

Laketran  
November 2024 Board of Trustees Meeting  
November 25, 2024  
4:00 pm-6:00 pm Eastern Time

1. **Meeting Notice**

2. **Meeting Called to Order**

President Brian J. Falkowski called the Laketran Board of Trustees Meeting to order at 3:58 p.m.

3. **Roll Call**

Brian J. Falkowski

Lane H. Sheets

Kim Stenger

Charles J. Zibbel

Dr. Joe Glavan

Renee Ochaya

Michael Pizmoht

Benjamin S. Capelle

Brandon D. R. Dynes

4. **Pledge of Allegiance**

All

5. **Mission Statement**

Ms. Stenger

6. **Public Comments**

None

7. **Approval of Minutes**

- a. Motion to approve the Laketran Board of Trustees Board Meeting minutes of October 28, 2024 was made by Mr. Zibbel - Seconded by Ms. Stenger.

"AYES": Messrs. and Mmes. Sheets, Stenger, Zibbel, Dr. Glavan, Ochaya and Pizmoht

"NAYS": None

8. **Presentation**

- a. Performance Auditing- via Zoom

Nicole Smith, Director of Ohio Performance Audit Team gave a brief overview of how a performance audit is performed. Typically they are asked to audit a particular area of interest in any business or organization. Based on the request of the audit they will prepare a report with an actionable recommendation which would also be released to the public. After the presentation the following motion was made.

Motion to advance the discussion of the performance audit was made by Mr. Sheets; the motion was not seconded.

9. **Executive Session**

- a. Motion to enter into executive session to consider the appointment, employment, dismissal,

discipline, promotion, demotion, or compensation of a public employee or official pursuant to 121.22(G)(1) and further relative to 121.22(G)(4) to prepare for, conduct, or review negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment was made by Ms. Stenger - Seconded by Mr. Pizmoht at 4:20 p.m.

"AYES": Messrs. and Mmes. Sheets, Stenger, Zibbel, Dr. Glavan, Ochaya and Pizmoht

"NAYS": None

The board convened in executive session to discuss employee wages and increases tied to market adjustments. There was a conversation about salaries of certain employees and how performance-based raises and market adjustments apply to employees and the necessity of the same. There was further discussion about merit increases and the market and where each proposed raise/increase stand with respect to compensation realignment, if necessary, and how this impacts the agency today and in the future.

b. Mr. Pizmoht made a motion to conclude executive session and Dr. Glavan seconded the motion at 4:36 p.m.

"AYES": Messrs. and Mmes. Dr. Glavan, Ochaya, Pizmoht, Stenger and Zibbel

"NAYS" Messrs. and Mmes. Sheets

#### 10. **Presentation**

- a. 2025 Budget Presentation

#### 11. **Agenda Items**

a. **Motion to approve resolution 2024-033 authorizing the CEO of Laketrans to issue a one (1) time market adjustment compensation increase for two non-union employees up to a maximum of , and not to exceed, twenty-four thousand dollars (\$24,000.00) for all market adjustments was made by Mr. Zibbel - Seconded by Ms. Ochaya**

"AYES": Messrs. and Mmes. Stenger, Zibbel, Dr. Glavan, Ochaya and Pizmoht

"NAYS": Messrs. and Mmes. Sheets

- b. Motion to approve the September 2024 Laketrans, STS and Geauga Transit Operating Financial Statements, and Laketrans and Geauga Transit Capital Plans, all subject to audit was made by Mr. Zibbel - Seconded by Mr. Pizmoht

"AYES": Messrs. and Mmes. Sheets, Stenger, Zibbel, Dr. Glavan, Ochaya and Pizmoht

"NAYS": None

- c. Motion to approve resolution 2024-031 authorizing the CEO, or his designee, to enter into and execute a fixed price contract for diesel fuel and a fixed price contract for gasoline for calendar year

2025 was made by Mr. Pizmoht - Seconded by Mr. Zibbel

"AYES": Messrs. and Mmes. Stenger, Zibbel, Dr. Glavan and Ochaya

"NAYS": None

"ABSTAIN": Messrs. and Mmes. Sheets

- d. Motion to approve resolution 2024-032 authorizing the CEO to enter into grant agreements with the municipalities of Timberlake, Mentor, and Willoughby to construct sidewalks, bus stops and bus shelters to improve connectivity and safe passage along Laketrans bus routes under Laketrans Transit Accessibility Grant was made by Mr. Zibbel - Seconded by Ms. Stenger

"AYES": Messrs. and Mmes. Sheets, Stenger, Zibbel, Dr. Glavan, Ochaya and Pizmoht

"NAYS": None

12. **Six Month Look Ahead**

13. **CEO Report**

a. **Operations Report**

14. **Old Business**

None

15. **New Business**

None

16. **Adjournment**

- a. Motion to adjourn the Laketrans Board of Trustees Meeting was made by Mr. Zibbel - Seconded by Mr. Pizmoht at 5:28 p.m.

"AYES": Sheets, Stenger, Zibbel, Dr. Glavan, Ochaya and Pizmoht

"NAYS": None

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Benjamin S. Capelle Secretary/Treasurer

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Brian J. Falkowski, President  
Laketrans Board of Trustees