



Laketrans  
November 2023 Board of Trustees Meeting  
November 20, 2023  
4:00 pm-7:00 pm Eastern Time

1. **Meeting Notice**
2. **Meeting Called to Order**  
(4:00pm Brian Falkowski)
3. **Roll Call**  
(Trudy Vilcheck)
4. **Pledge of Allegiance**
5. **Mission Statement**
6. **Oath of Office**  
(Brandon Dynes)
  - a. Michael Pizmoht
7. **Public Comments**  
(Brian Falkowski)
8. **Approval of Minutes**  
(Brian Falkowski)
  - a. Motion to approve the Laketrans Board of Trustees Board Meeting minutes of October 23, 2023.
9. **Presentation**
  - a. Legal opinion regarding procurement of legal services.
10. **Executive Session**
  - a. Motion to enter into executive session to consider the employment, promotion, or compensation of a public employee or official pursuant to Section 121.22(G)(1) of the Ohio Revised Code.
11. **Presentation**
  - a. 2024 Laketrans Operating Budget and Capital Plan
  - b. 2024 STS Operating Budget
  - c. 2024 Geauga Transit Operating Budget and Capital Plan
12. **Agenda Items**
  - a. Motion to approve the September 2023 Laketrans, STS & Geauga Operating Financial Statements, subject to audit and Capital Plan Review  
(Lisa Colling)
    - i. September 2023 Laketrans STS & Geauga Operating Financial Statements and Capital Plan Review  
(Lisa Colling)

- b. Motion to approve resolution 2023-029 authorizing the CEO, or his designee, to enter into and execute a fixed price contract for diesel and a fixed price contract for gasoline for calendar year 2024.  
*(Keith Bare)*
  - i. Briefing Paper for the Fuel Contract for calendar year 2024  
*(Keith Bare)*
  - ii. Resolution for the Fuel Contract for calendar year 2024  
*(Keith Bare)*
- c. Motion to approve resolution 2023-030 authorizing the Chief Executive Officer to revise and update Laketran's Organizational Chart  
*(Benjamin S. Capelle)*
  - i. Briefing Paper for the update of the Organizational Chart  
*(Benjamin S. Capelle)*
  - ii. Resolution for the update of the Organizational Chart  
*(Benjamin S. Capelle)*

**13. Operations Report**

*(Matt Maier)*

**14. Six Month Look Ahead**

*(Ben Capelle)*

**15. CEO Report**

*(Benjamin S. Capelle)*

**16. Old Business**

*(Brian Falkowski)*

- a. Sales Tax Update/Discussion

**17. New Business**

*(Brian Falkowski)*

**18. Adjournment**

*(Brian Falkowski)*