

Laketran  
November 2025 Board of Trustees Meeting  
November 24, 2025  
4:00 pm-6:00 pm Eastern Time

1. **Meeting Notice**

2. **Meeting Called to Order**

President Brian J. Falkowski called the Laketran Board of Trustees meeting to order at 4:04 p.m.

3. **Roll Call**

Brian J. Falkowski

Lane Sheets - absent

Kim Stenger

Charles J. Zibbel

Dione DeMitro

Dr. Joe Glavan - arrived late 4:20 p.m.

Donna McNamee

Renee Ochaya

Michael Pizmoht

Benjamin Capelle

Brandon Dynes

4. **Pledge of Allegiance**

All

5. **Mission Statement**

Kim Stenger

6. **Public Comments**

None

7. **Approval of Minutes**

- a. Motion to approve the Laketran Board of Trustees Board Meeting minutes of October 27, 2025 was made by Ms. DeMitro - Seconded by Ms. Ochaya.

"AYES": Messrs. and Mmes. Stenger, Zibbel, DeMitro, Dr. Glavan, McNamee, Ochaya, and Pizmoht

"NAYS": None

8. **Presentation**

- a. 2026 Budgets for Laketran Operating, Capital and STS

Before Mr. Clarke presented the board with the 2026 budget and a budget book for their review before the December 15, 2025 Board of Trustees meeting, Mr. Capelle explained he is planning 2026 as a "catch-up" year listing goals each department has set to complete in 2026.

- b. Financial Advisory Corporation - Investment Account Status and Projections

Mr. Allen from Financial Advisory Corporation introduced himself to the Board and reviewed the highlights of the Laketran Policy and his role as a fiduciary. He also gave the Board an update on Laketran's portfolio as of November 13, 2025 and his strategy going forward.

9. **Agenda Items**

- a. Motion to approve the September 2025 Laketrans, STS and Geauga Transit Operating Financial Statements, and Laketrans and Geauga Transit Capital Plans, all subject to audit was made by Mr. Zibbel - Seconded by Dr. Glavan

"AYES": Messrs. and Mmes. Stenger, Zibbel, DeMitro, Dr. Glavan, McNamee, Ochaya and Pizmoht

"NAYS": None

- b. Motion to approve resolution 2025-033 authorizing the President of the Board of Trustees to Laketrans, or his designee, to exercise and execute the renewal of the legal service agreement with Brandon Dynes and Thrasher, Dinsmore & Dolan, Co., L.P.A. for calendar years 2026 and 2027 was made by Ms. Stenger - Seconded by Dr. Glavan

"AYES": Messrs. and Mmes. Stenger, Zibbel, DeMitro, Dr. Glavan, Ochaya and Pizmoht

"NAYS": Mmes. McNamee

- c. Motion to approve resolution 2025-034 authorizing the CEO, or his designee, to enter into and execute a fixed price contract for diesel fuel and a fixed price contract for gasoline for calendar year 2026 was made by Mr. Pizmoht - Seconded by Ms. Stenger.

"AYES": Messrs. and Mmes. Stenger, Zibbel, DeMitro, Dr. Glavan, McNamee, Ochaya, and Pizmoht

"NAYS": None

- d. Motion to approve resolution 2025-035 adopting Laketrans's Title VI Plan was made by Ms. McNamee - Seconded by Ms. Stenger.

"AYES": Messrs. and Mmes. Stenger, Zibbel, DeMitro, Dr. Glavan, McNamee, Ochaya, and Pizmoht

"NAYS": None

10. **Six Month Look Ahead**

Mr. Capelle provided the Board with an update to the business he expects to come before the Laketrans Board in the next six months.

11. **CEO Report**

Mr. Capelle updated the Board on the status of new the services that are currently in place.

a. **Operations Report**

12. **Old Business**

Dr. Glavan asked if an update is available on the new Painesville Transit Center. Mr. Capelle stated he will have a complete analyst and renderings for the December 15, 2025 Board meeting

13. **New Business**

Ms. DeMitro thanked Laketrans for the fare suspension until SNAP benefits were reinstated and partnership Laketrans provides to help residence access food.

14. **Adjournment**

Motion to adjourn the Laketrans Board of Trustees meeting was made by Ms. Stenger - Seconded by Ms. Ochaya at 5:52 p.m.

"AYES": Messrs. and Mmes. Stenger, Zibbel, DeMitro, Dr. Glavan, McNamee, Ochaya, and Pizmoht.

"NAYS": None

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Benjamin S. Capelle Secretary/Treasurer

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Brian J. Falkowski, President  
Laketran Board of Trustees