

Laketran
October 2025 Board of Trustees Meeting
October 27, 2025
4:00 pm-6:00 pm Eastern Time

1. **Meeting Notice**

2. **Meeting Called to Order**

President Brian J. Falkowski called the Laketran Board of Trustees meeting to order at 4:00 p.m.

3. **Roll Call**

Brian J. Falkowski

Charles J. Zibbel - left early 5 p.m.

Dione DeMitro

Dr. Joe Glavan - arrived late 4:30 p.m.

Donna McNamee

Renee Ochaya

Michael Pizmoht

Lane H. Sheets

Kim Stenger

Benjamin S. Capelle

Brandon Dynes

4. **Pledge of Allegiance**

All

5. **Mission Statement**

Ms. Stenger

6. **Public Comments**

None

7. **Approval of Minutes**

- a. Motion to approve the Laketran Board of Trustees Board Meeting minutes of September 29, 2025 was made by Ms. Stenger - Seconded by Ms. McNamee.

"AYES": Messrs. and Mmes. Zibbel, DeMitro, McNamee, Ochaya, Sheets, and Stenger

"NAYS": None

"ABSTAIN": Messrs. Pizmoht

8. **Discussion**

- a. School Bus Service

Mr. Capelle gave the Board an update regarding the numerous conversation surrounding School Bus Service. The current conversations are centered around a possible reduction in property taxes and how it could affect school bus transportation and how Laketran could be a part of the solution. After explaining all the possible ways Laketran could help with school bus transportation Mr. Capelle thought it would be best to schedule one on one appointments to have a more detailed conversations.

9. **Agenda Items**

- a. Motion to approve the August 2025 Laketran, STS and Geauga Transit Operating Financial Statements, and Laketran and Geauga Transit Capital Plans, all subject to audit, was made by Mr. Zibbel - Seconded by Ms. DeMitro.

"AYES": Messrs. and Mmes. Zibbel, DeMitro, Dr. Glavan, McNamee, Ochaya, Pizmoht, Sheets and Stenger

"NAYS": None

- b. Motion to approve resolution 2025-027 authorizing the CEO or his designee to enter into a three year agreement with Deepwood Industries, Inc. for fleet interior cleaning services at a cost not to exceed three hundred eighty thousand nine hundred and ninety-seven dollars and 00/100 (\$380,997.00) was made by Ms. DeMitro - Seconded by Dr. Glavan

"AYES": Messrs. and Mmes. Zibbel, DeMitro, Dr. Glavan, McNamee, Ochaya, Pizmoht and Sheets

"NAYS": None

"ABSTAIN": Mmes. Stenger

- c. Motion to approve resolution 2025-028 authorizing the CEO or his designee to enter into a three year agreement with Deepwood Industries, Inc. for janitorial services at a cost not to exceed two hundred thirty-one thousand eight hundred and ten dollars and 00/100 (\$231,810.00) was made by Ms. McNamee - Seconded by Mr. Pizmoht

"AYES": Messrs. and Mmes. DeMitro, Dr. Glavan, McNamee, Ochaya, Pizmoht and Sheets

"NAYS": None

"ABSTAIN": Stenger

- d. Motion to approve resolution 2025-029 Authorizing the CEO or his designee, to enter into and execute a contract with Ritenour Group for the replacement flooring in the maintenance shop at a total cost not to exceed two hundred fifty-four thousand dollars and 00/100 (\$254,000.00) was made by Mr. Pizmoht - Seconded by Ms. McNamee

"AYES": Messrs. and Mmes. DeMitro, Dr. Glavan, McNamee, Ochaya, Pizmoht, Sheets and Stenger

"NAYS": None

- e. Motion to approve resolution 2025-030 authorizing the CEO or his designee, to enter into and execute a contract with Verdantas for design and engineering streetscaping along the Vine Street corridor in conjunction with the cities of Eastlake, Willoughby, and Willowick at a total cost not to exceed seven hundred twenty thousand two hundred dollars and 00/100 (\$720,200.00) was made by Ms. McNamee - Seconded by Dr. Glavan

"AYES": Messrs. and Mmes. DeMitro, Dr. Glavan, McNamee, Ochaya, Pizmoht, Sheets and Stenger

"NAYS": None

- f. Motion to approve resolution 2025-031 authorizing the CEO or his designee to purchase two (2) gasoline Dial-a-Ride buses for Geauga Transit from the Ohio Department of Transportation at a cost not to exceed two hundred seventy-four thousand four hundred fifty-seven dollars and 00/100 (\$274,457.00) with Geauga Transit funds was made by Ms. Stenger - Seconded by Ms. McNamee

"AYES": Messrs. and Mmes. Demitro, Dr. Glavan, McNmaee, Ochaya, Pizmoht, Sheets, and Stenger

"NAYS": None

g. Motion to approve resolution 2025-032 authorizing the CEO or his designee to enter into an agreement with Buckeye Power Sales for generator rental at a cost not to exceed twenty-nine thousand seven hundred sixty-three and 00/100 dollars (\$29,763.00) was made by Mr. Pizmoht - Seconded by Ms. Ochaya

"AYES": Messrs. and Mmes. Demitro, Dr. Glavan, McNamee, Ochaya, Pizmoht, Sheets and Stenger

"NAYS": None

10. **Six Month Look Ahead**

Mr. Capelle provided the Board with an update to the business he expects to come before the Laketrans Board in the next six months.

11. **CEO Report**

During Mr. Capelle's CEO report a few questions were asked about the Customer Service call taking process which referred to the long hold time to check on the location of a bus and to schedule a ride. Mr. Capelle plans to change the way calls are answered to shorten hold times by having two groups of customer service representatives, one group will reserve Dial-a-Ride and Rides on Demand trips and the other representatives will answer general customer inquiries.

a. **Operations Report**

12. **Old Business**

None

13. **New Business**

None

14. **Adjournment**

Motion to adjourn the Laketrans Board of Trustees meeting was made by Ms. McNamee - Seconded by Ms. Stenger at 5:40 p.m.

"AYES": Messrs. and Mmes. DeMitro, Dr. Glavan, McNamee, Ochaya, Pizmoht, Sheets and Stenger

"NAYS": None

Benjamin S. Capelle Secretary/Treasurer

Brian J. Falkowski, President
Laketrans Board of Trustees