



Laketran  
December 2023 Board of Trustees Meeting  
December 18, 2023  
4:00 pm-7:00 pm Eastern Time

1. **Meeting Notice**
2. **Meeting Called to Order**  
(4:00pm Brian Falkowski)
3. **Roll Call**  
(Trudy Vilcheck)
4. **Pledge of Allegiance**
5. **Mission Statement**
6. **Public Comments**  
(Brian Falkowski)
7. **Approval of Minutes**  
(Brian Falkowski)
  - a. Motion to approve the Laketran Board of Trustees Board Meeting minutes of November 20, 2023.
8. **Agenda Items**
  - a. Motion to approve resolution 2023-035 authorizing the Chief Executive Officer to revise and update Laketran's table of organization  
(Benjamin S. Capelle)
    - i. Briefing Paper for Organizational Chart Update  
(Benjamin S. Capelle)
    - ii. Resolution for Organizational Chart Update  
(Benjamin S. Capelle)
  - b. Motion to approve the October 2023 Laketran, STS & Geauga Operating Financial Statements and Capital Plan Review, subject to audit  
(Lisa Colling)
    - i. October 2023 Laketran, STS & Geauga Operating Financial Statements and Capital Plan Review  
(Lisa Colling)
  - c. Motion to approve resolution 2023-031 authorizing the Laketran Operating Budget of \$26,733,000 and Capital Plan of \$8,332,169 not to exceed \$35,065,169 for calendar year 2024  
(Lisa Colling)
    - i. Briefing Paper for the 2024 Laketran Operating Budget and Capital Plan  
(Lisa Colling)

- ii. Resolution for the 2024 Laketran Operating Budget and Capital Plan  
(Lisa Colling)
- d. Motion to approve resolution 2023-032 authorizing the Laketran Special Transportation Services Operating Budget not to exceed \$225,000 for calendar year 2024  
(Lisa Colling)
  - i. Briefing Paper for the 2024 STS budget  
(Lisa Colling)
  - ii. Resolution for the 2024 STS budget  
(Lisa Colling)
- e. Motion to approve resolution 2023-033 authorizing the Laketran Geauga Transit Operating Budget of \$1,888,625 and Capital Plan of \$588,102 not to exceed \$2,446,727 for calendar year 2024  
(Lisa Colling)
  - i. Briefing Paper for the 2024 Geauga Transit Operating Budget and Capital Plan  
(Lisa Colling)
  - ii. Resolution for the 2024 Geauga Transit Operating Budget and Capital Plan  
(Lisa Colling)
- f. Motion to approve resolution 2023-034 authorizing the Board of Trustees meeting dates/calendar for 2024  
(Benjamin S. Capelle)
  - i. Briefing paper to approve the 2024 Board Meeting Calendar  
(Benjamin S. Capelle)
  - ii. Resolution for the 2024 Board Meeting Calendar  
(Benjamin S. Capelle)
- g. Motion to approve resolution 2023-036 authorizing the CEO or his designee, to purchase sixteen (16) replacement portable radios and desk chargers from Motorola Solutions for Geauga Transit at a cost not to exceed forty-two thousand six hundred twenty-four dollars and 48/100(\$42,624.48)  
(JoAnna Santilli)
  - i. Briefing paper for Replacement Radios for Geauga  
(JoAnna Santilli)
  - ii. Resolution for Replacement Radios for Geauga  
(JoAnna Santilli)
- h. Motion to approve Resolution 2023- to enter into an agreement with Thrasher Dinsmore and Dolan for Legal Services  
(Benjamin S. Capelle)
  - i. Briefing Paper for Thrasher Dinsmore and Dolan for Legal Services

*(Benjamin S. Capelle)*

ii. Resolution for Thrasher Dinsmore and Dolan for Legal Services

*(Benjamin S. Capelle)*

**9. Presentation**

a. Same Day Dial-a-Ride Survey Results

**10. Operations Report**

*(Matt Maier)*

**11. Six Month Look Ahead**

*(Ben Capelle)*

**12. CEO Report**

*(Benjamin S. Capelle)*

**13. Old Business**

*(Brian Falkowski)*

a. Sales Tax Update

**14. New Business**

*(Brian Falkowski)*

**15. Adjournment**

*(Brian Falkowski)*