

Laketran
December 2023 Board of Trustees Meeting
December 18, 2023
4:00 pm-7:00 pm Eastern Time

1. **Meeting Notice**

2. **Meeting Called to Order**

President Brian J. Falkowski called the Laketran Board of Trustees meeting to order at 4:00 p.m.

3. **Roll Call**

Brian J. Falkowski

William R. Eppich

Donna McNamee

Daniella Nunnally

Michael Pizmoht

Lane H. Sheets

Kim Stenger

Charles J. Zibbel

Benjamin S. Capelle

Brandon D.R. Dynes

4. **Pledge of Allegiance**

All

5. **Mission Statement**

Mr. Zibbel

6. **Public Comments**

None

7. **Approval of Minutes**

- a. Motion to approve the Laketran Board of Trustees Board Meeting minutes of November 20, 2023 was made by Ms. Nunnally - Seconded by Ms. McNamee

"AYES": Messrs. and Mmes. Eppich, McNamee, Nunnally, Pizmoht, Sheets, Stenger, and Zibbel

"NAYS": None

8. **Agenda Items**

- a. Motion to approve resolution 2023-035 authorizing the Chief Executive Officer to revise and update Laketran's table of organization was made by Ms. McNamee - Seconded by Mr. Pizmoht

"AYES": Messrs. and Mmes. McNamee, Pizmoht, Stenger and Zibbel

"NAYS": Messrs. and Mmes. Eppich, Nunnally, and Sheets

- b. Motion to approve the October 2023 Laketran, STS & Geauga Operating Financial Statements and Capital Plan Review, subject to audit was made by Ms. McNamee - Seconded by Ms. Stenger

"AYES": Messrs. and Mmes. Eppich, McNamee, Nunnally, Pizmoht, Stenger and Zibbel

"NAYS": None

"Abstain" Sheets

- c. Motion to approve resolution 2023-031 authorizing the Laketran Operating Budget of \$26,733,000 and Capital Plan of \$8,332,169 not to exceed \$35,065,169 for calendar year 2024 was made by Mr. Zibbel - Seconded by Mr. Pizmoht

"AYES": Messrs. and Mmes. Eppich, McNamee, Pizmoht, Stenger and Zibbel

"NAYS": Messrs and Mmes. Nunnally and Sheets

- d. Motion to approve resolution 2023-032 authorizing the Laketran Special Transportation Services Operating Budget not to exceed \$225,000 for calendar year 2024 was made by Mr. Zibbel - Seconded by Ms. McNamee

"AYES": Messrs. and Mmes. Eppich, McNamee, Nunnally, Pizmoht, Stenger and Zibbel

"NAYS": Mmes. Sheets

- e. Motion to approve resolution 2023-033 authorizing the Laketran Geauga Transit Operating Budget of \$1,888,625 and Capital Plan of \$588,102 not to exceed \$2,446,727 for calendar year 2024 was made by Ms. McNamee - Seconded by Mr. Zibbel

"AYES": Messrs. and Mmes. Eppich, McNamee, Nunnally, Pizmoht, Stenger and Zibbel

"NAYS": Mmes. Sheets

- f. Motion to approve resolution 2023-034 authorizing the Board of Trustees meeting dates/calendar for 2024 was made by Mr. Zibbel - Seconded by Ms. Stenger

"AYES": Messrs. and Mmes. Eppich, McNamee, Nunnally, Pizmoht, Sheets, Stenger and Zibbel

"NAYS": None

- g. Motion to approve resolution 2023-036 authorizing the CEO or his designee, to purchase sixteen (16) replacement portable radios and desk chargers from Motorola Solutions for Geauga Transit at a cost not to exceed forty-two thousand six hundred twenty-four dollars and 48/100 (\$42,624.48) was made by Ms. Stenger - Seconded by Ms. McNamee

"AYES": Messrs. and Mmes. Eppich, McNamee, Nunnally, Pizmoht, Sheets, Stenger, and Zibbel

"NAYS": None

- h. Motion to approve Resolution 2023-037 to enter into an agreement with Thrasher Dinsmore and Dolan for legal services was made by Mr. Sheets - Seconded by Ms. Nunnally

"AYES" Messrs. and Mmes. Eppich, Nunnally, Pizmoht, Sheets and Stenger

"NAYS": Messrs. and Mmes. McNamee and Zibbel

9. Presentation

- a. Same Day Dial-a-Ride Survey Results

Mr. Capelle started the presentation by stating Laketran received 371 responses to the Same Day Dial-a-Ride survey. The majority of respondents use Laketran for medical appointments and they can no longer drive themselves. Respondents shared Laketran is more reliable than asking friends and family for a ride. Because of this 44% of respondents are unable to take trips if same day transportation is needed. According to survey results, 90% of respondents would use the same day service if it were available even with a slight fare increase. About more than half of the respondents are able to use a mobile app to schedule a ride. With this information, Mr. Capelle and his staff can move to the next step in phase I which is to present a budget in January.

10. **Operations Report**

11. **Six Month Look Ahead**

12. **CEO Report**

13. **Old Business**

a. Sales Tax Update

Mr. Dynes will have a report prepared for the January meeting.

14. **New Business**

None

15. **Adjournment**

Motion to adjourn the Laketran Board of Trustees meeting was made by Ms. McNamee - Seconded by Ms. Stenger
at 5:20 p.m.

"AYES": Mmers. and Mmes. Eppich, McNamee, Nunnally, Pizmoht, Sheets, Stenger and Zibbel

"NAYS": None

Benjamin S. Capelle Secretary/Treasurer

Brian J. Falkowski, President
Laketran Board of Trustees