Laketran
June 2026 Board of Trustees Meeting
June 22, 2026
4:00 pm-6:00 pm Eastern Time

1. **Meeting Notice**
2. **Meeting Called to Order**

President Brian J. Falkowski called the Laketran Board of Trustees Meeting to order at 4:03 p.m.

3. **Roll Call**

Brian J. Falkowski

Donna McNamee

Renee Ochaya

Michael Pizmoht

Kim Stenger

Charles J. Zibbel

Daniel Curtis Crowder

Dione DeMitro

Dr. Joe Glavan - absent

Benjamin S. Capelle

Todd Hicks - Alternate Legal Council

4. **Pledge of Allegiance**

5. **Mission Statement**

a. **Reading of the Declaration of Independence**

Laketran would like to thank Commissioner John Plecnik for taking the time to read the Declaration of Independence at the June 22, 2026 Laketran Board of Trustees Meeting.

6. **Public Comments**

None

7. **Approval of Minutes**

a. Motion to approve the Laketran Board of Trustees Board Meeting minutes of May 18, 2026 was made by Ms. McNamee and seconded by Mr. Crowder.

"AYES": Messrs. and Mmes. McNamee, Ochaya, Pizmoht, Stenger, Zibbel, Crowder, and DeMitro

"NAYS": None

8. **Executive Session**

a. Motion to enter into executive session to prepare for negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment pursuant to Section 121.22(G)(4) of the Ohio Revised Code was made by Ms. Stenger and seconded by Ms. Ochaya at 4:18 p.m.

"AYES": Messrs. and Mmes. McNamee, Ochaya, Pizmoht, Stenger, Zibbel, Crowder, and DeMitro

"NAYS": None

The Board discussed collective bargaining with the union during executive session per ORC121.22(G)(4)

Motion was made by Mr. Zibbel and seconded by Ms. McNamee to return to regular session at 5:15 pm.

"AYES": Messrs. and Mmes. McNamee, Ochaya, Pizmoht, Stenger, Zibbel, Crowder and DeMitro

"NAYS": None

9. **Discussion**

a. Painesville Transit Center

Mr. Capelle's update on the Painesville Transit Center compared the differences between adding additional space to hold more Code Blue cots verses keeping the original floor plan with less cots for Code Blue and limiting space needed to house electrical equipment and mechanical equipment needed to operate the transit center.

b. Fareboxes

Mr. Capelle presented the results from our Communications Department after doing an onboard local route farebox usage survey. The results favored using open payment credit or debit cards, or mobile wallets while still having a cash option such as EZfare cards and retail cash loading locations eliminating the need for fareboxes. Mr. Capelle and his staff would create a transition plan to eliminate the fareboxes by using promotions, incentives and education on use of EZfare, TVMs, Vanilla Direct and open payment to customers and partner agencies.

10. **Agenda Items**

a. Motion to approve the April 2026 Laketran, STS and Geauga Transit Operating Financial Statements, and Laketran and Geauga Transit Capital Plans, all subject to audit was made by Mr. Crowder and seconded by Ms. DeMitro.

"AYES": Messrs. and Mmes. McNamee, Ochaya, Pizmoht, Stenger, Zibbel, Crowder, and DeMitro

"NAYS": None

b. Motion to approve resolution 2026-012 authorizing the Geauga Transit State Fiscal Year 2027 (July 2026 - June 2027) Operating Budget not to exceed two million four hundred sixty-two thousand two hundred ninety-three dollars and 00/100 ($2,462,293.00) and the Geauga Transit State Fiscal Year 2027 (July 2026 - June 2027) Capital Budget not to exceed eight hundred eighty-four thousand two hundred sixty-seven dollars and 00/100 ($884,267.00) was made by Mr. Zibbel and seconded by Ms. McNamee.

"AYES": Messrs. and Mmes. McNamee, Ochaya, Pizmoht, Stenger, Zibbel, Crowder, and DeMitro

"NAYS": None

c. Motion to approve resolution 2026-013 authorizing the filing of applications on behalf of Laketran and Geauga Transit with the Ohio Department of Transportation and any and all state agencies for State Fiscal Year 2028 transportation grants; for grants through the United States Department of Transportation; Federal Transit Administration; and the State of Ohio, as authorized under Federal transit laws and State of Ohio laws and thereafter executing a contract with the Ohio Department of Transportation upon project approval was made by Mr. Pizmoht and seconded by Mr. Crowder.

