



Laketrans
October 2023 Board of Trustees Meeting
October 23, 2023
4:00 pm-7:00 pm Eastern Time

1. **Meeting Notice**
2. **Meeting Called to Order**
(4:00pm Brian Falkowski)
3. **Roll Call**
(Trudy Vilcheck)
4. **Pledge of Allegiance**
5. **Mission Statement**
6. **Public Comments**
(Brian Falkowski)
7. **Approval of Minutes**
(Brian Falkowski)
 - a. Motion to approve the Laketrans Board of Trustees Strategic Planning Retreat minutes of September 25, 2023
 - b. Motion to approve the Laketrans Board of Trustees Board Meeting minutes of September 25, 2023.
8. **Executive Session**
 - a. Motion to enter into executive session to consider the employment, promotion, or compensation of a public employee or official pursuant to Section 121.22(G)(1) of the Ohio Revised Code.
9. **Presentation/Discussion**
 - a. Same Day Dial-a-Ride Service
10. **Agenda Items**
 - a. Motion to approve the August 2023 Laketrans, STS & Geauga Operating Financial Statements, subject to audit and Capital Plan Review
(Lisa Colling)
 - i. August 2023 Laketrans, STS & Geauga Operating Financial Statements and Capital Plan Review
(Lisa Colling)
 - b. Motion to approve resolution 2023-025 authorizing the CEO or his designee to update the Laketrans policy manual.
(Emily Gilliam)
 - i. Briefing Paper for Policy Manual Update
(Emily Gilliam)
 - ii. Resolution for Policy Manual Update
(Emily Gilliam)

- c. Motion to approve resolution 2023-026 authorizing the CEO or his designee, to purchase six (6) replacement Dial-a-Ride vehicles from Laketrans's existing agreement with TESCO for Geauga Transit at a cost not to exceed one million one hundred fifty thousand dollars and 100/00 (\$1,150,000.00) of Geauga Transit funds
(JoAnna Santilli)
 - i. Briefing Paper for Geauga Transit Replacement Buses
(JoAnna Santilli)
 - ii. Resolution for Geauga Transit Replacement Buses
(JoAnna Santilli)
- d. Motion to approve resolution 2023-027 authorizing the CEO or his designee, to enter into a contract with TripSpark Technologies for the migration of scheduling software at a cost not to exceed one hundred nineteen thousand seven hundred twenty-six dollars and 00/100 (\$119,726.00)
(Matt Maier)
 - i. Briefing Paper for TripSpark-NOVUS
(Matt Maier)
 - ii. Resolution for TripSpark-NOVUS
(Matt Maier)
- e. Motion to approve resolution 2023-028 to Update the Laketrans Rules and Regulations
(Brandon Dynes)
 - i. Exhibit A: Rules and Regulations Currently Approved Version (Approved January 2001)
 - ii. Exhibit B: Rules and Regulations February 2023 Version
 - iii. Exhibit C: Rules and Regulations October 2023 Version (Version proposed for approval)

11. Operations Report

(Matt Maier)

12. Six Month Look Ahead

(Ben Capelle)

13. CEO Report

(Benjamin S. Capelle)

14. Old Business

(Brian Falkowski)

- a. Legal Counsel Update
- b. Sales Tax Update/Discussion

15. New Business

(Brian Falkowski)

16. Adjournment

(Brian Falkowski)