

Laketran
June 2024 Board of Trustees Meeting
June 24, 2024
4:00 pm-6:00 pm Eastern Time

1. **Meeting Notice**

2. **Meeting Called to Order**

President Brian J. Falkowski called the Laketran Board of Trustees Meeting to order at 4:02 p.m.

3. **Roll Call**

Brian J. Falkowski

Dr. Joe Glavan

Donna McNamee

Renee Ochaya

Lane H. Sheets

Gary L. Swanson

Charles J. Zibbel

Benjamin S. Capelle

Brandon D.L. Dynes

4. **Pledge of Allegiance**

All

5. **Mission Statement**

Ms. McNamee

6. **Oath of Office**

a. Dr. Joe Glavan

b. Renee Ochaya

c. Charles J. Zibbel

Legal counsel, Mr. Dynes administered the Oath of Office to two new board members and one current board member. Congratulations.

7. **Public Comments**

None

8. **Approval of Minutes**

a. Motion to approve the Laketran Board of Trustees Board Meeting minutes of May 20, 2024 was made by Ms. McNamee - Seconded by Mr. Zibbel

"AYES": Messrs. and Mmes. McNamee, Sheets, Swanson and Zibbel

"NAYS": None

"Abstain": Messrs. and Mmes. Dr. Glavan and Ochaya

9. **Discussion**

a. Sidewalk Grant Program

After Mr. Capelle's review of the Sidewalk Grant program the Board of Trustees made the following motion.

Motion to approve the commencement of the Sidewalk Grant program, to be renamed, with a budget not to exceed five hundred thousand dollars 00/100. (\$500,000) was made by Mr. Swanson - Seconded by Ms. McNamee

"AYES": Messrs. and Mmes. Ochaya, Swanson, Zibbel, Dr. Glavan, McNamee

"NAYS": Messrs. and Mmes. Sheets

10. Agenda Items

- a. Motion to approve the April 2024 Laketran, STS & Geauga Transit Operating Financial Statements, subject to audit and Capital Plan Review was made by Ms. McNamee - Seconded by Mr. Swanson

"AYES": Messrs. and Mmes. Ochaya, Sheets, Swanson, Zibbel, Dr. Glavan and McNamee

"NAYS": None

- b. Motion to approve resolution 2024-017 authorizing the filing of applications with the Federal Transit Administration for Federal Fiscal Year 2025, an operating administration of the United States Department of Transportation , for federal transportation assistance authorized by 49 U.S.C. Chapter 53, Title 23 of the United States Code, and other federal statutes administered by the Federal Transit Administration including Northeast Ohio Areawide Coordinating Agency ("NOACA") for Cleveland Urbanized Area Federal Transit Administration (FTA) funding from the enhanced mobility for seniors and individuals with disabilities program (Section 5310) was made by Mr. Sheets - Seconded by Ms. McNamee

"AYES": Messrs. and Mmes. Sheets, Swanson, Zibbel, Dr. Glavan, McNamee and Ochaya

"NAYS": None

- c. Motion to approve resolution 2024-018 to modify Laketran's organizational structure by adding one (1) full-time Geauga Transit Dispatcher and one (1) part-time Geauga Transit Dispatcher was made by Mr. Zibbel - Seconded by Dr. Glavan

"AYES": Messrs. and Mmes. Swanson, Zibbel, Dr. Glavan, McNamee and Ochaya

"NAYS": Messrs. and Mmes. Sheets

- d. Motion to approve resolution 2024-019 authorizing the CEO or his designee to enter into contracts for facility maintenance and improvement projects at Geauga Transit's administrative and maintenance facility at a cost not-to-exceed three hundred sixty-three thousand dollars and 00/100 (\$363,000.00) was made by Mr. Swanson - Seconded by Ms. McNamee

"AYES": Messrs. and Mmes. Zibbel, Dr. Glavan, McNamee, Ochaya, Sheets and Swanson

"NAYS": None

11. Six Month Look Ahead

12. CEO Report

- a. **Operations Report**

13. Old Business

None

14. **New Business**

None

15. **Adjournment**

Motion to adjourn the Laketran Board of Trustees meeting was made at 5:27 p.m. by Ms. McNamee -
Seconded by Mr. Swanson

"AYES": Messrs. and Mmes. Dr. Glavan, McNamee, Ochaya, Sheets, Swanson and Zibbel

"NAYS": None

Benjamin S. Capelle, Secretary/Treasurer

Brian J. Falkowski, President
Laketran Board of Trustees