



Laketrans  
February 2024 Board of Trustees Meeting  
February 26, 2024  
4:00 pm-6:00 pm Eastern Time

1. **Meeting Notice**
2. **Meeting Called to Order**  
(4:00pm Brian Falkowski)
3. **Roll Call**  
(Trudy Vilcheck)
4. **Pledge of Allegiance**
5. **Mission Statement**
6. **Public Comments**  
(Brian Falkowski)
7. **Approval of Minutes**  
(Brian Falkowski)
  - a. Motion to approve the Laketrans Board of Trustees Board Meeting minutes of January 29, 2024.
8. **Presentation**
  - a. Auditor of State Katie Semo will recognize Lisa Colling's Career and Present an award for Laketrans's 2022 Budget.
9. **Agenda Items**
  - a. Motion to approve the December 2023 Laketrans, STS & Geauga Operating Financial Statements, subject to audit and Capital Plan Review  
(Lisa Colling)
    - i. December 2023 Laketrans, STS & Geauga Operating Financial Statements and Capital Plan Review  
(Matt Clarke)
  - b. Motion to approve resolution 2024-004 authorizing the CEO or his designee, to enter into and execute a contract with TESCO for the purchase of four (4) buses for Special Transportation Service at a cost not to exceed one million six hundred forty thousand dollars and 00/1000 (\$1,640,000.00)  
(Benjamin S. Capelle)
    - i. Briefing Paper for Replacement STS Buses  
(Benjamin S. Capelle)
    - ii. Resolution for Replacement STS Buses  
(Benjamin S. Capelle)
  - c. Motion to Approve Resolution 2024-005 authorizing the Chief Executive Officer to commence same day Dial-a-Ride Service  
(Benjamin S. Capelle)

- i. Briefing Paper for Same Day Dial-a-Ride  
*(Benjamin S. Capelle)*
    - ii. Resolution authorizing the CEO to commence same day Dial-a-Ride service.  
*(Benjamin S. Capelle)*
    - iii. Resolution 2024-006 authorizing the Chief Executive Officer to revise and update Laketrans table of organization as a result of the provision and implementation of same day Dial-a-Ride services.  
*(Benjamin S. Capelle)*
    - iv. Resolution 2024-007 authorizing the Chief Executive Officer to purchase additional and necessary software as a result of the provision and implementation of same day Dial-a-Ride services.  
*(Benjamin S. Capelle)*
  - d. Motion to approve resolution 2024-008 to appoint Matthew Clarke as Assistant Secretary/Treasurer of Laketrans and to accept the retirement and resignation of Lisa Colling as Assistant Secretary/Treasurer  
*(Benjamin S. Capelle)*
    - i. Briefing Paper to appoint Matthew Clarke and remove Lisa Colling as Assistant Secretary/ Treasurer  
*(Benjamin S. Capelle)*
    - ii. Resolution to appoint Matthew Clarke and remove Lisa Colling Assistant Secretary/ Treasurer  
*(Benjamin S. Capelle)*
10. **Six Month Look Ahead**  
*(Ben Capelle)*
11. **CEO Report**  
*(Benjamin S. Capelle)*
12. **Operations Report**  
*(Matt Maier)*
13. **Old Business**  
*(Brian Falkowski)*
14. **New Business**  
*(Brian Falkowski)*
15. **Adjournment**  
*(Brian Falkowski)*