

Laketran
March 2025 Board of Trustees Meeting
March 24, 2025
4:00 pm-6:00 pm Eastern Time

1. **Meeting Notice**

2. **Meeting Called to Order**

President Brian J. Falkowski called the Laketran Board of Trustees meeting to order at 4:04 pm

3. **Roll Call**

Brian J. Falkowski

Charles J. Zibbel

Dr. Joe Glavan

Donna McNamee

Renee Ochaya

Michael Pizmoht

Lane H. Sheets

Kim Stenger

Gary L. Swanson

Benjamin S. Capelle

Brandon Dynes

4. **Pledge of Allegiance**

All

5. **Mission Statement**

Ms. Stenger

6. **Public Comments**

Mr. Brian Massie provided comment to state he agreed with the board decision to rescind the sales tax in 2024 and asked the board to continue to rescind Laketran's sales tax levy due to Laketran's current cash balance, citing January financial statements. Mr. Massie also asked Laketran to consider giving back the \$50,000 in senior levy funds that Laketran receives annually.

7. **Approval of Minutes**

- a. Motion to approve the Laketran Board of Trustees Board Meeting minutes of February 24, 2025 was made by Ms. Stenger - Seconded by Mr. Pizmoht.

"AYES": Messrs. and Mmes. Zibbel, Dr. Glavan, McNamee, Ochaya, Pizmoht, Sheets, Stenger, and Swanson.

"NAYS": None

8. **Executive Session**

- a. Motion to enter into executive session to consider the purchase of property for public

purposes pursuant to 121.22(G)(2) was made by Mr. Swanson - Seconded by Mr. Zibbel at 4:08 pm
"AYES": Messrs. and Mmes. Zibbel, Dr. Glavan, McNamee, Pizmoht, Sheets, Stenger and Swanson
"NAYS": None

The Board in executive session discussed the purchase of property for a public purpose.

Motion to conclude executive session was made by Mr. Sheets - Seconded by Ms. McNamee at 4:13 pm

"AYES": Messrs. and Mmes. Zibbel, Dr. Glavan, McNamee, Ochaya, Pizmoht, Sheets, Stenger and Swanson
"NAYS": None

9. Discussion

a. Sales Tax

Laketran's Board of Trustees discussed whether to allow Laketran's current one-year sales tax suspension to continue beyond June 30, 2025. All trustees express their opinions sharing the pros and cons, as well as the necessity, of reinstating the sales tax levy or continuing the suspension of the levy for a period of time. The discussion was completed with the motion below.

Motion was made to rescind the sales tax for one year was made by Mr. Sheets - Seconded by Mr. Swanson

A yes vote will rescind sales tax collection. A no vote to will resume sales tax collection.

"YES": Messrs. and Mmes. Pizmoht, Sheets and Swanson

"NO": Messrs. and Mmes. Zibbel, Dr. Glavan, McNamee, Ochaya and Stenger

10. Agenda Items

a. Motion to approve the January 2025 Laketran, STS and Geauga Transit Operating Financial Statements, and Laketran and Geauga Transit Capital Plans all subject to audit was made by Ms. McNamee - Seconded by Mr. Pizmoht

"AYES": Messrs. and Mmes. Zibbel, Dr. Glavan, McNamee, Ochaya, Pizmoht, Sheets, Stenger and Swanson

"NAYS": None

b. Motion to approve resolution 2025-003 authorizing the CEO, or his designee, to enter into and execute a contract with Tripspark Technologies for purchase and implementation of customer communication software at a total cost of fifty-nine thousand, five hundred dollars and 00/100 (\$59,500.00) was made by Mr. Zibbel - Seconded by Ms. Stenger

"AYES": Messrs. and Mmes. Zibbel, Dr. Glavan, McNamee, Ochaya, Pizmoht, Sheets, Stenger and Swanson

"NAYS": None

c. Motion to approve resolution 2025-004 authorizing the CEO, or his designee, to enter into and execute a contract with Brasco for purchase of a bus shelter to replace the aging shelter at Great Lakes Mall transfer center at a total cost not to exceed forty thousand dollars and 00/100 (\$40,000.00) was made by Mr. Pizmoht - Seconded by Dr. Glavan

"AYES": Messrs. and Mmes. Zibbel, Dr. Glavan, McNamee, Ochaya, Pizmoht, Sheets, Stenger and

Swanson
"NAYS": None

- d. Motion to approve resolution 2025-005 to modify Laketran's organizational chart and structure to remove the Finance Clerk position from the Finance department and add the Finance Clerk to the Compliance and Development department as a Procurement and Grants Specialist and further adjust the pay grade from 4 to 8 was made by Ms. McNamee - Seconded by Mr. Pizmoht

"AYES": Messrs. and Mmes. Zibbel, Dr. Glavan, McNamee, Ochaya, Pizmoht, Sheets, Stenger and Swanson

"NAYS": None

- e. Motion to approve Resolution 2025-006 approving Laketran's Public Transportation Agency Safety Plan (PTASP) in accordance with Title 49 of the Code of Federal Regulations part 673 was made by Ms. Stenger - Seconded by Ms. McNamee

"AYES": Messrs. and Mmes. Zibbel, Dr. Glavan, McNamee, Ochaya, Pizmoht, Sheets, Stenger and Swanson

"NAYS": None

11. **Six Month Look Ahead**

12. **CEO Report**

a. **Operations Report**

13. **Old Business**

Motion to implement and support Sunday Service was made by Ms. McNamee - Seconded by Mr. Pizmoht

"AYES": Messrs. and Mmes. Zibbel, Dr. Glavan, McNamee, Ochaya, Pizmoht and Stenger

"NAYS": Messr. Sheets

"ABSTAIN": Messr. Swanson

Motion to implement and support Airport Service was made by Mr. Zibbel - Seconded by Ms. Ochaya

"AYES": Messrs. and Mmes. Zibbel, Dr. Glavan, McNamee, Ochaya, Pizmoht

"NAYS": Messrs. and Mmes. Sheets

"ABSTAIN": Messrs. and Mmes. Stenger and Swanson

14. **New Business**

15. **Adjournment**

Motion to adjourn the Laketran Board of Trustees meeting was made by Ms. McNamee - Seconded by Dr. Glavan at 6:06 pm

"AYES": Messrs. and Mmes. Zibbel, Dr. Glavan, McNamee, Ochaya, Pizmoht, Sheets, Stenger and Swanson

"NAYS": None

Benjamin S. Capelle Secretary/Treasurer

Brian J. Falkowski, President
Laketran Board of Trustees

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