



Laketrans  
January 2025 Board of Trustees Meeting  
January 27, 2025  
4:00 pm-6:00 pm Eastern Time

1. **Meeting Notice**
2. **Meeting Called to Order**  
(4:00pm Brian Falkowski)
3. **Roll Call**  
(Trudy Vilcheck)
4. **Pledge of Allegiance**
5. **Mission Statement**
6. **Election of Officers**  
(Brandon Dynes)
7. **Public Comments**  
(Brian Falkowski)
8. **Approval of Minutes**  
(Brian Falkowski)
  - a. Motion to approve the Laketrans Board of Trustees Board Meeting minutes of December 16, 2024.
9. **Executive Session**
  - a. Motion to enter into executive session to consider the purchase of property for public purposes pursuant to 121.22(G)(2)
10. **Presentation**
  - a. Succession Planning Presentation  
(Benjamin S. Capelle)
11. **Agenda Items**
  - a. Motion to approve the November 2024 Laketrans, STS and Geauga Transit Operating Financial Statements, and Laketrans and Geauga Transit Capital Plans, all subject to audit.  
(Matt Clarke)
    - i. November 2024 Laketrans, STS and Geauga Transit Operating Financial Statements and Capital Plans.  
(Matt Clarke)
  - b. Motion to approve resolution 2025 - 001 authorizing the CEO or his designee, to enter into and execute a contract with Have Mechanical for heating, ventilation, and air conditioning maintenance at a total contract cost of one hundred twenty-seven thousand seven hundred fifty-four dollars and 00/100 (\$127,754.00)  
(Nickolas Borelli)
    - i. Briefing Paper for HVAC Maintenance  
(Nickolas Borelli)

- ii. Resolution for HVAC Maintenance  
*(Nickolas Borelli)*
  - c. Motion to approve resolution 2025 - 002 authorizing the CEO, or his designee to update the Laketran Policy Manual.  
*(Benjamin S. Capelle)*
    - i. Briefing Paper for Policy Updates  
*(Benjamin S. Capelle)*
    - ii. Resolution for Policy Updates  
*(Benjamin S. Capelle)*
- 12. **Six Month Look Ahead**  
*(Benjamin S. Capelle)*
- 13. **CEO Report**  
*(Benjamin S. Capelle)*
  - a. **Operations Report**  
*(Matt Maier)*
- 14. **Old Business**  
*(Brian Falkowski)*
- 15. **New Business**  
*(Brian Falkowski)*
- 16. **Adjournment**  
*(Brian Falkowski)*