

Laketran  
February 2024 Board of Trustees Meeting  
February 26, 2024  
4:00 pm-6:00 pm Eastern Time

1. **Meeting Notice**

2. **Meeting Called to Order**

President Brian J. Falkowski called the Laketran Board of Trustees meeting to order at 4:02 p.m.

3. **Roll Call**

Brian J. Falkowski

William R. Eppich

Donna McNamee

Michael Pizmoht

Lane H. Sheets

Kim Stenger

Gary L. Swanson

Benjamin S. Capelle

Brandon D. R. Dynes

4. **Pledge of Allegiance**

All

5. **Mission Statement**

Ms. Stenger

6. **Public Comments**

None

7. **Approval of Minutes**

- a. Motion to approve the Laketran Board of Trustees Board Meeting minutes of January 29, 2024 was made by Mr. Swanson - Seconded by Ms. Stenger.

"AYES": Messrs. and Mmes. Eppich, McNamee, Pizmoht, Sheets, Stenger and Swanson

"NAYS": None

8. **Presentation**

- a. Auditor of State representative Katie Semo  
Ms. Semo presented Ms. Lisa Colling and the Laketran Finance Department with an Auditor of State award for the 2022 audit which only four percent of public agencies in Ohio receive annually. Ms. Semo recognized Ms. Colling on behalf of Auditor of State Keith Faber for her thirty years of public service in Lake and Geauga Counties.

The Laketran Board of Trustees also presented Ms. Colling with a proclamation for all of her hard work and dedication.

**9. Agenda Items**

- a. Motion to approve the December 2023 Laketrans, STS & Geauga Operating Financial Statements, subject to audit and Capital Plan Review was made by Ms. Stenger - Seconded by Ms. McNamee

"AYES": Messrs. and Mmes. Eppich, McNamee, Pizmoht, Sheets, Stenger, and Swanson

"NAYS": None

- b. Motion to approve resolution 2024-004 authorizing the CEO or his designee, to enter into and execute a contract with TESCO for the purchase of four (4) buses for Special Transportation Service at a cost not to exceed one million six hundred forty thousand dollars and 00/1000 (\$1,640,000.00) was made by Ms. Stenger - Seconded by Mr. Pizmoht

"AYES": Messrs. and Mmes. Eppich, McNamee, Pizmoht, Sheets, Stenger and Swanson

"NAYS": None

- c. Motion to Approve Resolution 2024-005 authorizing the CEO to commence same day Dial-a-Ride Service was made by Ms. McNamee - Seconded by Ms. Stenger

"AYES": Messrs. and Mmes. McNamee, Pizmoht, Stenger and Falkowski

"NAYS": Messrs. and Mmes. Eppich, Sheets and Swanson

- iii. Resolution 2024-006 authorizing the CEO to revise and update Laketrans table of organization as a result of the provision and implementation of same day Dial-a-Ride services

"AYES": Messrs. and Mmes. McNamee, Pizmoht, Stenger and Falkowski

"NAYS": Messrs. and Mmes. Eppich, Sheets and Swanson

- iv. Resolution 2024-007 authorizing the CEO to purchase additional and necessary software as a result of the provision and implementation of same day Dial-a-Ride services

"AYES": Messrs. and Mmes. McNamee, Pizmoht, Stenger, and Falkowski

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"NAYS": Messrs. and Mmes. Eppich, Sheets, and Swanson

- d. Motion to approve resolution 2024-008 to appoint Matthew Clarke as Assistant Secretary/Treasurer of Laketrans and to accept the retirement and resignation of Lisa Colling as Assistant Secretary/Treasurer was made by Ms. McNamee - Seconded by Ms. Stenger

"AYES": Messrs. and Mmes. Eppich, McNamee, Pizmoht, Sheets, Stenger and Swanson

"NAYS": None

**10. Six Month Look Ahead**

**11. CEO Report**

**12. Operations Report**

**13. Old Business**

Mr. Dynes informed the Board the sales tax resolution has been sent by certified mail and was received by the tax commission.

Mr. Swanson would like more details or a draft presentation at the next Board meeting for the sidewalk grant program.

**14. New Business**

Mr. Capelle talked about Laketran's plans for the solar eclipse. We are surveying our Park-n-Ride customers and considering reducing the amount of Park-n-Ride service and possibly increasing Local Route service. Dial-a-Ride customers are encouraged to stay home due to concerns of heavy traffic congestion and challenges to keep buses operating on time. Laketran will have weekly meeting to try and have the best plan in place for the eclipse.

Mr. Falkowski ask to have the board meeting minutes available by the Friday of the week of the board meeting.

Mr. Falkowski commended the staff on a great Customer Appreciation event.

**15. Adjournment**

Motion to adjourn the Laketran Board of Trustees meeting was made by Ms. Stenger - Seconded by Ms. McNamee at 5:35 p.m.

"AYES": Messrs. and Mmes. Eppich, McNamee, Pizmoht, Sheets, Stenger and Swanson

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Benjamin S. Capelle Secretary/Treasurer

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Brian J. Falkowski. President  
Laketran Board of Trustees