



Laketrans  
October 2024 Board of Trustees Meeting  
October 28, 2024  
4:00 pm-6:00 pm Eastern Time

1. **Meeting Notice**
2. **Meeting Called to Order**  
(4:00pm Brian Falkowski)
3. **Roll Call**  
(Trudy Vilcheck)
4. **Pledge of Allegiance**
5. **Mission Statement**
6. **Public Comments**  
(Brian Falkowski)
7. **Approval of Minutes**  
(Brian Falkowski)
  - a. Motion to approve the Laketrans Board of Trustees Board Meeting minutes of September 30, 2024.
8. **Presentation**
  - a. Barbara J. Rhodes from OTRP Presenting the SOAR award.
9. **Executive Session**
  - a. Motion to enter into executive session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official pursuant to 121.22(G) (1) and further relative to 121.22(G)(4) to prepare for, conduct, or review negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.
10. **Presentation**
  - a. Results of the sidewalk grant applications  
(Benjamin S. Capelle)
11. **Agenda Items**
  - a. Motion to approve the August 2024 Laketrans, STS and Geauga Transit Operating Financial Statements, and Laketrans and Geauga Transit Capital Plans, all subject to audit.  
(Matt Clarke)
    - i. August 2024 Laketrans, STS and Geauga Transit Operating Financial Statements and Capital Plan.  
(Matt Clarke)

- b. Motion to approve resolution 2024-027 authorizing the CEO or his designee to enter into and execute a design build contract with Collins Equipment Corporation and Diamond Z Engineering for the purchase and installation of a gasoline fuel tank at a cost not-to-exceed four hundred eighty-four thousand seven hundred seventy dollars and \$00/100 (\$484,770.00)  
*(Benjamin S. Capelle)*
  - i. Briefing Paper for Upgraded Gasoline Tank  
*(Benjamin S. Capelle)*
  - ii. Resolution for Upgraded Gasoline Tank  
*(Benjamin S. Capelle)*
- c. Motion to approve resolution 2024-028 authorizing the filing of applications on behalf of Laketrans and Geauga Transit with the Ohio Department of Transportation and any and all state agencies for state fiscal year 2026 transportation grants; for grants through the United States Department of Transportation; Federal Transit Administration; and the State of Ohio, as authorized under federal transit laws and State of Ohio laws and thereafter executing a contract with the Ohio Department of Transportation upon approval  
*(Andrea Aaby)*
  - i. Briefing Paper for State Grant Authority  
*(Andrea Aaby)*
  - ii. Resolution for State Grant Authority  
*(Andrea Aaby)*
- d. Motion to approve resolution 2024-029 authorizing the CEO or his designee, to purchase two (2) utility vehicles at a cost not to exceed seventy-seven thousand dollars and 00/100 (\$77,000.00)
  - i. Briefing Paper Utility Vehicles  
*(Benjamin S. Capelle)*
  - ii. Resolution Utility Vehicles  
*(Benjamin S. Capelle)*
- e. Motion to approve resolution 2024-030 authorizing the CEO or his designee to enter into and execute a contract with Masabi Inc. to purchase five (5) ticket vending machines for installation at Laketrans facilities at a cost not-to-exceed one hundred thirty-five thousand three hundred eighty-five dollars and 00/100 (\$135,385.00)  
*(Benjamin S. Capelle)*
  - i. Briefing Paper for Ticket Vending Machines  
*(Benjamin S. Capelle)*
  - ii. Resolution for Ticket Vending Machines  
*(Benjamin S. Capelle)*

## 12. Six Month Look Ahead

*(Ben Capelle)*

13. **CEO Report**  
*(Benjamin S. Capelle)*
  - a. **Operations Report**  
*(Matt Maier)*
14. **Old Business**  
*(Brian Falkowski)*
15. **New Business**  
*(Brian Falkowski)*
16. **Adjournment**  
*(Brian Falkowski)*