

Laketran
January 2024 Board of Trustees Meeting
January 29, 2024
4:00 pm-6:00 pm Eastern Time

1. **Meeting Notice**

2. **Meeting Called to Order**

President Brian J. Falkowski called the Laketran Board of Trustees Meeting to order at 4:01 p.m.

3. **Roll Call**

Brian J. Falkowski
William R. Eppich
Donna McNamee
Daniella Nunnally
Michael Pizmoht
Lane H. Sheets
Kimberly Stenger
Gary L. Swanson
Charles J. Zibbel

Benjamin S. Capelle
Brandon D.R. Dynes

4. **Pledge of Allegiance**

All

5. **Mission Statement**

Mr. Zibbel

6. **Election of Officers**

Mr. Dynes open the floor for nominations for Laketran's Board of Trustees President and Vice President

Mr. Zibbel nominated Mr. Falkowski for President - Seconded by Mr. Swanson

"AYES": Messrs. and Mmes. Eppich, McNamee, Nunnally, Pizmoht, Sheets, Stenger, Swanson and Zibbel

"NAYS": None

Mr. Sheets nominated Mr. Swanson for Vice President - Seconded by Ms. Nunnally

Ms. Stenger nominated Mr. Zibbel for Vice President - Seconded by Ms. McNamee

Vote as Follows:

Votes for Mr. Swanson - Eppich, Nunnally, Sheets and Swanson

Votes for Mr. Zibbel - McNamee, Pizmoht, Stenger and Zibbel

Mr. Falkowski made the tie breaking vote by voting for Mr. Zibbel

Congratulations Board President Mr. Falkowski and Vice President Mr. Zibbel

7. Public Comments

Mr. Massie is again asking the Laketrans Board of Trustees to rescind the one quarter of one percent sales tax after learning the property re-evaluation will increase Lake County property taxes by thirty percent in 2024.

Lake County Commissioner, Mr. Hamercheck asked the Laketrans Board of Trustees to pass a resolution at the earliest practical opportunity to implement the use of the Ohio Checkbook in the interest of good governance and transparency. Mr. Hamercheck also asked for a resolution at the earliest time possible to suspend the 0.25 percent sales tax and spend down surplus funds with an annual review of Laketrans's funding needs.

8. Approval of Minutes

a. Motion to approve the Laketrans Board of Trustees Board Meeting minutes of December 18, 2023 was made by Ms. Stenger - Seconded by Mr. Eppich

"AYES": Messrs. and Meses. Eppich, McNamee, Nunnally, Pizmoht, Sheets, Stenger, Swanson and Zibbel

"NAYS": None

9. Executive Session

a. Motion to enter into executive session to consider the employment, promotion, or compensation of a public employee or official pursuant to Section 121.22(G)(1) of the Ohio Revised Code was made at 4:11 p.m. by Mr. Swanson - Seconded by Mr. Sheets

"AYES": Messrs. and Meses. Eppich, McNamee, Nunnally, Pizmoht, Sheets, Stenger, Swanson and Zibbel

"NAYS": None

Motion to conclude executive session was made at 4:40 p.m. by Ms. Stenger - Seconded by Ms. McNamee

"AYES": Messrs. and Meses. Eppich, McNamee, Nunnally, Pizmoht, Sheets, Stenger, Swanson and Zibbel

"NAYS": None

While in executive session the Board discussed the employment and employment contract of Mr. Capelle.

10. Discussion

a. Cash Balance

Mr. Capelle reviewed Laketrans's cash balance with the board and provided an overview of the federal COVID dollars received between 2020-2021 that led to larger total cash balance. He presented three solutions to spend down the funds. The first would be to cut one quarter of one percent of the sales tax for one year. The second proposal would be to partner with Lake Development Authority to fill the funding gap for the Fairport Harbor Transient Mariana project and the third proposal would be to fund a sidewalk grant program for Lake County communities.

b. Additional Service

Mr. Capelle outlined a projected budget for Same Day Dial-a-Ride including revenue from fares, start up software costs and annual expenses to operate the new service with a possible launch in

Fall 2024. He estimates it will take three years to fully understand the impact of the additional service.

