



Laketran  
June 2025 Board of Trustees Meeting  
June 23, 2025  
4:00 pm-6:00 pm Eastern Time

1. **Meeting Notice**
2. **Meeting Called to Order**  
(4:00pm Brian Falkowski)
3. **Roll Call**  
(Trudy Vilcheck)
4. **Pledge of Allegiance**
5. **Mission Statement**
6. **Oath of Office**  
(Brandon Dynes)
  - a. a. Dione DeMitro
  - b. Donna McNamee
  - c. Michael Pizmoht
7. **Public Comments**  
(Brian Falkowski)
8. **Approval of Minutes**  
(Brian Falkowski)
  - a. Motion to approve the Laketran Board of Trustees Board Meeting minutes of April 28, 2025.
9. **Discussion**
  - a. Lorain County Transit
10. **Agenda Items**
  - a. Motion to approve the April 2025 Laketran, STS and Geauga Transit Operating Financial Statements, and Laketran and Geauga Transit Capital Plans, all subject to audit.  
(Matt Clarke)
    - i. April 2025 Laketran, STS and Geauga Transit Operating Financial Statements and Capital Plans.  
(Matt Clarke)
  - b. Motion to approve resolution 2025-011 authorizing the Federal Fiscal Year 2026 through 2028 Disadvantaged Business Enterprise goal of 3%  
(Andrea Aaby)
    - i. Briefing Paper for Disadvantaged Business Enterprise (DBE) Goal  
(Andrea Aaby)
    - ii. Resolution for Disadvantaged Business Enterprise (DBE) Goal  
(Andrea Aaby)

- c. Motion to approve resolution 2025-012 authorizing the CEO or his designee, to enter into and execute a contract for the construction of an improved bus stop at The Shoppes at Willoughby Hills with Northeast Ohio Trenching Service Inc. at a total cost not to exceed two hundred seventy-two thousand five hundred eighty dollars and 00/100 (\$272,580.00)  
(*Benjamin S. Capelle*)
  - i. Briefing Paper for Shoppes of Willoughby Hills Bus Stop  
(*Benjamin S. Capelle*)
  - ii. Resolution for the Shoppes of Willoughby Hills Bus Stop  
(*Benjamin S. Capelle*)
- d. Motion to approve resolution 2025-013 authorizing Laketran to enter into and execute an agreement with Financial Advisory Corporation for financial advising services and designating Charles Schwab as an eligible public depository for active, inactive, and interim monies of Laketran for the period of July 2025 to December 2030  
(*Matt Clarke*)
  - i. Briefing Paper for a Financial Advisor  
(*Matt Clarke*)
  - ii. Resolution for a Financial Advisor  
(*Matt Clarke*)
- e. Motion to approve resolution 2025-014 authorizing the CEO or his designee, to purchase five (5) buses to operate in Airport Service from TESCO at a cost not to exceed one million one hundred forty-one thousand six hundred thirteen dollars and 00/100 (\$1,414,613.00)  
(*Benjamin S. Capelle*)
  - i. Briefing Paper for the Purchase of Buses for Airport Service  
(*Benjamin S. Capelle*)
  - ii. Resolution for the Purchase of Buses for Airport Service  
(*Benjamin S. Capelle*)
- f. Motion to approve resolution 2025-015 authorizing the Geauga Transit state fiscal year 2026 (July-June) operating budget not to exceed two million one hundred fourteen thousand seven hundred eighty dollars and 00/100 (\$2,114,780.00)  
(*Matt Clarke*)
  - i. Briefing Paper Geauga Budget Approval  
(*Matt Clarke*)
  - ii. Resolution Geauga Budget Approval  
(*Matt Clarke*)

- g. Motion to approve resolution 2025-016 adjusting the Laketran 2025 calendar year budget to include a deposit of two million dollars into the Health Transit Pool of Ohio shock loss fund and a deposit of one million seven hundred fifty thousand dollars into the Ohio Transit Risk Pool shock loss fund for a total adjustment and deposit of three million seven hundred fifty thousand dollars.

*(Matt Clarke)*

- i. Briefing Paper to transfer funds to OTRP and HTPO

*(Matt Clarke)*

- ii. Resolution to transfer funds to OTRP and HTPO

*(Matt Clarke)*

**11. Six Month Look Ahead**

*(Ben Capelle)*

**12. CEO Report**

*(Benjamin S. Capelle)*

**a. Operations Report**

*(Matt Maier)*

**13. Old Business**

*(Brian Falkowski)*

**14. New Business**

*(Brian Falkowski)*

**15. Adjournment**

*(Brian Falkowski)*