

Laketran
August 2024 Board of Trustees Meeting
August 26, 2024
4:00 pm-6:00 pm Eastern Time

1. **Meeting Notice**

2. **Meeting Called to Order**

President Brian J. Falkowski called the Laketran Board of Trustees Meeting to order at 4:01 p.m.

3. **Roll Call**

Brian J. Falkowski
Donna McNamee
Renee Ochaya
Michael Pizmoht
Lane H. Sheets
Kim Stenger
Charles J. Zibbel
Dr. Joe Glavan

Benjamin S. Capelle
Brandon D.R. Dynes

4. **Pledge of Allegiance**

All

5. **Mission Statement**

Ms. Stenger

6. **Public Comments**

None

7. **Approval of Minutes**

- a. Motion to approve the Laketran Board of Trustees Board Meeting minutes of June 24, 2024 was made by Mr. Zibbel - Seconded by Dr. Glavan

"AYES": Messrs. and Mmes. McNamee, Ochaya, Pizmoht, Sheets, Zibbel and Dr. Glavan

"NAYS": None

"Abstain": Messrs. and Mmes. Stenger

8. **Executive Session**

- a. Motion to enter into executive session to consider the employment, promotion, or compensation of a public employee or official pursuant to Section 121.22(G)(1) of the Ohio Revised Code was made at 4:04 p.m. by Ms. Stenger - Seconded by Mr. Pizmoht

"AYES": Messrs. and Mmes. McNamee, Ochaya, Pizmoht, Sheets, Stenger, Zibbel and Dr. Glavan

"NAYS": None

The Board discussed Mr. Capelle's evaluations and performance review and considered a raise for

Mr. Capelle. There was discussion about other transit agencies, Mr. Capelle's prior raises and prior performance, pay for other Laketrans employees, and various recommendations.

Motion to conclude the first executive session was made by Ms. Stenger and Seconded by Mr. Zibbel at 4:21 p.m.

"AYES": Messrs. and Mmes. McNamee, Ochaya, Pizmoht, Sheets, Stenger, Zibbel and Dr. Glavan

"NAYS": None

- b. Motion to enter into executive session to consider the employment, promotion, or compensation of a public employee or official pursuant to Section 121.22(G)(1) of the Ohio Revised Code was made by Ms. McNamee and Seconded by Ms. Ochaya at 4:23 p.m.

"AYES": Messrs. and Mmes. McNamee, Ochaya, Pizmoht, Sheets, Stenger, Zibbel and Dr. Glavan

"NAYS": None

The Board discussed wages for managers and the departure of Mr. Bare due to his retirement. Mr. Capelle advised the Board on a promotion to Mr. Bare's position and discussed raises, percentages, and similar employees in other transit and comparable agencies. There was further discussion about fleet managers and facilities managers and pay scales for same. Mr. Capelle provided information as to seniority of the positions and what the positions entails. There was further discussion about applicability of union wages, etc. Tying into and applicable to this was a discussion about the rules and regulations and a potential revision to the same relative to wage increases and wage range.

Motion to conclude the second executive session was made at 5:28 p.m. by Mr. Zibbel - Seconded by Ms. McNamee.

"AYES": Messrs. and Mmes. McNamee, Ochaya, Pizmoht, Sheets, Stenger, Zibbel and Dr. Glavan

"NAYS": None

9. Agenda Items

- a. Motion to approve the June 2024 Laketrans, STS & Geauga Transit Operating Financial Statements, subject to audit and Capital Plan Review was made by Ms. McNamee - Seconded by Ms. Stenger

"AYES": Messrs. and Mmes. McNamee, Ochaya, Pizmoht, Sheets, Stenger, Zibbel and Dr. Glavan

"NAYS": None

- b. Motion to approve resolution 2024-020 authorizing the CEO or his designee to enter into and execute a contract with Superior Energy Systems for the construction of propane fueling infrastructure at Geauga Transit at a cost not-to-exceed two hundred eighty-four thousand five hundred seventy dollars and 00/100 (\$284,570.00) was made by Mr. Zibbel - Seconded by Ms. Ochaya

"AYES": Messrs. and Mmes. McNamee, Ochaya, Pizmoht, Sheets, Stenger, Zibbel and Dr. Glavan

"NAYS": None

- c. Motion to approve resolution 2024-021 authorizing the CEO or his designee to enter into and execute a contract with VL Chapman Electric for the upgrade of the emergency power electrical system at Laketrans Headquarters at a cost not-to-exceed four hundred eighty-one thousand one hundred twenty-five dollars and 00/100 (\$481,125.00) was made by Ms. McNamee - Seconded by Ms. Pizmoht.

Mr. Sheets commented the Architect's Errors and Omissions insurance should cover this expense since the replacement/upgrade of these assets should have been included in the HQ upgrade. Mr. Capelle responded We did not include the replacement of this equipment in the project scope because it was working without issue 4 years ago when the scope was developed.

"AYES": Messrs. and Mmes. McNamee, Ochaya, Pizmoht, Stenger, Zibbel and Dr. Glavan

"NAYS": Messrs. and Mmes. Sheets

Motion to approve a resolution providing for a seven percent compensation increase for the Laketran CEO was made by Ms. Stenger - Seconded by Ms. Ochaya
"AYES": Messrs. and Mmes. McNamee, Ochaya, Pizmoht, Stenger, Zibbel and Dr. Glavan
"NAYS": Messrs. and Mmes. Sheets

10. **Six Month Look Ahead**

11. **CEO Report**

a. **Operations Report**

12. **Old Business**

Mr. Sheets asked if Laketran's employee wages could be provided in the Ohio Open Checkbook. Mr. Capelle stated he and his staff will look into it.

13. **New Business**

None

14.

Adjournment

Motion to adjourn the Laketran Board of Trustees Meeting was made at 6:05 p.m. by Ms. McNamee - Seconded by Ms. Stenger

"AYES": Messrs. and Mmes. McNamee, Ochaya, Pizmoht, Sheets, Stenger, Zibbel and Dr. Glavan

Benjamin S. Capelle Secretary/Treasurer

Brian J. Falkowski, President
Laketran Board of Trustees