11. **Agenda Items**

- a. Motion to approve the November 2023 Laketran, STS & Geauga Operating Financial Statements, subject to audit and Capital Plan Review was made by Ms. McNamee - Seconded by Ms. Stenger

"AYES": Messrs. and Mmes. Eppich, McNamee, Nunnally, Pizmoht, Sheets, Stenger, Swanson and Zibbel

"NAYS": None

- b. Motion to approve resolution 2024-001 authorizing the CEO or his designee, to enter into and execute agreements for lawn and landscape maintenance services at Laketran properties was made by Ms. McNamee - Seconded by Mr. Zibbel

"AYES": Messrs. and Mmes. Eppich, Nunnally, Pizmoht, Sheets, Stenger, Swanson and Zibbel

"NAYS": None

- c. Motion to approve resolution 2024-002 approving Laketran's Equal Employment Opportunity ("EEO") program for submittal to the Federal Transit Administration was made by Ms. McNamee - Seconded by Ms. Stenger

"AYES": Messrs. and Mmes. Eppich, Nunnally, Pizmoht, Sheets, Stenger, Swanson and Zibbel

"NAYS": None

12. **Operations Report**

13. **Six Month Look Ahead**

14. **CEO Report**

15. **Old Business**

Motion to change the March 25, 2024 meeting to March 18, 2024 was made by Mr. Zibbel - Seconded by Ms. Stenger

"AYES": Messrs. and Mmes. Eppich, McNamee, Nunnally, Pizmoht, Sheets, Stenger, Swanson and Zibbel

"NAYS": None

- a. Sales Tax Update

Mr. Dynes informed the Board the the sales tax can be changed by a signed resolution being submitted to the tax commissioner of the State of Ohio

Motion to suspend the one quarter of one percent sales tax for one year with an annual review with the resolution to be drafted immediately at this board meeting was made by Mr. Swanson - Seconded by Ms. Nunnally

"AYES": Messrs. and Mmes. Eppich, Nunnally, Sheets, Swanson and Falkowski

"NAYS": Messrs. and Mmes. McNamee, Pizmoht, Stenger, and Zibbel

Motion to approve resolution 2024-003 directing the tax commissioner of the State of Ohio to suspend for one year and set to zero percent the collection of the renewal tax levy presently providing Laketran with one

quarter of one percent pursuant to section 306.70,5739.23 and 5741.022 of the Ohio revised code and at the earliest time provided by statute was made by Mr. Swanson - Seconded by Ms. Nunnally

"AYES": Messrs. and Mmes. Eppich, Nunnally, Sheets, Swanson and Falkowski

"NAYS": Messrs. and Mmes. McNamee, Pizmoht, Stenger and Zibbel

16. New Business

Motion to implement and complete the Ohio Check Book and have the records on line was made by Mr. Sheets - Seconded by Mr. Swanson

"AYES": Messrs. and Mmes. Eppich, Nunnally, Pizmoht, Sheets, Stenger and Swanson

"NAYS": Messrs. and Mmes. McNamee and Zibbel

Motion to exercise one of the two two year options in Mr. Capelle's employment contract was made by Ms. Nunnally - Seconded by Ms. Stenger

"AYES": Messrs. and Mmes. Eppich, McNamee, Nunnally, Pizmoht, Sheets, Stenger, Swanson and Zibbel

"NAYS": None

17. Adjournment

Motion to adjourn the Laketran Board of Trustees meeting was mad at 7:01 p.m. by Ms. Nunnally - Seconded by Mr. Swanson

"AYES": Messrs. and Mmes. Eppich, McNamee, Nunnally, Pizmoht, Sheets, Stenger, Swanson and Zibbel

"NAYS": None

Benjamin S. Capelle Secretary/Treasurer

Brian J. Falkowski, President
Laketran Board of Trustees