on the states website for review.

10. **Executive Session - 4:25**

- a. Motion to enter into executive session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official pursuant to Section 121.22(G)(1) of the Ohio Revised Code was made by Ms. McNamee - Seconded by Ms. Nunnally.

"AYES": Messrs. and Mmes: Eppich, McNamee, Nunnally, Pizmoht, Sheets Stenger, Swanson and Zibbel.

"NAYS": None

Motion to return to regular session was made Mr. Zibbel - Seconded by Ms. Stenger at 4:52 p.m.

All in Favor.

11. **Agenda Items**

- a. Motion to accept Laketran's 2021 Audited Financial Statements and CAFR as prepared by Zupka & Associates was made by Mr. Swanson - Seconded by Ms. McNamee.

"AYES": Messrs. and Mmes. Eppich McNamee, Nunnally, Pizmoht, Sheets, Stenger, Swanson and Zibbel

"NAYS": None

- b. Motion to approve the June 2022 Operating & STS Financial Statements, subject to audit and Capital Plan Review was made by Ms. Nunnally - Seconded by Ms. Stenger.

"AYES": Messrs. and Mmes. Eppich, McNamee, Nunnally Pizmoht, Sheets, Stenger, Swanson and Zibbel

"NAYS": None

- c. Motion to approve the July 2022 Operating & STS Financial Statements, subject to audit and Capital Plan Review was by Mr. Zibbel - Seconded by Mr. Eppich.

"AYES": Messrs. and Mmes. Eppich, McNamee, Nunnally, Pizmoht, Sheets, Stenger, Swanson. Zibbel

"NAYS": None

- d. Motion to approve resolution 2022-016 authorizing the CEO, or his designee, to negotiate pursuant to a contract with CT Consultants for owner's representation services two phases. Phase one plan review and Phase two the not to exceed amount be adjustable if less hours are spent on site. The amount at a cost not to exceed six hundred ninety-nine thousand dollars and 00/100 (\$699,000.00). With the appropriate protections should Laketran need less service than the thirty hours per week on average.

"AYES": Messrs. and Mmes. Eppich, McNamee, Nunnally, Pizmoht, Sheets, Stenger and Swanson.

"NAYS": Messrs. and Mmes. Zibbel

- e. Motion to approve resolution 2022-017 authorizing the CEO and/or his designee to update Laketran's pay grade tables for the term 2022-2027 as provided in section two below. Motion to table made by Mr. Zibbel - Seconded by Ms. Stenger

"AYES": Messrs. and Mmes. Eppich, McNamee, Nunnally, Pizmoht, Sheets, Stenger, Swanson and Zibbel

"NAYS": None

Motion Tabled

- f. Motion to approve resolution 2022-018 authorizing the CEO or his designee to enter into a contract with Ohio Living Breckenridge Village for supplemental paratransit service was made by Ms. McNamee - Seconded by Mr. Swanson.

"AYES": Messrs. and Mmes. Eppich, McNamee, Nunnally, Pizmoht, Sheets, Stenger, Swanson and Zibbel

"NAYS": None

- g. Motion to approve resolution 2022-019 authorizing the CEO or his designee, to exercise Laketran's option to extend the agreement with Cornerstone for managed information technology services for a one (1) year renewal term pursuant to the original agreement entered into and executed on or about October 1, 2020 was made by Ms. Stenger - Seconded by Mr. Swanson.

"AYES": Messrs. and Mmes. Eppich, McNamee, Nunnally, Pizmoht, Sheets, Stenger, Swanson and Zibbel

"NAYS": None

- h. Motion to approve resolution 2022-020 updated Organizational Chart to add seven (7) full time drivers for additional service in 2023 was made by Ms. McNamee - Seconded by Ms. Nunnally

"AYES": Messrs. and Mmes. Eppich, McNamee, Nunnally, Pizmoht, Sheets, Stenger, Swanson and Zibbel

"NAYS": None

12. **Six Month Look Ahead**

13. **CEO Report**

14. **Committee Reports**

- a. Special Projects Committee - No meetings at this time

15. **Old Business**

None

16. **New Business**

Motion to cancel the IT Strategic Plan was made by Mr. Sheets - Seconded by Mr. Swanson (yes vote= cancel no vote=keep)

"AYES": Messrs. and Mmes. Nunnally, Sheets and Swanson

"NAYS": Messrs and Mmes. Eppich, McNamee, Pizmoht, Stenger and Zibbel

17. **Adjournment - 6:20**

Motion to adjourn the Laketrans Board of Trustees meeting was made by Ms. Nunnally - Seconded by Ms
McNamee

"AYES": Messrs. and Mmes. Eppich, McNamee, Nunnally, Pizmoht, Sheets, Stenger, Swanson and Zibbel

"NAYS": None

Meeting adjourned at 6:20 p.m.

Benjamin S. Capelle Secretary/Treasurer

Brian J. Falkowski, President

Laketrans Board of Trustees