



Laketrans  
January 2024 Board of Trustees Meeting  
January 29, 2024  
4:00 pm-6:00 pm Eastern Time

1. **Meeting Notice**
2. **Meeting Called to Order**  
(4:00pm Brian Falkowski)
3. **Roll Call**  
(Trudy Vilcheck)
4. **Pledge of Allegiance**
5. **Mission Statement**
6. **Election of Officers**  
(Brandon Dynes)
7. **Public Comments**  
(Brian Falkowski)
8. **Approval of Minutes**  
(Brian Falkowski)
  - a. Motion to approve the Laketrans Board of Trustees Board Meeting minutes of December 18, 2023.
9. **Executive Session**
  - a. Motion to enter into executive session to consider the employment, promotion, or compensation of a public employee or official pursuant to Section 121.22(G)(1) of the Ohio Revised Code.
10. **Discussion**
  - a. Cash Balance  
(Benjamin S. Capelle)
  - b. Additional Service  
(Benjamin S. Capelle)
11. **Agenda Items**
  - a. Motion to approve the November 2023 Laketrans, STS & Geauga Operating Financial Statements, subject to audit and Capital Plan Review  
(Lisa Colling)
    - i. November 2023 Laketrans, STS & Geauga Operating Financial Statements and Capital Plan Review  
(Lisa Colling)
  - b. Motion to approve resolution 2024-001 authorizing the CEO or his designee, to enter into and execute agreements for lawn and landscape maintenance services at Laketrans properties.  
(Keith Bare)
    - i. Briefing Paper for Grounds Maintenance

*(Keith Bare)*

- ii. Resolution for Grounds Maintenance  
*(Keith Bare)*

- c. Motion to approve resolution 2024-002 approving Laketrans Equal Employment Opportunity ("EEO") program for submittal to the Federal Transit Administration.

*(Emily Gilliam)*

- i. Briefing Paper for Equal Employment Opportunity Plan  
*(Emily Gilliam)*
- ii. Resolution for Equal Employment Opportunity  
*(Emily Gilliam)*

- 12. **Operations Report**  
*(Matt Maier)*

- 13. **Six Month Look Ahead**  
*(Ben Capelle)*

- 14. **CEO Report**  
*(Benjamin S. Capelle)*

- 15. **Old Business**  
*(Brian Falkowski)*

- a. Sales Tax Update  
*(Brandon Dynes)*

- 16. **New Business**  
*(Brian Falkowski)*

- 17. **Adjournment**  
*(Brian Falkowski)*