



Laketrans
June 2024 Board of Trustees Meeting
June 24, 2024
4:00 pm-6:00 pm Eastern Time

1. **Meeting Notice**
2. **Meeting Called to Order**
(4:00pm Brian Falkowski)
3. **Roll Call**
(Trudy Vilcheck)
4. **Pledge of Allegiance**
5. **Mission Statement**
6. **Oath of Office**
(Brandon Dynes)
 - a. Dr. Joe Glavan
 - b. Renee Ochaya
 - c. Charles J. Zibbel
7. **Public Comments**
(Brian Falkowski)
8. **Approval of Minutes**
(Brian Falkowski)
 - a. Motion to approve the Laketrans Board of Trustees Board Meeting minutes of May 20, 2024.
9. **Discussion**
 - a. Sidewalk Grant Program
 - i. Public Notice/Description
 - ii. Application
 - iii. Scoring Rubric
10. **Agenda Items**
 - a. Motion to approve the April 2024 Laketrans, STS & Geauga Transit Operating Financial Statements, subject to audit and Capital Plan Review
(Matt Clarke)
 - i. April 2024 Laketrans, STS & Geauga Operating Financial Statements and Capital Plan Review
(Matt Clarke)

- b. Motion to approve resolution 2024-017 authorizing the filing of applications with the Federal Transit Administration for Federal Fiscal Year 2025, an operating administration of the United States Department of Transportation , for federal transportation assistance authorized by 49 U.S.C. Chapter 53, Title 23 of the United States Code, and other federal statutes administered by the Federal Transit Administration including Northeast Ohio Areawide Coordinating Agency ("NOACA") for Cleveland Urbanized Area Federal Transit Administration (FTA) funding from the enhanced mobility for seniors and individuals with disabilities program (Section 5310).
(*Andrea Aaby*)
 - i. Briefing Paper for Federal Grant Authority
(*Andrea Aaby*)
 - ii. Resolution for Federal Grant Authority
(*Andrea Aaby*)
- c. Motion to approve resolution 2024-018 to modify Laketran's organizational structure by adding one (1) full-time Geauga Transit Dispatcher and one (1) part-time Geauga Transit Dispatcher
(*Emily Gilliam*)
 - i. Briefing paper for Organizational Chart Update
(*Emily Gilliam*)
 - ii. Resolution for Organizational Chart Update
(*Emily Gilliam*)
- d. Motion to approve resolution 2024-019 authorizing the CEO or his designee to enter into contracts for facility maintenance and improvement projects at Geauga Transit's administrative and maintenance facility at a cost not-to-exceed three hundred sixty-three thousand dollars and 00/100 (\$363,000.00)
(*JoAnna Santilli*)
 - i. Briefing paper for Geauga Transit Facility Improvements
(*JoAnna Santilli*)
 - ii. Resolution for Geauga Transit Facility Improvements
(*JoAnna Santilli*)

11. Six Month Look Ahead

(*Ben Capelle*)

12. CEO Report

(*Benjamin S. Capelle*)

a. Operations Report

(*Matt Maier*)

13. Old Business

(*Brian Falkowski*)

14. New Business

(*Brian Falkowski*)

15. **Adjournment**
(Brian Falkowski)