

Laketran  
October 2022 Board of Trustees Meeting  
October 24, 2022  
4:00 pm-6:00 pm Eastern Time

1. **Meeting Notice**

2. **Meeting Called to Order**

Mr. Brian J. Falkowski called the Laketran Board of Trustees meeting to order at 3:58 p.m

3. **Roll Call**

Brian J. Falkowski  
Donna McNamee  
Daniella Nunnally  
Laura Pizmoht  
Lane H. Sheets  
Kim Stenger  
Gary L. Swanson  
Charles J. Zibbel

Benjamin S. Capelle  
Brandon D .R. Dynes

4. **Pledge of Allegiance**

All

5. **Mission Statement**

Charles J. Zibbel

6. **Public Comments**

None

7. **Approval of Minutes**

- a. Motion to approve the Laketran Board of Trustees Board Meeting minutes of September 26, 2022 was made by Ms. Nunnally - Seconded by Mr. Swanson

"AYES": Messrs. and Mmes. McNamee, Nunnally, Pizmoht, Sheets, Stenger, Swanson and Zibbel

"NAYS": None

8. **Presentations**

- a. Tim Pool from Tech. Inc. gave a brief update on the status of the Head Quarters renovation. Tech Inc. and CT Consultants have gone through the drawing they have a variety of comments and questions and requested additional information to understand the construction documents and the layout of the renovation. Bowen is in the process of preparing responses to all questions. Tech Inc. and CT Consultants will continue to keep the Laketran Board of Trustees updated.

9. **Executive Session**

- a. Motion to enter into executive session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official pursuant to Section 121.22(G)(1) of the Ohio Revised Code. was made by Ms. Pizmoht - Seconded by Ms. McNamee at 4:04 p.m.

"AYES"; Messrs. and Mmes. McNamee, Nunnally, Pizmoht, Sheets, Stenger, Swanson and Zibbel

"NAYS": None

Motion to conclude the executive was made by Mr. Sheets - Seconded by Mr. Zibbel at 4:43 p.m. All in favor.

- b. Motion to enter into executive session to prepare for negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment. pursuant to Section 121.22(G)(4) of the Ohio Revised Code was made by Ms. McNamee - Seconded by Ms. Stenger at 4:46.

"AYES": Messrs. and Mmes. McNamee, Nunnally, Pizmoht, Sheets, Stenger, Swanson and Zibbel

"NAYS": None

Motion to conclude the second executive session was made by Mr. Zibbel - Seconded by Mr. Sheets at 5:19 p.m. All in favor

#### 10. Agenda Items

- a. Motion to approve the August 2022- Operating & STS Financial Statements, subject to audit and Capital Plan Review was made by Ms. McNamee - Seconded by Ms. Nunnally

"AYES": Messrs. and Mmes. McNamee, Nunnally, Pizmoht, Sheets, Stenger, Swanson and Zibbel

"NAYS": None

- b. Motion to approve resolution 2022-021 authorizing the CEO or his designee to enter into a three year agreement with Deepwood Industries, Inc. (Community Employment Services) for janitorial services at a cost not to exceed one hundred seventy-nine thousand six hundred eighty-eight dollar and 00/100 (\$179,688.00) was made by Mr. Zibbel - Seconded by Ms. McNamee.

"AYES": Messrs. and Mmes. McNamee, Nunnally, Pizmoht, Sheets, Stenger, Swanson and Zibbel

"NAYS": None

- c. Motion to approve resolution 2022-022 authorizing the CEO or his designee to enter into a three year agreement with Deepwood Industries, Inc. (Community Employment Services) for fleet interior cleaning services at a cost not to exceed three hundred fourteen thousand four hundred dollars and 00/100 (\$314,400.00) was made by Ms. Pizmoht - Seconded by Ms. Stenger.

"AYES": Messrs. and Mmes. McNamee, Nunnally, Pizmoht, Sheets, Stenger, Swanson and Zibbel

"NAYS": None

- d. Motion to approve resolution 2022-017 authorizing the CEO or his designee to update Laketrans pay grade tables for the term 2022-2027 as provided in section two below. (Previously Tabled) was made by Mr. Zibbel - Seconded by Ms McNamee.

"AYES": Messrs. and Mmes. McNamee, Nunnally, Pizmoht, Sheets, Stenger, Swanson and Zibbe

"NAYS": None

Mr. Zibble motioned to take from the table the motion to approve resolution 2022-017 authoring the CEO or his designee to update the Laketrans pay grade tables for the term 2022-2027 as provided in two sections below. Seconded by Ms. Pizmoht.

"AYES": Messrs. and Mmes. McNamee, Nunnally, Pizmoht, Sheets, Stenger, Swanson and Zibbel

"NAYS": None

- e. Motion to approve resolution 2022-023 authorizing the CEO or his designee, to enter into and execute a contract with Faith Group for development of an information technology strategic plan at a cost not to exceed seventy-eight thousand five hundred forty dollars and 00/100 (\$78,540.00) was made by Ms. McNamee - Seconded by Mr. Zibbel

"AYES": Messrs. and Mmes. McNamee, Pizmoht, Stenger and Zibbel

"NAYS": Nunnally, Sheets and Swanson

11. **Six Month Look Ahead**

12. **CEO Report**

- a. Geauga Transit Study

13. **Committee Reports**

Mr. Swanson wanted to let the Board Members know that the contract to move forward with the Owner's Representative can be stopped at anytime without having to pay the full amount. Mr. Dynes added he has reviewed the contract and it can be suspended or terminated at anytime we would pay for any work up the that point in time.

14. **Old Business**

None

15. **New Business**

Motion to approve a 3% compensation increase for the Laketrans  
General Manager effective August 1, 2022 was made by Ms.  
Pizmoht - Seconded by Ms. McNamee.

"AYES": Messrs. and Mmes. McNamee, Nunnally, Pizmoht, Sheets, Stenger, Swanson and Zibbel  
"NAYS": None

16. **Adjournment**

Motion to adjourn the Laketrans Board of Trustees meeting was made  
by Ms. Pizmoht - Seconded by Ms. McNamee.

"AYES": Messrs. and Mmes. McNamee, Nunnally, Pizmoht, Sheets, Stenger, Swanson and Zibbel  
"NAYS": None

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Benjamin S. Capelle  
Secretary/Treasurer

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Brian J. Falkowski President  
Laketrans Board of Trustees