



Laketrans
April 2025 Board of Trustees Meeting
April 28, 2025
4:00 pm-6:00 pm Eastern Time

1. **Meeting Notice**
2. **Meeting Called to Order**
(4:00pm Brian Falkowski)
3. **Roll Call**
(Trudy Vilcheck)
4. **Pledge of Allegiance**
5. **Mission Statement**
6. **Public Comments**
(Brian Falkowski)
7. **Approval of Minutes**
(Brian Falkowski)
 - a. Motion to approve the Laketrans Board of Trustees Board Meeting minutes of March 24, 2025.
8. **Presentation**
 - a. SFY 2026 Geauga Transit Budget
(Matt Clarke)
 - b. Sunday Dial-a-Ride Survey Results and Next Steps
(Benjamin S. Capelle)
9. **Agenda Items**
 - a. Motion to approve resolution 2025-007 to modify Laketrans's organizational structure by adding five (5) full-time drivers, twelve (12) part-time drivers, one (1) dispatcher, one (1) road supervisor, four (4) part-time customer services representatives , one (1) mechanic 1, and one (1) vehicle servicer
(Benjamin S. Capelle)
 - i. Briefing paper for Sunday Dial-a-Ride Organizational Chart
(Benjamin S. Capelle)
 - ii. Resolution for Sunday Dial-a-Ride Organizational Chart
(Benjamin S. Capelle)
 - iii. Organizational Chart (with Grades)
(Benjamin S. Capelle)
 - b. Motion to approve resolution 2025-008 authorizing the CEO or his designee, to commence the public hearing process to obtain public input on the following proposed services: Park-n-Ride service to University Circle; Sunday Dial-a-Ride service; and Airport Dial-a-Ride service
(Benjamin S. Capelle)

- i. Briefing Paper for Public Hearing Process
(*Benjamin S. Capelle*)
 - ii. Resolution for the Public Hearing Process
(*Benjamin S. Capelle*)
- c. Motion to approve the February 2025 Laketrans, STS and Geauga Transit Operating Financial Statements, and Laketrans and Geauga Transit Capital Plans, all subject to audit.
(*Matt Clarke*)
 - i. February 2025 Laketrans, STS and Geauga Transit Operating Financial Statements and Capital Plans.
(*Matt Clarke*)
- d. Motion to approve resolution 2025-009 authorizing the CEO or his designee, to enter into and execute a contract for fare equity analysis with Four Nines Technologies at a total cost not to exceed one hundred seven thousand dollars and 11/100 (\$107,000.00)
(*Andrea Aaby*)
 - i. Briefing Paper for Fare Equity Analysis
(*Andrea Aaby*)
 - ii. Resolution for Fare Equity Analysis
(*Andrea Aaby*)
- e. Motion to approve resolution 2025-010 authorizing the CEO or his designee to purchase one (1) gasoline Dial-a-Ride bus for Geauga Transit from the Ohio Department of Transportation at a cost not to exceed one hundred forty thousand one hundred ninety-two dollars and 00/100 (\$140,192.00) with Geauga Transit funds
(*JoAnna Santilli*)
 - i. Briefing Paper for a Bus for Geauga Transit, funded by ODOT
(*JoAnna Santilli*)
 - ii. Resolution for a Bus for Geauga Transit, funded by ODOT
(*JoAnna Santilli*)
- 10. **Six Month Look Ahead**
(*Ben Capelle*)
- 11. **CEO Report**
(*Benjamin S. Capelle*)
 - a. **Operations Report**
(*Matt Maier*)
- 12. **Old Business**
(*Brian Falkowski*)
- 13. **New Business**
(*Brian Falkowski*)
- 14. **Adjournment**
(*Brian Falkowski*)