



Laketran
September 2026 Board of Trustees Meeting
September 28, 2026
4:00 pm-6:00 pm Eastern Time

1. **Meeting Notice**
2. **Meeting Called to Order**
(4:00pm Brian Falkowski)
3. **Roll Call**
(Trudy Vilcheck)
4. **Pledge of Allegiance**
5. **Mission Statement**
6. **Public Comments**
(Brian Falkowski)
7. **Approval of Minutes**
(Brian Falkowski)
 - a. Motion to approve the Laketrans Board of Trustees Board Meeting minutes of August 24, 2026
8. **Executive Session**
 - a. Motion to enter into executive session to prepare for negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment pursuant to Section 121.22(G)(4) of the Ohio Revised Code.
 - b. Motion to enter into executive session per Ohio Revised Code Section 121.22(G)(1) To consider the employment and compensation of a public employee or official.
9. **Agenda Items**
 - a. Motion to approve the July 2026 Laketrans, STS and Geauga Transit Operating Financial Statements, and Laketrans and Geauga Transit Capital Plans, all subject to audit.
(Matt Clarke)
 - i. July 2026 Laketrans, STS & Geauga Transit Operating Financial Statements and Capital Plans.
(Matt Clarke)
 - b. Motion to approve resolution 2026-026 authorizing the Chief Executive Officer of Laketrans, or his designee to negotiate and execute an agreement with Zupka & Associates, Inc. for audit services for the fiscal years 2026 through 2030.
(Matt Clarke)
 - i. Briefing Paper Five-year Auditing Contract
(Matt Clarke)
 - ii. Resolution Five-year Auditing Contract

(Matt Clarke)

- c. Motion to approve resolution 2026-027 authorizing CEO or his designee to purchase replacement computer hardware from CDW-Government, LLC at a cost not to exceed thirty thousand two hundred seventy-six dollars and 00/100 (\$30,276.00).

(Benjamin S. Capelle)

- i. Briefing Paper for Replacement Computer Hardware
(Benjamin S. Capelle)
- ii. Resolution for Replacement Computer Hardware
(Benjamin S. Capelle)

- d. Motion to approve resolution 2026-028 to modify Laketran's organizational structure by adding three (3) mechanic apprentice positions.

(Nickolas Borelli)

- i. Briefing Paper to add 3 Apprentice Mechanic Positions
(Nickolas Borelli)
- ii. Resolution to add 3 Apprentice Mechanic Positions
(Nickolas Borelli)
- iii. Draft Organizational Chart (Exhibit A)
(Nickolas Borelli)

10. Six Month Look Ahead

(Ben Capelle)

11. CEO Report

(Benjamin S. Capelle)

a. Operations Report

(Matt Maier)

12. Old Business

(Brian Falkowski)

13. New Business

(Brian Falkowski)

14. Adjournment

(Brian Falkowski)