

Laketran  
May 2024 Board of Trustees Meeting  
May 20, 2024  
4:00 pm-5:12 pm Eastern Time

1. **Meeting Notice**

2. **Meeting Called to Order**

President Brian J. Falkowski called the Laketran Board of Trustees Meeting to order at 4:00 p.m.

3. **Roll Call**

Brian J. Falkowski  
Donna McNamee  
Michael Pizmoht  
Lane H. Sheets  
Gary L. Swanson

Benjamin S. Capelle  
Brandon D. R. Dynes

4. **Pledge of Allegiance**

All

5. **Mission Statement**

Ms. McNamee

6. **Public Comments**

None

7. **Approval of Minutes**

- a. Motion to approve the Laketran Board of Trustees Board Meeting minutes of March 18, 2024 was made by Mr. Swanson - Seconded by Ms. McNamee

"AYES": Messrs. and Mes. McNamee, Pizmoht, Sheets and Swanson

"NAYS": None

8. **Discussion**

- a. Sidewalk Grant Program Follow-up Discussion

Mr. Capelle stated most of the feed back from the Mayors and City Managers he has spoken with regarding the sidewalk project was positive with some interested in repairing current damaged sidewalks. The Board agree they are most interested in new sidewalks

in locations along our Local fixed routes, but would consider repairs at bus stops to improve safety and accessibility. Mr. Capelle explained how an evaluating process would work. The Laketran staff issue an RFP and would rank and prioritize each grant request with the final award decision being made by the Board staying with in a predetermined budget.

9. **Agenda Items**

- a. Motion to approve the March 2024 Laketran, STS & Geauga Transit Operating Financial

Statements, subject to audit and Capital Plan Review was made by Mr. Sheets - Seconded by Ms. McNamee

"AYES": Messrs. and Mmes. McNamee, Pizmoht, Sheets and Swanson

"NAYS": None

- b. Motion to approve resolution 2024-013 approving Laketrans public transportation agency safety plan in accordance with title 49 of the code of federal regulations part 673 was made by Ms. McNamee - Seconded by Mr. Pizmoht

"AYES": Messrs. and Mmes. McNamee, Pizmoht, Sheets and Swanson

"NAYS": None

- c. Motion to approve resolution 2024-014 authorizing the CEO or his designee, to purchase twenty-six propane Dial-a-Ride buses from TESCO at a cost not to exceed five million sixty-seven thousand one hundred thirty-five dollars and 00/100 (\$5,067,135.00) was made by Ms. McNamee - Seconded by Mr. Swanson

"AYES": Messrs. and Mmes. McNamee, Pizmoht, Sheets and Swanson

"NAYS": None

- d. Motion to approve resolution 2024-015 authorizing the CEO or his designee to purchase three propane expansion vehicles from TESCO at a cost not to exceed five hundred seventy-three thousand one hundred eighty-six dollars and 00/100 (\$573,186.00) for Geauga Transit was made by Mr. Sheets - Seconded by Mr. Swanson

"AYES": Messrs. and Mmes. McNamee, Pizmoht, Sheets and Swanson

"NAYS": None

- e. Motion to approve resolution 2024-016 authorizing the CEO or his designee to enter into and execute a contract with Lake County Landscape & Supply for the construction of bus shelters at Eastlake Middle School at a cost not-to-exceed fifty-four thousand five hundred forty-three dollars and 50/100 (\$54,543.50) was made by Mr. Sheets - Seconded by Mr. Pizmoht

"AYES": Messrs. and Mmes. McNamee, Pizmoht, Sheets and Swanson

"NAYS": None

10. **Six Month Look Ahead**

11.

**CEO Report**

a. **Operations Report**

12. **Old Business**

None

13. **New Business**

None

14. **Adjournment**

Motion to adjourn the Laketrans Board of Trustees Meeting was made at 5:12 p.m. by Ms. McNamee - Seconded by Mr. Swanson

"AYES" Messrs. and Mmes. McNamee, Pizmoht, Sheets and Swanson

"NAYS": None

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Benjamin S. Capelle Secretary/Treasurer

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Brian J. Falkowski President  
Laketrans Board of Trustees