

Laketran
September 2023 Board of Trustees Meeting
September 25, 2023
4:00 pm-7:00 pm Eastern Time

1. **Meeting Notice**

2. **Meeting Called to Order**

President Brian J. Falkowski called the Laketran Board of Trustees meeting to order at 3:50 p.m.

3. **Roll Call**

Brian J. Falkowski

William R. Eppich

Donna McNamee

Lane H. Sheets

Kim Stenger

Gary L. Swanson

Charles J. Zibbel

Benjamin S. Capelle

Brandon D. R. Dynes

4. **Pledge of Allegiance**

All

5. **Mission Statement**

Mr. Zibbel

6. **Public Comments**

None

7. **Approval of Minutes**

- a. Motion to approve the Laketran Board of Trustees Board Meeting minutes of August 28, 2023 was made by Mr. Zibbel - Seconded by Mr. Swanson

"AYES": Messrs. and Mmes. McNamee, Sheets, Stenger, Swanson and Zibbel

"NAYS": None

"Abstain": Eppich

8. **Presentation**

- a. Zupka and Associates to present the 2022 audit and CAFR

The presentation was canceled due to the fact Laketran had another clean audit making that Laketran's twenty-sixth clean audit in a row.

9. **Agenda Items**

- a. Motion to approve Laketran's 2022 Audited Financial Statements and Certified Annual Financial Report (CAFR) as prepared by Zupka and Associates was made by Mr. Lane - Seconded by Ms. Stenger

"AYES": Messrs. and Mmes. Eppich, McNamee, Sheets, Stenger, Swanson and Zibbel

"NAYES": None

- b. Motion to approve the July 2023 Laketrans, STS and Geauga Transit Operating Financial Statements, subject to audit and Laketrans and Geauga Transit Capital Plan Review was made by Ms McNamee - Seconded by Mr. Swanson

"AYES": Messrs. and Mmes. Eppich, McNamee, Sheets, Stenger, Swanson and Zibbel

:NAYS": None

10. **Operations Report**

11. **Six Month Look Ahead**

12. **CEO Report**

13. **Old Business**

None

14. **New Business**

Motion to continue operating STS service with the purchase of new vehicles using all local funds to be be voted on after pricing quotes are received was made by Ms. McNamee - Seconded by Ms. Stenger

"AYES": Messrs. and Mmes. Eppich, McNamee, Stenger, Swanson and Zibbel

"NAYS": Messrs. and Mmes. Sheets

- a. Update of Legal Services Request For Proposals (RFP) Process

After more discussion on how to acquire legal services the decision is to contact the Ohio Public Transit Association for legal assistance on how legal services should be procured based on Ohio Revised Code and the Laketrans procurement manual.

15. **Adjournment**

Motion to adjourn the Laketrans Board of Trustees meeting was made by Ms. Stenger - Seconded by Ms. McNamee at 4:46 p.m.

"AYES": Messrs. and Mmes. Eppich, McNamee, Sheets, Stenger, Swanson and Zibbel

"NAYS": None

Benjamin S. Capelle
Secretary/ Treasurer

Brian J. Falkowski, President
Laketrans Board of Trustees