



Laketran
August 2026 Board of Trustees Meeting
August 24, 2026
4:00 pm-6:00 pm Eastern Time

1. **Meeting Notice**
2. **Meeting Called to Order**
(4:00pm Brian Falkowski)
3. **Roll Call**
(Trudy Vilcheck)
4. **Pledge of Allegiance**
5. **Mission Statement**
6. **Public Comments**
(Brian Falkowski)
7. **Presentation by the Auditor of State**
(Matt Clarke)
8. **Approval of Minutes**
(Brian Falkowski)
 - a. Motion to approve the Laketran Board of Trustees Board Meeting minutes of June 22, 2026
9. **Executive Session**
 - a. Motion to enter into executive session to prepare for negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment pursuant to Section 121.22(G)(4) of the Ohio Revised Code.
 - b. Motion to enter into executive session per Ohio Revised Code Section 121.22(G)(1) To consider the employment and compensation of a public employee or official.
10. **Presentation**
 - a. Cashless Fare Collection Implementation Plan
(Benjamin S. Capelle)
11. **Agenda Items**
 - a. Vote to fully transition fare collection on Local Route and Park-n-Ride buses to the EZfare platform.
 - b. Motion to approve the June 2026 Laketran, STS and Geauga Transit Operating Financial Statements, and Laketran and Geauga Transit Capital Plans, all subject to audit.
(Matt Clarke)
 - i. June 2026 Laketran, STS & Geauga Transit Operating Financial Statements and Capital Plans.
(Matt Clarke)

- c. Motion to approve resolution 2026-021 authorizing the CEO or his designee to enter into a contract with R. L. Bowen for architecture, engineering, and design services for a rehabilitation of the Mentor Park-n-Ride at a cost not to exceed two hundred thirty-eight thousand three hundred dollars and 00/100 (\$238,300.00).
(*Benjamin S. Capelle*)
 - i. Briefing Paper Design for Mentor Park-n-Ride Rehabilitation
(*Benjamin S. Capelle*)
 - ii. Resolution Design Mentor Park-n-Ride Rehabilitation
(*Benjamin S. Capelle*)
- d. Motion to approve resolution 2026-022 authorizing the CEO or his designee to enter into a contract with R. L. Bowen for architecture, engineering, and design services for a transit center in Downtown Painesville at a cost not to exceed one million four hundred thirteen thousand eight hundred thirty-five dollars and 00/100 (\$1,413,835.00).
(*Benjamin S. Capelle*)
 - i. Revised Briefing Paper for the Design of the Painesville Transit Center
(*Benjamin S. Capelle*)
 - ii. Revised Resolution for the Design of the Painesville Transit Center
(*Benjamin S. Capelle*)
- e. Motion to approve resolution 2026-023 authorizing the CEO or his designee to execute an agreement with Masabi. Inc. to purchase Open Payment software at a cost not to exceed fifty-four thousand and 00/100 dollars (\$54,000.00)
(*Benjamin S. Capelle*)
 - i. Briefing Paper for Open Payment Integration to EZfare/Masabi
(*Benjamin S. Capelle*)
 - ii. Resolution for Open Payment Intergration to EZfare/Masabi
(*Benjamin S. Capelle*)
- f. Motion to approve resolution 2026-024 approving revisions to Laketran's Federal Procurement Guidelines and Grants Management Manual
(*Andrea Aaby*)
 - i. Briefing Paper for Revisions to the Federal Procurement and Grant Management Manual
(*Andrea Aaby*)
 - ii. Resolution for Revisions to the Federal Procurement and Grant Management Manual
(*Andrea Aaby*)

- g. Motion to approve resolution 2026-025 authorizing the CEO or his designee to purchase ten replacement buses and two expansion buses from TESCO at a cost not to exceed two million five hundred seventy thousand nine hundred sixty-three dollars and 00/100 (\$2,570,963.00) for Laketran and two replacement buses from TESCO at a cost not to exceed four hundred twenty-eight thousand dollars and 00/100 (\$428,000.00) for Geauga Transit.

(Andrea Aaby)

- i. Revised Briefing Paper for Ten Replacement Buses and Two Expansion Buses.

(Andrea Aaby)

- ii. Revised Resolution for Ten Replacement Buses and Two Expansion Buses

(Andrea Aaby)

12. Six Month Look Ahead

(Ben Capelle)

13. CEO Report

(Benjamin S. Capelle)

a. Operations Report

(Matt Maier)

14. Old Business

(Brian Falkowski)

15. New Business

(Brian Falkowski)

16. Adjournment

(Brian Falkowski)