

Laketrans
November 2023 Board of Trustees Meeting
November 20, 2023
4:00 pm-7:00 pm Eastern Time

1. **Meeting Notice**

2. **Meeting Called to Order**

President Brian J. Falkowski called the Laketrans Board of Trustees meeting to order at 4:01 p.m.

3. **Roll Call**

Brian J. Falkowski
William R. Eppich
Donna McNamee
Daniella Nunnally
Michael Pizmoht
Lane H. Sheets
Kim Stenger
Gary L. Swanson
Charles J. Zibbel

Benjamin S. Capelle
Brandon D.R. Dynes

4. **Pledge of Allegiance**

All

5. **Mission Statement**

Mr. Zibbel

6. **Oath of Office**

a. Michael Pizmoht

Legal Counsel, Mr. Dynes administered the Oath of Office to new Board Member Michael Pizmoht. Congratulations.

7. **Public Comments**

None

8. **Approval of Minutes**

a. Motion to approve the Laketrans Board of Trustees Board meeting minutes of October 23, 2023 was made by Ms. Nunnally - Seconded by Ms. McNamee

"AYES": Messrs. and Mmes. McNamee, Nunnally, Sheets, Swanson and Zibbel

"NAYS": None

"Abstain": Messrs. and Mmes. Eppich, Pizmoht and Stenger

9. **Presentation**

Mr. Hanna of Roetzel reviewed the memo that he sent to the board regarding procurement of legal services.

The board does not need a competitive procurement process to hire legal counsel according to the Ohio Revised Code 306.43 (contracts & competitive bidding).

10. **Executive Session**

- a. Motion to enter into executive session to consider the employment, promotion, or compensation of a public employee or official pursuant to Section 121.22(G)(1) of the Ohio Revised Code was made by Ms. McNamee - Seconded by Ms. Stenger at 4:33 p.m.

"AYES": Messrs. and Mmes. Eppich, McNamee, Nunnally, Pizmoht, Sheets, Stenger, Swanson and Zibbel

"NAYS": None

While in executive session the board discussed the organizational chart and potential new employment positions within the agency in various departments, including the cost and impact on the budget and implementation of new positions.

Motion was made by Ms. McNamee to come out of executive session at 6:25 p.m. - Seconded by Ms. Stenger

"AYES": Messrs. and Mmes. Eppich, McNamee, Nunnally, Pizmoht, Sheets, Stenger, Swanson and Zibbel

"NAYS": None

11. **Presentation**

- a. 2024 Laketran Operating Budget and Capital Plan
- b. 2024 STS Operating Budget
- c. 2024 Geauga Transit Operating Budget and Capital Plan

12. **Agenda Items**

- a. Motion to approve the September 2023 Laketran, STS & Geauga Operating Financial Statements, subject to audit and Capital Plan Review was made by Ms. McNamee - Seconded by Ms. Stenger

"AYES": Messrs. and Mmes. McNamee, Nunnally, Pizmoht, Sheets, Stenger, Swanson and Zibbel

"NAYS": None

- b. Motion to approve resolution 2023-029 authorizing the CEO, or his designee, to enter into and execute a fixed price contract for diesel and a fixed price contract for gasoline for calendar year 2024 was made by Ms. McNamee - Seconded by Ms. Stenger

"AYES": Messrs. and Mmes. McNamee, Nunnally, Pizmoht, Sheets, Stenger, Swanson and Zibbel

"NAYS": None

c. Motion to approve resolution 2023-030 authorizing the Chief Executive Officer to revise and update Laketran's Organizational Chart was made by Ms. McNamee - Seconded by Mr. Zibbel
"AYES": Messrs. and Mmes. McNamee, Pizmoht, Stenger, and Zibbel

"NAYS": Messrs. and Mmes. Nunnally, Sheets, and Swanson

13. **Operations Report**

14. **Six Month Look Ahead**

15. **CEO Report**

16. **Old Business**

a. Sales Tax Update/Discussion

Mr. Dynes stated no update at this time.

b. Motion to stop the RFP processes for legal counsel was made by Mr. Swanson - Seconded by Ms. Nunnally

"AYES": Messrs. and Mmes. Nunnally, Sheets, Stenger, and Swanson

"NAYS": Messrs. and Mmes. McNamee and Zibbel

"Abstain": Messr. Pizmoht

17. **New Business**

None

18. **Adjournment**

Motion to adjourn the Laketran Board of Trustees meeting was made by Ms. McNamee - Seconded by Ms. Nunnally at 7:11 p.m.

"AYES": McNamee, Nunnally, Pizmoht, Sheets, Stenger, Swanson and Zibbel

"NAYS" None

Benjamin S. Capelle, Secretary/Treasurer

Brian J. Falkowski, President

Laketran Board of Trustees