"AYES": Messrs. and Mmes. McNamee, Ochaya, Pizmoht, Stenger, Zibbel, Crowder, and DeMitro

"NAYS": None

d. Motion to approve resolution 2026-014 authorizing the filing of applications with the Federal Transit Administration for Federal Fiscal Year 2027, an operating administration of the United States Department of Transportation, for Federal transportation assistance authorized by 49 U.S.C. Chapter 53, Title 23 of United States Code, and other federal statutes administered by the Federal Transit Administration including Northeast Ohio Areawide Coordinating Agency for Cleveland Urbanized Area Federal Transit Administration funding from the Enhanced Mobility for Seniors and Individuals with Disabilities Program (Section 5310) was made by Ms. DeMitro and seconded by Ms. Stenger.

"AYES": Messrs. and Mmes. McNamee, Ochaya, Pizmoht, Stenger, Zibbel, Crowder, and DeMitro

"NAYS": None

e. Motion to approve resolution 2026-015 authorizing the CEO, or his designee, to update the Laketran Policy Manual was made by Mr. Crowder and seconded by Ms. Stenger.

"AYES": Messrs. and Mmes. McNamee, Ochaya, Pizmoht, Stenger, Zibbel, Crowder and DeMitro

"NAYS": None

f. Motion to approve resolution 2026-016 authorizing the CEO or his designee to purchase one bus shelter and spare parts from Tolar Manufacturing Company at a cost not to exceed thirty-five thousand eight hundred fifteen and 00/100 dollars ($35,815.00) was made by Ms. DeMitro and seconded by Ms. Stenger.

"AYES": Messrs. and Mmes. McNamee, Ochaya, Pizmoht, Stenger, Zibbel, Crowder, and DeMitro

"NAYS": None

g. Motion to approve resolution 2026-017 authorizing the Chief Executive Officer or his designee to issue payment to James G. Zupka, Inc. for Laketran fiscal year 2025 audit at a cost not to exceed twenty-five thousand dollars and 00/100 ($25,000.00) was made by Ms. McNamee and seconded by Ms. Ochaya

"AYES": Messrs. and Mmes. McNamee, Ochaya, Pizmoht, Stenger, Zibbel, Crowder, and DeMitro

"NAYS": None

h. Motion to approve resolution 2026-018 approving and authorizing the CEO to revise the grant agreement with the City of Willoughby to construct sidewalks, bus stops and bus shelters to improve connectivity and safe passage along Laketran bus routes under Laketran's Transit Accessibility Grant at a cost not to exceed one hundred ninety-four thousand seven hundred fourteen and 0/100 dollars ($194,714.00) was made by Ms. DeMitro and seconded by Ms. Stenger.

"AYES": Messrs. and Mmes. Ochaya, Pizmoht, Stenger, Zibbel, Crowder, and DeMitro

"NAYS": Mmes. McNamee

11. **Six Month Look Ahead**

12. **CEO Report**

a. **Operations Report**

13. **Old Business**

None

14. **New Business**

Motion to approve resolution 2026-019 authorizing the CEO or his designee to issue one (1) compensation adjustment of four percent (4%)for non-union employees in 2026 was made by Mr. Crowder and seconded by Mr. Zibbel.

"AYES": Messrs. and Mmes. McNamee, Ochaya, Pizmoht, Stenger, Zibbel, Crowder, and DeMitro

"NAYS:" None

Motion to approve resolution 2026-020 authorizing a raise for Chief Executive Officer Benjamin S, Capelle thereby providing or an increase in his salary was made by Ms. Stenger and seconded by Ms. McNamee.

"AYES": Messrs. and Mmes. McNamee, Ochaya, Pizmoht, Stenger, Zibbel, Crowder, and DeMitro

"NAYS": None

15. **Adjournment**

Motion to adjourn the Laketran Board of Trustees meeting was made by Ms. Ochaya and seconded by Mr. Pizmoht at 6:39 p.m.

"AYES": Messrs. and Mmes. McNamee, Ochaya, Pizmoht, Stenger, Zibbel, Crowder, and DeMitro,

"NAYS" None

Benjamin S. Capelle, Secretary/Treasurer

Brian J. Falkowski, President

Laketran Board of Trustees