

Laketran
March 2023 Board of Trustees Meeting
March 27, 2023
4:00 pm-7:00 pm Eastern Time

1. **Meeting Notice**

2. **Meeting Called to Order**

President Brian J. Falkowski called the Laketran Board of Trustees Meeting to order at 4:00 p.m.

3. **Roll Call**

Donna McNamee

Daniella Nunnally

Lane H. Sheets

Kim Stenger

Gary L. Swanson

Charles J. Zibbel

Benjamin S. Capelle

Brandon D. L. Dynes

4. **Pledge of Allegiance**

All

5. **Mission Statement**

Mr. Zibbel

6. **Public Comments**

None

7. **Approval of Minutes**

- a. Motion to approve the Laketran Board of Trustees Board Meeting minutes of February 27, 2023 was made by Mr. Swanson - Seconded by Ms. Stenger

"AYES": Messrs. and Mmes. McNamee, Nunnally, Sheets, Stenger, Swanson and Zibbel

"NAYS:" None

8. **Action Items**

- a. Motion to approve the January 2023 Operating Financial Statements, Cash Balance & Summary of Investments, Capital Plan Update and STS Financial Statements, subject to audit was made by Ms. McNamee - Seconded by Mr. Zibbel.

"AYES": Messrs. and Mmes. McNamee, Nunnally, Sheets, Swanson and Zibbel

"NAYS": None

- b. Motion to Approve resolution 2023-007 authorizing the filing of applications with the Ohio Department of Transportation and any and all state agencies for state fiscal year 2024 transportation grants: including but not limited to, Ohio transit partnership program, urban

transit program, Ohio elderly & disabled fare assistance program, diesel, emission reduction grant, the Volkswagen mitigation trust fund, transportation for livable communities initiative, and any additional grants inuring to the benefit of Laketrans and its objectives relative to its mission statement and otherwise was made by Mr. Sheets - Seconded by Ms. McNamee

"AYES": Messrs. and Mmes. McNamee, Nunnally, Sheets, Swanson and Zibbel

"NAYS": None

- c. Motion to approve resolution 2023-008 authorizing the CEO or his designee, to enter into and execute an agreement with Unifirst to provide uniforms to Laketrans drivers was made by Ms. McNamee - Seconded by Ms. Stenger

"AYES": Messrs. and Mmes. McNamee, Nunnally, Sheets, Stenger, Swanson and Zibbel

"NAYS": None

- d. Mr. Capelle outlined the different strategic plans available and suggested Laketrans invest in doing another plan now, as a lot of changes have occurred since the last plan. A few Board members supported the strategic plan, stating a traditional plan with a comprehensive look at the future of Lake County residents along with any new service ideas that would benefit Laketrans. Other Board members feel the staff at Laketrans has a good handle on the needs of Lake County and what would benefit community most.

Motion to approve the commencement of the procurement process for a Strategic Plan for Laketrans was made by Ms. McNamee - Seconded by Mr. Zibbel

"AYES": Messrs. and Mmes. McNamee and Zibbel

"NAYS": Messrs. and Mmes. Nunnally, Sheets, Stenger and Swanson

9. Discussion

- a. Discussion regarding the use of a Consent Agenda

The Board decided not to use the consent agenda at this time.

10. Six Month Look Ahead

11. CEO Report

12. Committee Reports

- a. Special Projects Committee

Mr. Swanson reports the Special Project Committee has met the mandate of their assignment with the approval of the building renovation and it is up to the full Board to decide the next step for the committee.

13. Old Business

The Board has decided that a work session should be set up in April to draft rules and regulation documents.

14. New Business

None

15. Adjournment

Motion to adjourn the Laketran Board of Trustees meeting was made by Ms. Nunnally - Seconded by Ms. McNamee at 5:34 p.m.

"AYES": Messrs. and Mmes. McNamee, Nunnally, Sheets, Stenger, Swanson and Zibbel

"NAYS": None

Benjamin S. Capelle
Secretary/Treasurer

Brian J. Falkowski, President
Laketran Board of Trustees