

Laketran  
January 2023 Special Projects Committee Meeting  
January 17, 2023  
2:00 pm-3:00 pm Eastern Time  
**Minutes**

**1. Meeting Called to Order**

Mr. Swanson called the Special Projects Committee Meeting to order at 2:00 p.m.

**2. Roll Call**

Donna McNamee

Lane H. Sheets

Gary L. Swanson

Charles J. Zibbel

Benjamin S. Capelle

Bridey Matheney

**3. Pledge of Allegiance**

All

**4. Mission Statement**

Mr. Zibbel

**5. Public Comments**

None

**6. Approval of Minutes**

- a. Motion to approve the Laketran Special Projects Committee Meeting minutes of November 21, 2022 was made by Ms. McNamee - Seconded by Mr. Zibbel.

"AYES": Messrs. and Mmes. McNamee, Sheets, Swanson and Zibbel

"NAYS": None

**7. Action Items**

- a. The Special Project Committee is asked to consider recommending award of the Headquarters Renovation/Expansion construction contract to the lowest and best bidder by the Board of Trustees at its January 2023 meeting.

Mr. Gallagher gave a review of the bid from Ozanne Construction Company. After a discussion the Special Projects Committee held a vote to recommend the construction contract to the Board of Trustees as follows:

Motion to recommend that the Board of Trustees approve the resolution authorizing the CEO, or his designee, to enter into and execute a contract with Ozanne Construction Company Inc. for the renovation and expansion of Laketran Headquarters including base bid, alternate 1A, Add Alternate 2, furniture, fixtures and equipment and construction contingency at a cost not-to-exceed twenty-one million eight hundred sixty-four thousand dollars and 00/100 (\$21,864,000.00)

"AYES": Messrs. and Messrs. McNamee, Sheets, Swanson and Zibbel

"NAYS" None

8. **Discussion**

a. Creation of subcommittees

Mr. Swanson will report to the Board of Trustees the Special Project Committee agrees at least two subcommittees should be made.

Finance and Operations with the possibility of adhoc committees if necessary. All committees will need defined purpose and added to the by laws if not already in place.

9. **Old Business**

None

10. **New Business**

None

11. **Adjournment**

Motion to adjourn the Laketran Special Projects Committee meeting was made by Ms. McNamee -  
Seconded by Mr. Zibbel at

"AYES": Messrs. and Messrs. McNamee, Sheets, Swanson and Zibbel

"NAYS": None

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Gary L. Swanson

Chair Special Projects Committee